



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 130784

INSPECTION DETAILS

Inspection Date 12/11/2003
Inspector Name Chris Mackinnon

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Elm Grove Out of School Club
Setting Address Elm Grove School
Elm Grove
Brighton
East Sussex
BN2 2ES

REGISTERED PROVIDER DETAILS

Name The Committee of Elm Grove After School Club

ORGANISATION DETAILS

Name Elm Grove After School Club
Address Elm Grove After School Club
Elm Grove School, Elm Grove
Brighton
East Sussex
BN2 3ES

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Elm Grove Out Of School Club has been registered for just over two years. It is committee organised group and operates in the dining hall and main assembly hall of Elm Grove Junior School providing after school care and a breakfast club for children from the school.

The club is registered for 45 children aged 4 to 8 years, with a breakfast club also provided for up to 24 children aged 4 to 8 years. Children may attend a variety of sessions. No children have special needs and currently the club is supporting no children with English as an additional language

Five full time staff work with the children, two are completing play-work training to level three and two other staff have training to level two.

How good is the Day Care?

The standard of the care provided for the children is satisfactory. The out of school club is well organised and well resourced with suitably trained staff providing a good range of sports and games for the children. The activities are well planned and supervised, including outdoor activities and outings, but written guidance on action if a child is lost or uncollected needs to be produced.

The staff work closely with the children, demonstrating a good understanding of the need for safety and security, but the accident record needs to be kept up-to-date and written guidance is also needed for arrangements if children are sick. The staff are well trained in First Aid and experienced in caring for children with special needs.

The club provides sports, games and art-craft activities that encourage development, provide challenges and extend learning. The children are able to contribute to the development of the activities, with co-operation and team-work encouraged.

The club has good relationships with parents. A clear leaflet is provided, outlining the planned activities and parents also receive information on their children's achievements. Staff also work closely with parents to meet children's individual needs.

What has improved since the last inspection?

Since the last inspection, staff have undertaken training to ensure the play-work co-ordinators are suitably qualified to level three and that the overall staff training level meets the required 50% qualified level. A new child protection policy and complaints procedure have been put in place and the setting's registration certificate is now on display.

What is being done well?

- The after school club organises a good range of games, sports and art-craft activities, to provide challenges and support learning and children are able to contribute to the development of activities.
- The club is well resourced with a good selection of suitable play and learning, art-craft materials, sports and games equipment, including computer programmes.

What needs to be improved?

- produce written procedure in case of lost or uncollected child
- ensure accident record is signed by parents
- produce written procedure for action in case of sick child
- the nutritional quality of snacks and meals provided
- increase resources and activities to reflect diversity.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	produce written procedure for lost or uncollected child
7	ensure accident record is signed by parents

7	produce written procedure for action in case of sick child
8	improve the nutritional quality of the snacks and meals provided
9	increase resources and activities to reflect diversity

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.