



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 312570

### INSPECTION DETAILS

Inspection Date	29/07/2004
Inspector Name	Jacqueline West

### SETTING DETAILS

Day Care Type	Out of School Day Care, Sessional Day Care
Setting Name	Hedworthfield Community Association
Setting Address	Cornhill Fellgate Jarrow Tyne and Wear NE32 4QD

### REGISTERED PROVIDER DETAILS

Name	The Committee of Hedworthfield Community Association
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### ORGANISATION DETAILS

Name	Hedworthfield Community Association
Address	Cornhill Fellgate Jarrow Tyne and Wear NE32 4QD

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Hedworthfield Community Association provides both out of school care known as 'Oscars' and sessional care known as 'Teddy Tots'. They operate from one room known as the 'Social Unit' within the community building. Both groups serve the local area. Oscars provides care for children aged 4 - 8 years. Teddy tots playgroup provides care for children aged 2 and a half - 5 years. Both groups have been registered for a number of years.

The out of school care offers a breakfast club, after school and holiday play scheme. There are currently 94 children from 4 to 14 years on roll. The holiday club opens five days a week during the school holidays operating from 8.00 am to 18.00 pm. The breakfast and after school club operates five days a week during school term times from 08.00 until 09.00 and 15.00 until 18.00. The playgroup operates during school term times on a Monday, Wednesday and Friday. Sessions are from 13.00 until 15.00.

The settings support children with special needs and who speak English as an additional language.

There are ten part time staff work with the children in both provisions. Over half of the staff have early year's qualifications. The settings receives support from the Local Authority. Oscars is part of South Tyneside's Out of School Network.

### How good is the Day Care?

Oscars out of school club provides good quality care for children.

Staff have access to ongoing training which is having a positive impact on the practice. A welcoming environment is provided. Children take an active part in the organisation and planning of the summer activity programme. The children are confident, happy and secure. There is good safe procedures in place which are understood by staff and children when on outings. There is sufficient accessible storage available however is not well organised. Resources are regularly alternated and provide sufficient challenge for the children. The available documentation is well recorded however some areas are still to be addressed for both the playgroup and the holiday club.

Staff are deployed effectively and are vigilant about children's safety however some

areas are to be reviewed. Good hygiene practices are encouraged as part of the daily routine. Staff act in the children's best interests if they are ill. Children sit socially at meal times. Staff are aware of their ability when caring for children with special needs. They demonstrate an understanding of child protection.

The children have fun. They concentrate at chosen tasks are well motivated. Staff are interested in what the children do and say. They support the children with enthusiasm. Good relationships have developed. The children's individual needs are met with high priority and staff know the children very well. All children are included, acknowledged and valued. Staff set out and explain clear boundaries, they are good role models and the children are very well behaved.

Partnership with parents is good. Parents and children are provided with clear information regarding the running of the club. Children have a mini-induction programme. Parents are provided with an informative booklet regarding the running of the club. Parents have regular opportunity daily to discuss issues with staff.

#### **What has improved since the last inspection?**

At the last inspection there were a number of actions raised relating to staff clearances which have been appropriately addressed. The majority of the documentation has now been updated however not all referring to the guidance set out in the National Standards. The radiators in the social unit have been adequately protected by radiator covers.

#### **What is being done well?**

- The children have access to a wide range of appropriate activities which help them progress in all areas of their development. Children are eager when helping towards the planning of the activity programme for both indoors and out. They are able to make decisions and explore the activities with enthusiasm. They are confident to ask for assistance. Good relationships have developed. Children are confident and secure.
- Procedures for behaviour management are effective. They are understood and implemented by staff and shared with parents. Staff explain clear boundaries which the children are aware of and respect. The children are confident to share and take turns. Behaviour is very good. The older children show care and concern for the younger children. Strategies for dealing with behaviour are appropriate, understood and consistently applied.
- The children's individual needs are met with high priority. The staff know the children very well. There are resources to reflect positive images of culture and gender which the children are eager to explore.
- The information booklet for parents is clear and informative. It includes relevant policies and important information regarding the safe running of the club. The children are also presented with a handbook when they commence the club, it is part of a mini-induction programme to help children gain confidence when in an unfamiliar environment. Within the booklet is

information that the children can compete to help staff get to know them, includes written information on their likes, dislikes and interests. These systems have had a positive impact on the practice. The children are confident and staff know the children very well.

- The playgroup have developed written themed plans and supporting activity packs. Plans demonstrate that children are involved in a wide range of activities. There is equipment to support the children's learning which is in good condition. Children have some opportunity to self select.

#### What needs to be improved?

- the record of visitors present
- the fire procedure to be regularly practiced and fully understood by all
- the documentation for both clubs ensuring that it is consistently applied
- the security of the premises at all times.

#### Outcome of the inspection

Good

#### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### WHAT NEEDS TO BE DONE NEXT?

##### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure the registration system shows when visitors are present.
6	Ensure staff and children are aware and regularly practice the procedure in the event of a fire.
14	Ensure that all records presented are consistently applied relating to the day care activities operating within the same registration. Ensure they are up to date and reviewed in accordance to the appropriate standard and guidance.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*