



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 139317

### INSPECTION DETAILS

Inspection Date	04/07/2003
Inspector Name	Janet Armstrong

### SETTING DETAILS

Setting Name	BASE CLUB
Setting Address	BROADMAYNE SCHOOL DORCHESTER DORSET DT2 8PH

### REGISTERED PROVIDER DETAILS

Name	MRS JILLINA MOXOM
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

<b>Information about the setting</b>
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<p>BASE Club was established approximately four years ago and is situated within the school grounds of Broadmayne First School in the rural village of Broadmayne near to the county town of Dorchester. It is an out of school club that is privately owned. The club serves the local children, mainly those attending the school, but it's doors are open to children from other schools. They are registered for 16 4-8 year olds and accommodate children up to the age of 12 years. They are open term time only, Monday to Friday from 3.15 to 5.30 pm. The accommodation consists of the school hall and library, with use of toilet facilities accessed through a classroom. The club also enjoys use of the school playgrounds and playing field. A relaxed and informal session is offered with freedom of choice and structured creative activities offered. The club employs a qualified play leader who holds the Take Ten for Play and employs one member of staff who holds the Take Five for Play. There are seven bank staff available as needed. Advice and support is received from the Early Years Partnership.</p>
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<b>How good is the Day Care?</b>
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<p>BASE Club provides satisfactory care overall for children aged 4 - 8 years of age. The setting has good organisation, with clear policies, procedures and relevant documentation in place to support. Staff have good child care experience, work well together as a team and have good supervision of the children. Staff have a good awareness of health and safety and child protection procedures to follow should they have a concern about a child in their care. The children's safety is promoted through good staff supervision, staff's awareness of the children's whereabouts whilst in the hall, outdoor play areas and on outings, however, the exposed electrical sockets in the hall need to be protected. The contents of the first aid kit need to be updated as many items are now past their expiry date. A good range and balance of activities are provided that are appropriate to children's needs after school. They offer a relaxed environment and support the children in their choices. Partnership with parents and carers is good. Parents are given useful information on the setting through a notice board, occasional newsletters and daily informal discussions regarding their child's time spent at the group.</p>
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<b>What has improved since the last inspection?</b>
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<p>At the last inspection the provider agreed to produce recruitment, safety, administration of medication, health and hygiene, behaviour management and child</p>
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protection policies and procedures, up date their complaints procedure and implement a system for recording of visitors. They also agreed to ensure that the fridge, toilet areas and hall were safe and suitable for use. The provider has addressed all these issues, except one. All appropriate policies and procedures are now in place and shared with parents. The complaints procedure has been updated and visitors are required to sign in. The temperature of the fridge is monitored using a thermometer, the toilet areas are now cleaned by staff before the session starts. However, there are still exposed electrical sockets in the hall and systems need to be put in place to ensure these do not pose a hazard to children.

### **What is being done well?**

There is a good balance and range of interesting activities that are geared towards children after a busy day at school. Sessions are spontaneous. Children are free to choose their own activities and are supported by staff in their decisions. There is no formal planning, however, structured activities are provided by staff for the children to participate in if they wish e.g. physical and creative (standard 3). There is good partnership with parents. Parents are warmly welcomed in the group and they have formed good relationships with staff. Parents are given written detailed information about the setting that includes the setting's policies and procedures. Their wishes are respected and relevant information regarding their child is shared on a daily informal basis (standard 12).

### **What needs to be improved?**

restriction of childrens ability to access exposed electrical sockets (standard 4)  
contents of first aid kit (standard 7).

### **Outcome of the inspection**

Satisfactory

## **WHAT NEEDS TO BE DONE NEXT?**

### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
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### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
4	ensure all rooms are safe for use.
7	ensure that the first aid box and its contents comply with Health and Safety (First Aid) Regulations

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

**STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

**STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

**STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

**STANDARD 14: DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*