



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 228917

### INSPECTION DETAILS

Inspection Date 07/11/2003  
Inspector Name Samantha Jayne Taylor

### SETTING DETAILS

Day Care Type Out of School Day Care, Full Day Care  
Setting Name Hollyfield Nursery  
Setting Address Hollyfield Road  
Sutton Coldfield  
W Midlands  
B75 7SG

### REGISTERED PROVIDER DETAILS

Name Ms Hazel Tristram

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Hollyfield Nursery opened in 1993. It operates from two mobile class rooms which are situated in Hollyfield Infant and Junior School playground. The nursery and play scheme serves the local area. The out of school care is open to children who attend Hollyfield Infant School or Hollyfield Nursery.

There are currently 38 children from 2 years to 8 years on roll. This includes 31 funded 3 year olds and 11 funded 4 year olds. Children attend for a variety of sessions.

The nursery is open term time only. It is open from 08:00 until 18:00. The play scheme opens throughout the year by arrangement.

Ten staff work with the children and there are also students. The majority of the staff have early years qualifications to NVQ Level 3. The group holds The Gold Level Quality Framework for Childcare Strategy.

### How good is the Day Care?

Hollyfield Nursery provides good quality care for children.

There are effective management strategies to ensure that ratios are met and that staff are deployed effectively. Good use is made of the space available. The environment is bright and staff are welcoming. There are procedures in place to ensure that staff have a consistent approach to their work; staff are knowledgeable in policies and procedures. Regular staff meetings are held and staff development is encouraged through the appraisal system. Policies and procedures are regularly reviewed during staff meetings. Equipment and resources are maintained, conform to safety standards and are in good condition. The majority of documentation is accurate and well maintained, however some detail in the play scheme admissions policy is unclear.

Staff work in conjunction with the school to promote safety. Regular risk assessments are undertaken.

Staff plan a range of activities which meet children's interests and meets their overall development including outside activities. Children are encouraged to explore and make their own choices about play and learning. Staff extend children's learning through discussion and praise.

Partnership with parents is good. Parents express confidence in the provision and the support that is given to both children and parents. Information is shared regularly via newsletters and the information board. Parents evenings are held and parental participation is encouraged on outings.

#### **What has improved since the last inspection?**

At the last inspection the manager agreed to devise and implement a procedure for outings. A procedure has now been added to the policy handbook. The manager also agreed to obtain written permission from parents prior to administering medication and to implement a procedure for medication. A new medication book has been purchased and the procedure has also been included in the policy handbook.

#### **What is being done well?**

- Staff are knowledgeable in policies and procedures.
- Documentation is accurate and maintained; comprehensive policies are shared with parents and students.
- Staff give high priority to children's safety both indoors and outside the nursery and during out of school care.
- Staff are deployed effectively to provide continuous care of children; children are confident in their surroundings, familiar with routines and appear secure.
- Staff plan a range of activities which are appropriate for the children's stage of development and meet their individual interests. Children are listened to and their learning is extended via appropriate discussion, including questioning.
- Children respond well to the praise given.
- Staff encourage good relationships with parents. Policies are shared with parents to inform them about practices and procedures.

#### **What needs to be improved?**

- the admissions policy for the holiday play scheme.

#### **Outcome of the inspection**

Good

### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### **WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
14	Revise the admissions policy for the holiday play scheme.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*