



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 318640

### INSPECTION DETAILS

Inspection Date 29/03/2004  
Inspector Name Sharon Greener

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Redby Out of School Club  
Setting Address Fulwell Road  
Sunderland  
Tyne and Wear  
SR6 9QU

### REGISTERED PROVIDER DETAILS

Name The partnership of Redby Out of School Club

### ORGANISATION DETAILS

Name Redby Out of School Club  
Address Redby Community Centre  
Fulwell Road  
Sunderland  
SR6 9QU

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Redby After School Club (Redby Community Centre) opened in 1998. It operates from all of the rooms and associated facilities within the Redby Community Centre. The Community Centre is situated in the Fulwell area of Sunderland. The after school club and holiday play scheme serve the local area.

There are currently 90 children on roll. Children attend for a variety of sessions. The setting supports children with special needs and who speak English as an additional language.

The group opens 5 days, during term time. Sessions are from 15.45 until 18.00, except Tuesday when the session ends at 17:30. During school holiday periods, Monday to Friday from 09.00 until 17.30. The group does not operate during all school holiday periods.

Ten staff work with the children, eight of whom have early years qualifications to NVQ level two or three. Two staff are working towards a recognised early years qualification. The setting receives support from a mentor from the Early Years Development and Childcare Partnership (EYDCP). The setting is also a member of 4Kids (previously known as The Kids Club Network) and holds the Aiming High Level one award.

### How good is the Day Care?

Redby Out of School Hours Club provide satisfactory care for children. The areas used to accommodate the children are clean, warm and adequately maintained. A suitable range of activities and resources are provided. The majority of the required documentation is in place and well presented. However, a record is not kept of risk assessments carried out.

Six members of staff hold a Basic Food and Hygiene certificate and the facility is aware of the need to encourage a healthy eating programme. Staff show a good awareness of health and hygiene, they adopt good practice and encourage children to do the same. Five staff hold current first aid certificates. There is a designated Special Educational Needs co-ordinator, and three staff have completed training or attended conferences in respect of special needs. Staff have an adequate awareness of equal opportunity, one member of staff has completed a relevant training course. Staff have a satisfactory knowledge and understanding of child

protection matters, and fifty percent have completed relevant training.

Children have access to an appropriate range of resources and regular outings are included in the programme of activities. Staff are aware of and responsive to the individual needs of the children, they offer support, guidance and praise. They built good relationships with the children, who are generally well behaved and respond well to staff and peers.

Good relationships are established with parents and carers, who receive verbal feedback from staff about their child's time at the club when they collect their child. Statements about key policies and procedures are contained in a booklet given to parents and carers upon their child's admission. Also relevant information is displayed on a large notice board and includes a copy of the policy and procedure booklet. The complaints procedure is clearly displayed and includes the contact details for Ofsted. Regular newsletters are issued to parents and carers.

#### **What has improved since the last inspection?**

Since the time of the last inspection both manager's have successfully completed training and obtained a recognised level three early years childcare qualification.

#### **What is being done well?**

- Staff give high priority to nurturing children's social and emotional development, children develop good relationships with staff and peers, and are generally well behaved.
- Staff work well as a team sharing tasks, which are carried out efficiently.
- Staff are actively involved in children's play, they offer support, encouragement and praise and encourage team spirit and co-operation.
- Staff adopt good hygiene practices and children are encouraged to do the same.
- Parents and carers are given good information with regard to the policies and procedures adhered to by the club, as well as more general information, such as staff designation and qualifications.
- Staff create a welcoming atmosphere for children, parents and carers. They have established good working relationships with parents and carers, and keep them informed of their child's progress and forthcoming events via verbal feed back, the notice board and regular newsletters.

#### **What needs to be improved?**

- written procedures in respect of the staff recruitment and selection policy, and the staff induction process
- access for parents and carers to written activity plans for sessions
- the completion of written risk assessment documentation

- procedures in relation to the follow up of any concerns raised with Social Services Departments, regarding a child's welfare and wellbeing, when feedback from Social Services Department has not been forthcoming.

### Outcome of the inspection

Satisfactory

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	Put in place a written staff recruitment and selection policy and procedure.
2	Put in place a written staff induction policy and procedure.
3	Consider making the activity plan for sessions more readily accessible to parents and carers.
6	Review the practice for completing written risk assesment of the premises.
13	Ensure that the manager contacts Social Services Department and seeks feed back, regarding any concerns they have raised in relation to a child/ren, should feed back from SSD not be forthcoming.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*