



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY242626

INSPECTION DETAILS

Inspection Date 21/04/2004
Inspector Name Thecla Grant

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Spring Bank Out of School Club
Setting Address Spring Bank School
Spring Road
Leeds
LS6 1AD

REGISTERED PROVIDER DETAILS

Name Spring Bank Out of School Club

ORGANISATION DETAILS

Name Spring Bank Out of School Club
Address Spring Road
Headingley
Leeds
West Yorkshire
LS6 1AD

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Spring Bank Out Of School Club opened in 1990. It operates from the community room at Spring Bank School in the Headingley area of Leeds. The Out of school club serves the local and surrounding areas.

There are currently 34 children from 4 to 8 years on roll. Children attend for a variety of session. The setting currently supports a number of children who speak English as an additional language.

The group opens five days a week all year round. Sessions are from 08:00 until 09:00. Breakfast Club; 15:30 until 17:45 Out of School Club; 09:00 until 17:00 Play Scheme.

Three members of staff work with the children. Over half are suitably qualified to the post. One member of staff is currently working toward a recognised qualification.

The setting receives support from the Early years Childcare Partnership.

How good is the Day Care?

Spring Bank Out Of School Club provides satisfactory care for children. The environment is warm and welcoming for children, staff and parents. Staff make good use of resources available; so children are well cared for and supported. However, space available to children is limited. The Out Of School Club runs a play scheme during the Summer and Easter holidays. However, no paperwork pertaining to this or the setting is available.

Staffs arrangements to meet health and safety regulations are in place. However, systems for the effective monitoring of the provision is not sufficient. Most areas of health and hygiene are met. A good routine is in place for children's snack times. Children are aware of the routine and are settled. Some staff are fully aware of the child protection procedures, however, systems are not in place to cascade information to all staff.

Children are involved in a stimulating range of activities to support their development. There is a wide range of age appropriate toys, furniture and equipment; which are in good condition, most are easily accessible to the children. These promote children's learning in accordance with the purpose of the setting. Children are interested and want to play with what is available. Staff talk with the

children and respond to their interest.

Staff manage children effectively, they have built a positive relationship with the children who are well behaved.

Parents have a trusting relationship with the staff who share information with them verbally on a daily basis.

What has improved since the last inspection?

not applicable

What is being done well?

- The environment is warm and welcoming to children and parents with children's art work suitably displayed on the walls. A good routine is in place for snack time. Children are given a drink and sandwiches when they arrive. Children are aware of the routine and are confident in their surroundings.
- Children are involved in a stimulating range of activities to support their development. Some of which are imaginative; construction and colouring. Staff have a positive relationship with the children and manage them well, they are interested in what children say and do. Children are well behaved.
- Parents are happy with the care the group gives to their children; good attention is given to sharing information about the provision; through the parent pack and through verbal feed back at the end of the day.

What needs to be improved?

- organisation, regarding the space available to children to be able move around freely
- the procedures for ensuring equipment is ready for children to use e.g. computer
- safety, regarding systems to monitor the provision and keep children and staff safe e.g access to the setting
- documentation, regarding the recording of accidents
- documentation, regarding the availability and accessibility of all records and documentation during operational hours and for inspection
- all staffs' knowledge and understanding regarding child protection procedures.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Ensure that all records relating to day care activities are readily accessible on the premises and available for inspection at all times.	21/05/2004
14	Make sure a record is maintained, signed by the parent, of any accidents to children.	21/05/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
4	Provide an action plan to show how the room will be organised to ensure children have clear space to move around freely.
5	Develop procedures to ensure equipment is readily available for children to use e.g. computer.
6	Re-assess the systems in place to monitor the provision and keep children and staff safe e.g access to the setting.
13	Develop all staff's knowledge and understanding regarding child protection procedures.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.