



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 311859

### INSPECTION DETAILS

Inspection Date 13/09/2004  
Inspector Name Julie, Anne Swan

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name The Gap  
Setting Address Hexham Old Road  
Ryton  
Tyne and Wear  
NE40 3ES

### REGISTERED PROVIDER DETAILS

Name The Committee of The Gap Out of School Club

### ORGANISATION DETAILS

Name The Gap Out of School Club  
Address Crookhill Primary School  
Hexham Old Road, Ryton,  
GATESHEAD  
TYNE AND WEAR

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Gap Out of School opened in 1996. It operates from a one room pre-fabricated building situated within Crookhill Primary School in the Ryton area of Gateshead. The out of school serves the local community.

There are currently 28 children aged from four to eleven years on roll; this includes ten children aged from three to eight years. Children attend for a variety of sessions. The group offers support to children with special needs and those who have English as an additional language.

The group opens five days a week during term-time only. During term-time, sessions are from 08.00 to 09.00 and 3.15 to 6.00, Monday to Friday.

There are four staff who work with the children: all have childcare or play work qualifications.

### How good is the Day Care?

The Gap Out of School Care provides good quality care for children. The staff have an appropriate levels of qualification and a balanced range of experience. They have an understanding of policies and procedures and implement them well. The staff interact very warmly with the children, are interested in what they say and recognise them as individuals. They offer lots of praise and encouragement to the children, work well as a team and set good role models.

The environment is warm and welcoming and regard is given to ensuring the children's safety and security. There are well organised and consistent everyday routines with which the children are very well acquainted and comfortable. The staff have a high level of awareness of all risks to children's health and promote good hygiene at all times.

The staff plan and provide a broad range of activities which develop children's knowledge and understanding; activities are presented in an interesting and fun way. The children are free to make choices and move freely between activities. The children behave well and respond positively to the staff.

The relationship between the parents and staff is very good. Parents are listened to and are well informed about the provision and their children's progress. All documentation is in place and is readily available; however some of the information

lacks necessary detail.

#### **What has improved since the last inspection?**

At the last inspection there were several actions relating to policies and procedures. These have now been reviewed and most are now in line with the National Standards. The group also now ensures that a telephone is on the premises to enable contact with parents and to deal with any emergencies.

#### **What is being done well?**

- The staff work well as a team. They provide a high level of care for children ensuring that one-to-one support is offered where necessary. They share a common purpose and are fully involved in planning and developing practice.
- Organisation of space and adult support is good. Children have free and safe access to appropriate areas for play, rest and meals.
- Very good relationships are formed with children, whose good behaviour is valued and encouraged.
- The successful partnership with parents, who have very positive views of the service provided.

#### **What needs to be improved?**

- documentation, with regard to a policy for lost or uncollected children the use of the incident record, Ofsted contact details and a procedure to be followed if allegations are made against staff.

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	Provide a written procedure to be followed in the event of child being lost or uncollected.
11	Keep a sufficiently detailed record of significant issues and share this with parents.
12	Include Ofsted contact details in the complaints procedure.
13	Include a procedure to be followed in the event of allegations being made against a member of staff.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*