



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 145922

### INSPECTION DETAILS

Inspection Date 03/07/2003  
Inspector Name Nikki Whinton

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name Ludgershall Pre-school Playgroup  
Setting Address Ludgershall Castle Primary School  
Short Street,Ludgershall,  
ANDOVER  
Hampshire  
SP11 9RB

### REGISTERED PROVIDER DETAILS

Name The Committee of Ludgershall Pre-school Playgroup 1020800

### ORGANISATION DETAILS

Name Ludgershall Pre-school Playgroup  
Address Ludgershall Castle Primary School  
Short Street,Ludgershall,  
ANDOVER  
Hampshire  
SP11 9RB

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Ludgershall Pre-school Playgroup has been established in its present location since 1990. It operates from a mobile classroom within the grounds of Castle Primary School with access to toilets, a kitchen area and a fully enclosed outside play facility. The pre-school serves a diverse community, including children from military families and rural areas.

The setting is registered to care for a maximum of 36 children aged from two to five years. There are currently 82 on roll, including 24 funded three olds, and 37 funded four year olds. There are currently two children attending with identified special educational needs and one child attending with English as an additional language.

The pre-school is open term time weekdays, with a morning session from 0900-1130 and an afternoon session from 1215 -1445. Children attend for a variety of sessions.

Five part time and two full time members of staff are employed. Five have Early Years qualifications. Two are undertaking training.

The setting receives teacher support from the local Early Years Development and Childcare Partnership (EYCDP)

### How good is the Day Care?

Ludgershall Pre-school Playgroup provides satisfactory care for children.

Good use is made of staff, space and resources. The staff are experienced with good skills and ability. The playleader and her deputy are currently undertaking appropriate supervisory qualifications. Staff provide a good range of safe, suitable furniture, equipment and resources, which are easily accessible to the children for self selection. They have a good understanding of confidentiality of records and ensure all documentation is easily accessible and securely stored. A staff induction procedure is being developed.

Staff are well deployed. They are vigilant about promoting the children's safety throughout the provision, although the premises are not always secure. Written parental permission for emergency treatment is not consistently available.

Staff provide a good range and balance of activities which help children to make progress in all areas of learning. Staff are interested in what children say and ask

good indirect questions to make children think. They use consistent, effective methods to promote positive behaviour.

Staff keep parents well informed about the provision and their child's development.

### **What has improved since the last inspection?**

At the last inspection the following points were raised:

- . draw up an action plan setting out how the playleader will obtain an appropriate qualification.
- . ensure a comprehensive written risk assessment is carried out.
- . devise a method for recording the presence of visitors to the pre-school.
- . devise a procedure for recording incidents.

The following improvements have been made:

- . the playleader is undertaking training to obtain an appropriate supervisory qualification.
- . a comprehensive written risk assessment has been carried out, which will be reviewed at least yearly.
- . a visitors book is now maintained.
- . an incident book is in use.

### **What is being done well?**

- Staff are experienced, with good skills and ability. ( Standard 1).
- Good use is made of staff, space and resources. ( Standard 2)
- Staff offer a stimulating range and balance of activities which help children to make progress in all areas of learning.( Standard 3)
- Staff are interested in what children say. They interact well with them and ask good indirect questions to make children think. ( Standard 3).
- Staff provide a good range of safe, suitable furniture, equipment and resources, which are easily accessible to the children for self selection.( Standard 5)
- Staff are effectively deployed and are vigilant about children's safety within the premises and outside. ( Standard 6).
- Staff use consistent, effective procedures to promote positive behaviour. ( Standard 11).
- Staff keep parents well informed about the provision and their child's development.( Standard 12).

- Staff have a good understanding of confidentiality of records. Documentation is easily accessible and securely stored.( Standard 14)

#### **What needs to be improved?**

- level of qualification of the person in charge;( Standard 1).
- level of qualification of named deputy; ( Standard 2).
- induction procedure for new staff;( Standard 2).
- security of premises; ( Standard 6)
- procedure for obtaining written parental permission for the seeking of any necessary future emergency medical treatment or advice;( Standard 7)

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Ensure minimum level of qualification is obtained by the person in charge.( Standard 1).	01/04/2004

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Ensure minimum level of qualification is obtained by the named deputy. (Standard 2)
2	Ensure an effective induction procedure is in place. ( Standard 2)
6	Make sure that premises are secure and that children are unable to leave them unsupervised. ( Standard 6)
7	Request written permission from parents for seeking emergency medical advice or treatment ( Standard 7)

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*