



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 321481

INSPECTION DETAILS

Inspection Date 30/09/2003
Inspector Name Ingrid Pine

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Poppleton School's Out Club (PopSoc)
Setting Address Poppleton Youth Club, Main Street
Upper Poppleton
York
North Yorkshire
YO26 6JU

REGISTERED PROVIDER DETAILS

Name The Committee of Poppleton Schools Out Club Management
Committee

ORGANISATION DETAILS

Name Poppleton Schools Out Club Management Committee
Address The Youth Centre, Main Street
Upper Poppleton
York
North Yorkshire
YO26 6JT

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Poppleton School's Out Club (Popsoc) opened in 1999. It operates from three rooms in a building situated in the grounds of Poppleton Primary School and serves the local area.

There are over one hundred children from four years to eleven years on roll. Children attend for a variety of sessions. The setting currently supports a number of children with special needs.

The group opens five days a week during term time to provide a breakfast club and an after school club. Holiday care is provided as demand dictates but usually throughout the year with the exception of the Christmas period. Sessions are from 8.00 am until 9.00 am; 3.30 pm until 6.00 pm and 8.00 am until 6.00 pm during the school holidays.

There are currently seven part-time staff work with the children. Half of the staff have level two early years qualifications. Of these, two are working towards level three in Playwork.

The group receives funding from several groups including York City Council, local Parish Councils, New Opportunities and local employers. It has some subsidised places for families receiving benefits or a student grant and concessionary rates for siblings.

How good is the Day Care?

Poppleton School's Out Club (Popsocs) provides good quality care. The group provides a welcoming and relaxing environment where children can have fun in a safe and secure environment. Staff are keen to acquire required regulatory level of qualifications and a plan of accessing relevant childcare training is in place.

Staff have developed good relationships with the children and they are happy and well behaved. There is a good awareness of health and safety issues.

Children can choose from a wide range of interesting activities. There is a balanced range of resources that meet the needs of the children.

Staff have good relationships with the parents. They share information about the children and their activities. All relevant paperwork is in place and stored

appropriately. All policies and procedures are in place but these need some minor additions.

What has improved since the last inspection?

At the last inspection the group was asked to ensure that unauthorised personnel could not gain access to the premises; implement any environmental health recommendations; make the site perimeter safe and secure; carry out risk assessments of the outdoor play area; ensure outside area play was supervised at all times; produce an action plan on how staff qualifications would be achieved; increase equal opportunities resources and promote hygiene standards in the toilets.

All these actions have been completed. With regard to the action plan for training staff, the previous co-ordinator has now left. Two new members of staff, who are currently qualified to level 2 in Playwork are at present attending a level 3 in Playwork Course and the Deputy is considering applying for the Accreditation of Prior Experience and Learning.

What is being done well?

- The group offers a wide range of interesting activities for the children. They are able to choose for themselves and often instigate their own activities relating to a particular interest or topic at school that they wish to extend. Opportunities are offered for relaxing activities such as baking, painting and craft work. During the holidays a range of extra activities is offered by the group, with visits to local places of interest and further afield.
- The staff build up good relationships with the children. They enjoy their company and know them well. They spend time talking and playing with them and helping them to have a fun and relaxing time. The children are happy and settled.
- Staff promote safety and hygiene. The Group is using a topic "Jo the Germ" to promote good hygiene practices with the children. Regular risk assessments are carried out for all the types of provision offered. Safety measures include the use of base ball caps for quick identification and higher staff ratios on outings.
- The Group builds up good relationships with parents. Parents are kept well informed through newsletters, parent induction packs and have access to relative policies and procedures.

What needs to be improved?

- the records of personnel visiting provision;
- the qualifications of person in charge;
- the statement of procedures for collection of children from school in relation to parents' responsibilities;

- the named responsibility for special needs and behaviour management;
- the child protection statement relating to procedure to be followed in the event of an allegation being made against a staff member.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	ensure registration arrangements show when visitors are present.
2	ensure person in charge completes relevant training course (level 3)
6	ensure that parents are aware of their responsibilities regarding their children's attendance at group.
10	ensure that there is a staff member with responsibility for special needs issues and procedures.
11	ensure that there is a named staff member who is responsible for behaviour management issues.
12	ensure the written complaints procedures includes the address and telephone number of the regulator.
13	ensure child protection statement includes procedures to be followed in the event of an allegation being made against a staff member or volunteer.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.