



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 205191

### INSPECTION DETAILS

Inspection Date	19/01/2005
Inspector Name	Elaine Margaret Hayward

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Hagley Playgroup
Setting Address	Hagley Community Centre Worcester Road, Hagley Stourbridge W. Mids

### REGISTERED PROVIDER DETAILS

Name	Mrs Sharon Gould
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Hagley Playgroup opened around 1960 and is privately run. It operates from rooms in the community centre in the village of Hagley. A maximum of 30 children may attend at any one time. The pre-school is open four mornings a week, Monday, Tuesday, Wednesday and Friday, during term-time from 09:00 to 12:00. Children have access to an outdoor play area.

There are currently 42 children aged from 2 to 4 years on roll. The setting serves the local area and can support children with special needs and who speak English as an additional language.

The setting employs eight staff. Two of the staff hold appropriate early years qualifications and two are working towards a qualification.

### How good is the Day Care?

Hagley Playgroup provides good quality care. The bright and welcoming premises are well set up to offer many opportunities and a broad range of activities. There is a wide range of furniture, equipment and resources to meet the children's needs. Most required documentation is in place, such as clear policies and procedures, although there are currently no parental consents to take children away from the premises.

Staff show good awareness of health and safety through risk assessments combined with daily on-going monitoring. Clear emergency evacuation procedures are in place, although practise drills are not always held at frequent intervals. Children's understanding of good health and hygiene practices is promoted through daily routines. There are clear procedures for protecting children from infection and acting in their best interests if they are ill. Effective procedures are in place to ensure accidents are dealt with appropriately and medication administered safely. Parents provide snacks and the setting provides a range of drinks, ensuring that water is available at all times. Staff are very aware of children with allergies. A child protection policy is in place, although not all staff are fully aware of procedures.

A stimulating and extensive range of activities are provided to help children make good progress in all areas of development including regular outings to the library. The children are interested and involved in their play. They are treated with equal concern, with staff giving children individual attention and providing opportunities for children to learn about diversity through their play. Staff show sensitivity when

meeting the needs of children with special needs. There are clear behaviour guidelines and staff are good role models. As a result, children behave well, are polite, share and take turns.

The partnership with parents is good and children are cared for in line with parents' wishes. Information is shared on a daily basis.

#### **What has improved since the last inspection?**

At the last inspection the setting agreed to develop and implement an action plan detailing how at least half of all staff will hold a level 2 qualification in childcare. Two staff members are now working towards their level 2 qualification in order to meet the minimum staff qualification requirement.

The setting agreed to ensure that minimum adult-child ratios are met at all times. An extra staff member has been employed and clear records of attendance ensure that minimum ratios are met at all times.

The setting also agreed to produce a written risk assessment to identify, assess and minimise the risk to children in the outdoor play area. This is in place and includes changes in practice such as smaller groups of children being outside at any one time with higher staff ratios, and the sectioning off of one side, using a smaller area with full visibility to ensure the safety of the children.

The overall safety and well-being of the children has improved.

#### **What is being done well?**

- Enthusiastic and committed staff provide a broad range of stimulating activities which promotes children's development in all areas.
- The group has forged good relationships with local facilities. As a result, children benefit from regular trips to the library where they enjoy a wide range of activities such as story-time, and music sessions where they can play with instruments and learn about music from around the world.
- Staff know the individual children well. They interact positively with the children, praising them and giving them individual attention. As a result, the children are involved and confident, happy and absorbed in their play.
- Staff demonstrate good understanding and knowledge of children with food allergies, liaising very closely with parents. They are proactive in continually checking ingredients and compiling lists of contents of commonly-used products and brands.
- Parents and children are welcomed into the setting. Parents are encouraged to be involved. They are encouraged to share and exchange information with readily available staff, and to record their views and children's comments in a diary. The setting provides parents with full written information both about the group and their individual children.

**What needs to be improved?**

- the frequency of emergency evacuation drills with the children
- written parental consents to take the children on outings, such as to the library
- Staff's knowledge and understanding of child protection issues, including procedures to be followed.

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
6	Increase the frequency of emergency evacuation drills with the children.
6	Obtain written parental consents to take children on outings.
13	Develop staff's knowledge and understanding of child protection issues, including procedures to be followed.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*