



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 316470

### INSPECTION DETAILS

Inspection Date 04/08/2003  
Inspector Name Susan Elaine Heap

### SETTING DETAILS

Day Care Type Out of School Day Care, Full Day Care  
Setting Name Wendy's Private Nursery & Pre-School Group  
Setting Address Premier House  
Longford Street  
Heywood  
Lancashire  
OL10 4NH

### REGISTERED PROVIDER DETAILS

Name Mr Philip Bowdler

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Wendy's Private Day Nursery and Pre-School Group was registered in February 2000. It is located close to Heywood town centre. There are five playrooms for the children, each with it's own bathroom facilities, a kitchen, staff room and an office. There is an outside area which is safely fenced and currently offers play on a hard surface.

The nursery is registered to provide care for 62 children aged from birth to five years. In addition, the nursery offers out of school care for 18 children aged from five to eight years. There are currently 50 children on roll in the nursery and 16 on roll in the School's out club. This includes 21 children aged three years and seven children aged four years who receive the Nursery Education Grant. Children attend both full time and part time to accommodate parents' needs. One child has been identified as having special educational needs.

The nursery is open five days a week from 07.00 to 18.30 all year round, except for Bank Holidays. It does not offer overnight care. The out of school club is open from 08:00 to 18:00 during school holidays.

There are 18 members of staff who work directly with the children. Twelve of these have Early years qualifications at NVQ level 3 or NVQ level 2. Three members of staff are completing NVQ level 2 in Childcare and Education. The manager holds an HNC level 4 in Childhood Studies. A full time cook is also employed.

The nursery works closely with the Early Years Advisory teacher and the SENCO team from Rochdale Early Years Development Childcare Partnership.

### How good is the Day Care?

Wendy's Private Nursery and Pre-School Group provides good quality care for children. The majority of the staff have Early Years qualifications and are encouraged to identify their training needs and undertake further training for their own personal and professional development. There are clear policies and procedures in place to promote health and safety. Staff have a good understanding of these and are able to put them into practice through the daily routines and activities with the children.

The nursery has an excellent range of toys and equipment for children aged from

birth to eleven years. Staff plan for children's play together within the different group rooms and all staff follow a central theme. They have developed good play plans which provide children with interesting activities to extend their language and meet their all round development. Routines are consistent so children and parents know when meal times and activities take place. This helps the children feel secure.

The nursery staff have developed good relationships with parents. They are greeted warmly and their comments valued. Most of the paperwork is in place. Information is shared daily between staff and parents and children's achievements are always recognised.

### **What has improved since the last inspection?**

At the last inspection the nursery management team agreed to take the following actions: to develop a policy for lost or uncollected children; to ensure the room registers record the times children attend; to ensure that staff child ratios were met at lunchtime; to develop the operational plan to take into account the different uses of the rooms; to ensure that clearances are completed on the occupant of the flat; to keep a list of named drivers and copies of their driving licenses; to keep a record of visitors to the nursery; to keep a record of all maintenance reports for fire fighting equipment and alarm systems; to ensure parents sign the medication book; to keep an incident record book; and to keep a record of any complaints made and the outcome.

A policy is now in place for lost or uncollected children; room registers record the times of children's arrival and departure; the staff rota has been changed to ensure ratios are met at lunchtime; the children are now cared for in specific age groups; there is no one living in the flat at the moment however the manager is aware that clearances should be requested if it does become occupied; a list of named drivers and copies of their driving licenses are now kept in the office; a visitors book, incident record book and complaints book are in place; and records of the maintenance of fire fighting equipment and electrical appliances are kept.

### **What is being done well?**

- The staff have a good understanding of their roles and responsibilities and the policies and procedures which the nursery works to.
- Provision for babies and children under two is good. Staff give attention to meeting babies individual needs for eating and sleeping and to exchanging information with their parents. They plan activities well to give babies and toddlers interesting experiences.
- Staff in the pre school rooms pay particular attention to planning and extending learning opportunities for children. Children are able to link creative activities and themes to real life experiences such as handling giant African slugs and stick insects.
- At the out of school club, children take part in a wide range of activities where they can choose their own games and make decisions about playing indoors

or out.

- The staff are able to plan for children's individual needs. They work closely with other professionals to help children reach their full potential.
- There is a strong emphasis on behaviour throughout the nursery. Staff praise children verbally and use stars and weekly certificates as methods of reward.
- The nursery has developed a variety of ways of sharing information with parents. These include a portfolio which contains all the policies and procedures, a suggestion box and parents' notice board.

#### **What needs to be improved?**

- the documentation needs updating with regard to the following;
- the safety policy and personal policy refer to Local Authority Social Services Registration and Inspection Units and not to the National Standards and Ofsted;
- the child protection procedure to include action to be taken in the event of an allegation being made against a member of staff.

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
14	ensure that the safety policy and the personnel policy are updated to reflect changes in legislation and that the child protection statement includes a written procedure for action to be taken in the event of an allegation being made against a member of staff.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*