



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 129332

INSPECTION DETAILS

Inspection Date	22/10/2003
Inspector Name	Christine Pettitt

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Boxmoor Private Nursery
Setting Address	Cowper Road Boxmoor Hemel Hempstead Hertfordshire HP1 1PF

REGISTERED PROVIDER DETAILS

Name	The Committee of Boxmoor Private Nursery 325123
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ORGANISATION DETAILS

Name	Boxmoor Private Nursery
Address	Cowper Road Boxmoor Hemel Hempstead Hertfordshire HP1 1PF

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Boxmoor Private Nursery uses the nursery premises attached to Boxmoor JMI School. The private nursery use the building in the afternoons, term time only. The nursery is run by a committee of local parents. The nursery is open to Boxmoor School nursery children and any children in the local community. Children attending the morning nursery may stay for lunch club and then stay for the afternoon session.

The premises include a large main room, a library and an imaginative room, kitchen, cloakroom and toilets. There is also an outside play area consisting of grassed and hard surfaced areas.

The private nursery including the lunch club is open from 11:45 until 15:00. The registration is for 28 children between the ages of 2 years and 6 months to under 5 years. Overnight care is not offered.

There are four permanent members of staff including the Nursery Nurse in charge and the deputy. There is a staff member who works mainly in the lunch club but occasionally covers for emergencies in the afternoons.

How good is the Day Care?

Boxmoor Private Nursery provides satisfactory care for children aged 2 years, 6 months to under five years.

A bright, welcoming, child orientated environment is provided. The children have opportunities to develop in all areas, from the activities provided, the resources on offer and staff interaction. A varied programme of activities covering interesting topics, including cultural information is provided. An exciting selection of play equipment is available both inside and outside. The activities are planned with the early learning goals in mind, to enable children to work towards these. The children enjoy and participate in the activities willingly.

The staff appear to be well organised, to plan activities and to have an understanding of the organisation of the nursery including the policies. Although, the Nursery Nurse in charge is currently the only qualified member of the team, staff have experience in child care and are working towards the necessary qualification requirement. They have also attended short, day courses. The atmosphere in the nursery is busy yet quiet. Acceptable behaviour is encouraged by the staff having a

calm, caring approach.

Safety and hygiene are generally satisfactory, however, the cloakroom area needs attention to ensure this area is comparable with the rest of the nursery. A safety issue with regard to security is being addressed.

The current Nursery Nurse in Charge and the committee have been involved in reviewing the policies and prospectus. An induction programme has been devised. There is a commitment to ensuring that the appropriate documentation and records are in place. The staff have an awareness of confidentiality issues and are intending to ensure that all records are formatted, in a confidential manner.

There appears to be an effective relationship with parents. They receive information on a regular basis by newsletters, notice boards and personal contact.

What has improved since the last inspection?

Following the previous inspection an induction programme was required and the fire extinguishers needed to be checked. These actions have both been completed. The induction programme provides staff with written information and will include a check list to ensure staff have knowledge of all areas of the nursery. The fire extinguishers are checked on a regular basis.

What is being done well?

- The programme provided gives opportunity for children to engage in varying types of activities to promote their development. Information is given to the children in an interesting manner, they are encouraged to participate, but also have opportunities for choice. The Diwali, group activities were exciting and the children were given appropriate explanations of the activity before participating. Interesting outside play activities are on offer during free play, and a varied selection indoors. Children can move between inside and outside activities. There is a broad range of resources on offer and these are accessible for the children at their level. (Standards 3 and 5)
- Cultural issues are incorporated into the programme of activities. Topics include festivals and there are resources which reflect a multi cultural society. Staff are aware of the individual needs of the children through the information requested from the parents on the application form. The staff seek to meet their needs sensitively. (Standard 9)
- The staff keep the parents informed through written information, the notice boards, and by daily contact. Policies are available for parents to read. Parents are made welcome and have the opportunity to speak to the staff at any time if they have concerns. (Standard 12)
- There has been a commitment to reviewing all policies and the prospectus following the appointment of the new Nursery Nurse in charge. She appears to have organised the relevant information, has future plans to ensure the standards continue to be met and has an action plan file. (Standard 14)

What needs to be improved?

- the security of the premises (Standard 6)
- the procedure to include regular risk assessments and to have a process in place in the event of a lost child (Standard 6)
- confidentiality when keeping records (Standard 14)
- the standard of hygiene in the toilet area (Standard 7)
- the procedures to ensure that cover staff are vetted and registration records include staff present. (Standard 2)

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
6	Make sure that premises are inaccessible to unwanted visitors.	28/11/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure emergency cover staff are CRB checked and registration records include staff present on a daily basis.
6	Ensure an appropriate risk assessment is in place for the provision which is carried out on a regular basis and a procedure is in place for the event of a child being lost.
7	Ensure cloakroom area is hygienic and well maintained.
14	Ensure all information about the children is recorded in a confidential manner. This refers to the medical and health forms and the children's developmental records.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.