



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 205447

### INSPECTION DETAILS

Inspection Date 27/10/2003  
Inspector Name Anne Georgina Phillips

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name St Anne's Stay and Play  
Setting Address The Bungalow & Main Building  
St Anne's C of E First School, Wyre Hill  
Bewdley  
Worcs  
DY12 2HX

### REGISTERED PROVIDER DETAILS

Name St Anne's Stay & Play Ltd

### ORGANISATION DETAILS

Name St Anne's Stay & Play Ltd  
Address C/o Rose Hill Corner  
Lower Park  
Bewdley  
Worcestershire  
DY12 2DP

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St Anne's Stay & Play Out of School Club opened in 1996. It operates from a self-contained bungalow and grounds within the perimeter of St Anne's First and Middle Schools. The setting may use the hall and toilet facilities of the Middle School if numbers of children attending require this. The club is situated on the western outskirts of Bewdley and serves the local area. It has an enclosed outdoor area with play equipment and some all weather and safety surfacing. There is a gate to the school field where older children can play while supervised by staff. The club is managed by a voluntary management committee and has a committee of parents that meet regularly.

There are currently sixty-two children from four to twelve years on the roll of the after-school club and fourteen on roll of the holiday club. Children attend for a variety of sessions. The setting has access and facilities for wheelchair users and supports children with special needs. It opens five days a week all year round subject to a minimum number of places being filled during school holidays. Sessions operate between 07:45 and 08:45, and 15:00 and 18:00 during term-time, and 07:45 and 18:00 during school holidays.

Eight part-time staff work with the children. A quarter of the staff has early years qualifications to NVQ level 3. A further member of staff is currently working towards a recognised play work qualification and another has many years experience working with children in the group and has attended several relevant short courses. An action plan is in place to recruit and train more staff. Three quarters of the staff hold a relevant first-aid qualification.

### How good is the Day Care?

St Anne's Stay and Play Out of School Club provides satisfactory care.

The Club is well laid out, brightly decorated and welcoming. It is attractive to children and has very good outdoor play opportunities. The premises are clean, bright and readily accessible to wheel chair users. Children are happy and lively, making good use of the varied resources and different areas for active, quiet, creative and practical activities.

The small staff team are warm, knowledgeable and experienced. They are very alert

to children's interests and individual needs, spending their time talking and playing with them so that they are happy, secure and confident. However, present staff qualifications do not meet the requirements.

Staff are vigilant and alert to risks to children's health and safety and take all reasonable steps to ensure that the physical environment is safe and secure. They promote hygiene consistently so that children develop good hygienic practices. Children behave well in response to clear rules. Staff provide good role models to follow in settling differences and developing respect for one another.

Relationships with parents are good and there are effective systems in place to share information about children to ensure that their individual needs are met. Documentation is generally well kept and confidential but some areas of record keeping and policy have been identified for improvement.

#### **What has improved since the last inspection?**

Not applicable, as there were no actions raised at the previous inspection.

#### **What is being done well?**

- A high adult: child ratio is maintained.
- Staff are warm, knowledgeable and experienced.
- Children enjoy varied and interesting play opportunities including very good access to outdoor play all year round.
- Children are happy, secure and confident.
- The premises are bright attractive and readily accessible to all.
- Relationships with parents are good with opportunities for involvement.

#### **What needs to be improved?**

- the proportion of qualified and trained staff;
- the procedures for recording administration of medication and arrival and departure times of children;
- children's access to positive images of disability in resources;
- the written procedures for dealing with allegations of abuse made against a member of staff;
- the availability of staff and vehicle records.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person must take the following actions by the date shown

Std	Action	Date
2	develop an action plan that sets out how staff training and qualification requirements and the provision of a named deputy will be met.	15/12/2003

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
5	improve children's access to positive images of disability in resources;
13	improve procedures for dealing with any allegations made about a member of staff;
14	improve the arrangements for recording the arrival and departure times of children and administering medication, and ensure that staff and vehicle records are available for inspection at all times.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*