



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 116875

### INSPECTION DETAILS

Inspection Date 12/08/2003  
Inspector Name Claudia Padfield

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Leighton Park Holiday Activity Scheme  
Setting Address Leighton Park School  
Shinfield Road  
Reading  
Berkshire  
RG2 7TH

### REGISTERED PROVIDER DETAILS

Name Leighton Park Holiday Activity Scheme

### ORGANISATION DETAILS

Name Leighton Park Holiday Activity Scheme  
Address Leighton Park School  
Shinfield Road  
Reading  
Berkshire  
RG2 7DF

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Leighton Park Enterprises Ltd. are registered to offer out of school activities for up to 160 children aged between 5 and 14 years.

The activities are based in the buildings and grounds of Leighton Park school in Reading.

The scheme has use of a large sports hall, several classrooms, art studio, theatre, swimming pool and playing fields. There is a varied programme of sport orientated activities on offer for the children .

Many of the staff have appropriate sports coaching qualifications and specific activities training e.g. archery, are supervised by appropriately qualified staff.

All the staff have First Aid training and several are qualified life guards supervise swimming activities.

The company operates all year round and also organises weekend activities and birthday parties.

The Holiday Activity Scheme opens 5 days a week during school holidays from 7:30 am 8.30 a.m. and offers a 15.30 p.m. or 17.30 pm finish

### How good is the Day Care?

Leighton Park holiday activity scheme provides satisfactory care of the children.

The group are well led and managed providing a settled group who respond well to staff direction. Staff interact effectively and good relationships are evident. The premises provide children with opportunities to try a wide range of activities in a safe and enjoyable environment. The group have a wide range of equipment that is used successfully to extend children learning. Most documentation is in place which is shared effectively with staff. However some statements and policies are currently being updated.

The staff team are aware of safety issues and encourage children's health and hygiene in a satisfactory manner. Children are given the opportunity to make choices about the activities they participate in. Staff effectively adapt activities to ensure they meet the child's needs. All staff receive first aid training during the induction.

The group provide a wide range of activities that children are keen to undertake. Staff have training in the specialised activities that extend the children's experience and ability. Staff clearly explain expectations at each activity and are aware of the need to protect children. Staff have high expectations of the children's behaviour and children respond accordingly.

Parents are informed and updated on a regular basis. Displays and noticeboards relay information in a clear manner. Parents are able to speak with staff at the beginning and end of the day.

#### **What has improved since the last inspection?**

Last inspection was a transitional and no actions were highlighted.

#### **What is being done well?**

- Well led and managed staff team who have good relationships with the children.
- Staff have good relationships with the children who are happy and confident within the setting.
- The group have a wide range of equipment and activities. That children are able to chose from.
- Children behave well in response to high adult expectations.
- Staff respond appropriately to children's individual needs.

#### **What needs to be improved?**

- the vetting procedures, to ensure that all staff are deemed suitable.
- keep Ofsted informed of any changes
- ensure all written policies and statements are in place and accessible.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
1	develop an action plan detailing how at least 50% of the staff to become qualified
14	ensure all written policies and statements are in place and accessible

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*