



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY241718

### INSPECTION DETAILS

Inspection Date 02/03/2005  
Inspector Name Sandra Elizabeth Williams

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Busy Bees at Lancaster  
Setting Address Ovangle Road  
Lancaster  
Lancashire  
LA1 5JR

### REGISTERED PROVIDER DETAILS

Name Busy Bees Group Ltd 3895685

### ORGANISATION DETAILS

Name Busy Bees Group Ltd  
Address Busy Bees at St. Matthews  
Shaftesbury Drive  
Burntwood  
Staffordshire  
WS7 9QP

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Busy Bees Nursery opened in June 2001. It is part of a large organisation and operates from a purpose built building situated in Lancaster. The nursery consists of 13 playrooms catering for the needs of the varying age group of children ranging from babies to school aged children. The nursery also has staff facilities, an office, toilets and a kitchen and laundry room.

A maximum of 204 children may attend the nursery at any one time. The nursery is open each week day from 7:30 until 18:00 all year round apart from Christmas. All children share access to an enclosed outdoor play area.

There are currently 209 children from 0 to under 8 years on roll. Of these, 62 children receive funding for nursery education. Children attend for a variety of sessions. The setting supports children with special needs.

The nursery employs 27 staff. Over half of the staff, including the manager hold appropriate early years qualifications. 12 staff are working towards a qualification.

### How good is the Day Care?

Busy Bees Nursery provides satisfactory care for children. A selection of play equipment is available for children of all ages which provides them with sufficient challenges. The nursery is being reorganised and staff are in the process of adapting to the changes, however, there is a lack of clarity and organisation regarding staff roles and responsibilities. The current deployment of staff in some of the playrooms is not providing sufficient supervision for the children. The required documentation is in place.

There are detailed written risk assessments available, however these are not implemented fully in relation to the safety and security of the nursery and the outdoor play areas; the hazards found stored in rooms accessible to children; sockets without safety covers. There are systems in place for recording the administration of medication and of accidents, however, many of the entries are not signed by staff or countersigned by parents. Some of the first aid kits are not fully equipped. Staff demonstrate an understanding of child protection issues and would take appropriate action to protect children if necessary.

A range of planned activities are available which the children find interesting and

stimulating. The activities are varied and aim to extend children's knowledge in all six areas of learning. There is evidence of planning using the foundation stage and Birth to 3 Matters frameworks. The group promotes equal opportunities well with the use of a range of play equipment and activities. The group supports children with special needs. Staff encourage positive behaviour and good manners.

Staff have good relationships with parents and share information by encouraging discussion, displaying information and providing a range of policies.

#### **What has improved since the last inspection?**

At the last inspection 17 actions were made regarding documentation, safety issues, resources and staffing ratios. Most of these actions have been implemented thus improving the level of care provided to children. There are, however, some outstanding actions namely, the security of the perimeter fencing, resources for staff such as appropriate seating and the deployment of staff. Further actions have been made regarding these outstanding issues.

#### **What is being done well?**

- Snack time is a social occasion when children have opportunities to develop their independence by being encouraged to pour their own drinks and feed themselves. Nutritious meals are provided at lunchtime and snacks such as fruit are provided also in the mornings and afternoons.
- Equal opportunities and anti discriminatory practice are promoted well within the nursery. Children take part in celebrating religious festivals such as Chinese New Year. The children enjoy learning about different countries, cultures and religions from the interesting range of books and displays on the walls. There is a good balance of male and female staff working at the nursery.
- Staff encourage positive behaviour by using regular praise and encouragement. This was noticeable in some of the rooms during lunch time.
- Regular information is shared with parents verbally and in the form of an informative prospectus and notice board. Daily diaries and scrap books are also available for parents as a useful source of information regarding their children's progress.

#### **What needs to be improved?**

- the organisation and deployment of staff and the level of supervision of the children
- the availability of suitable furniture for adults
- the level of safety and security in the nursery and the outdoor play area
- the level of detail recorded in the medication and accident records

- the contents of the first aid box.

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There has been one complaint about this provision since April 2004. Ofsted received concerns relating to staffing (National Standard 2), supervision of the children (National Standard 6), and working in partnership with parents (National Standard 12).

An unannounced visit took place to investigate these concerns on Wednesday 19th January 2005. The evidence examined demonstrated that National Standards 2, 6 and 12 continue to be met. The provider shared that there had been a minor incident in December 2004. Immediate action was taken and training in respect of supervision was provided for a member of staff.

The provider remains qualified to provide full day care.

**Outcome of the inspection**

Satisfactory

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	develop and implement an action plan detailing how staff will be deployed effectively to ensure that adequate supervision and vigilance is provided for all children	15/03/2005
6	conduct a risk assessment on the premises identifying actions to be taken to minimize identified risks. The risk relate to the lack of safety and security of the nursery and outdoor play area; the electrical socket and the safe storage of equipment in rooms that are accessible to children.	15/03/2005

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
5	ensure that suitable and appropriate furniture is available for adults to work comfortably with the children
7	ensure that the first aid box and its contents comply with Health and Safety (First Aid) Regulations
7	ensure that all entries in the medication and accident books are signed by staff and parents

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*