



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY271783

### INSPECTION DETAILS

Inspection Date 15/07/2004  
Inspector Name Audrey Temple

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name St Andrews Church Playgroup  
Setting Address St Andrews Church  
Hatters Lane  
High Wycombe  
Bucks  
HP13 7NJ

### REGISTERED PROVIDER DETAILS

Name Mrs Susanne Smith

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St. Andrews Church Playgroup opened in September 2003. It operates from the church hall at St. Andrews Church in Totteridge, High Wycombe. The group serves the local community.

They are open three mornings a week during school term times. Sessions are from 09:15 until 11:45 on Mondays, Thursdays and Fridays. There is access to a fully enclosed area for outside play and access and facilities for children with disabilities. There are 26 children on the roll. They receive funding for all three and four-year-olds.

The groups manager is a qualified early years teacher and has experience teaching in nursery and reception classes. She has four staff of whom one holds a relevant qualification, one begins training in September and two have several years experience in playgroup.

### How good is the Day Care?

St. Andrews Church Playgroup provides satisfactory care for children. Staff have qualifications or experience of working with young children, and are deployed effectively in the setting. New staff members are encouraged to undertake training and gain relevant qualifications, but their induction programme lacks some detail. They organise space and resources well, providing children with opportunities to move around freely, choosing their activities.

Children are given regular drinks and healthy snacks, and staff have regard to children's preferences and specific dietary needs. Staff maintain good standards of cleanliness and children develop good personal hygiene habits. Staff consider children's safety and measures are in place to keep them safe overall. Staff have an understanding of equal opportunities and provide a range of activities to promote children's understanding of the wider world. They have an inclusion policy and work with outside agencies to ensure they meet children's individual needs.

Staff interact well with the children who are busy and occupied. They ask children questions to increase their knowledge and understanding. There is provision of activities that encourage children's learning in all areas of the curriculum. Toys and play material are easily available and free access encourages children's

independence. Clear rules and boundaries are in place and children usually know what staff expect of them. Staff are good role models and encourage sharing and taking turns, so that all children feel valued.

Parents are welcome in the provision and there is a volunteer rota in place. Staff make detailed records of children's development and share these with parents. A key worker system enables parents to discuss their child with a named staff member. The well-written policies and procedures are up to date and freely available for parents to read.

#### **What has improved since the last inspection?**

Not applicable

#### **What is being done well?**

- Good staff ratios are in place and a key worker system operates effectively, enabling children to receive individual attention and feel secure in the setting.
- Staff plan the activities to ensure that a good range of activities are available for the children both indoors and outside in the garden. Children have many opportunities to select their activity, which promotes their independence.
- Staff provide children with regular drinks and healthy snacks. They work with parents to ensure they have regard to specific dietary needs and children's preferences.

#### **What needs to be improved?**

- staff induction to ensure staff are aware of their role in promoting children's feeling of self-worth.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	develop and implement an induction procedure for new staff.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*