



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 122612

### INSPECTION DETAILS

Inspection Date 10/02/2004  
Inspector Name Beverley Jane Bruno

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name St Matthew's Pre-School  
Setting Address 71 Station Road  
Redhill  
Surrey  
RH1 1DL

### REGISTERED PROVIDER DETAILS

Name The Committee of St Matthew's Pre-School 1029574

### ORGANISATION DETAILS

Name St Matthew's Pre-School  
Address 71 Station Road  
Redhill  
Surrey  
RH1 1DL

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St Matthews Pre-School has been registered as a Sessional Care Facility since 1993. It operates from the Church Hall of St Matthews Church situated in the area of Redhill, and serves the local community.

The group have access to of a large hall, kitchen and toilets. Children have access to an outside play area which comprises of a grassed and paved area.

There are currently 54 children on roll. This includes several children aged 3 - 4 years who are in receipt of funding.

The Pre-School opens for five days a week, providing 5 morning sessions and 3 afternoon sessions. The Pre-school is open term-time only.

Staff hold appropriate child care qualifications or are engaged in relevant training. They also have training in first aid and in child protection.

### How good is the Day Care?

St Matthew's Pre-School provides good quality care. Staff work hard to organise the activity room to provide a warm, comfortable and cheerful environment for children to access and use the more than sufficient activities, toys, equipment and resources on offer. However, there is a lack of toys and resources reflecting positive images of disability. The staff, whose qualifications and experience support the needs of the children, ensure they are appropriately deployed and on task. The necessary documentation and records associated with this type of provision are in place.

The staff identify and deal appropriately with hazards to children both inside and outside of the provision. However, the fence to the side of the hall is in disrepair. Documented risk assessments are limited to the annual insurance document. Staff are very knowledgeable on issues relating to children's health and dietary requirements. Their sound work practices ensure that children are fully 'included' and supported. They are very proactive in the care of children with special educational needs. Staff have a good working knowledge of how to protect children from child abuse.

Children have access to a balanced mix of care routines and activities that meet their group and individual needs. Staff are very confident in the use of a wide range of appropriate strategies to promote positive behaviour in children.

Staff are fully committed to and value the promoting of partnerships with parents and carers of the children they care for. They feedback to parents at the end of sessions. Comprehensive information keeps parents well informed.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- The managers have a good leadership style, understanding the value of delegating responsibilities to foster a sense of 'ownership' amongst staff whilst at the same time retaining overall control. They also provides strong but appropriate leadership for the children.
- The staff operate as a cohesive, efficient, courteous, team, as they support the children, and each other in the preparation, resourcing and delivery of activities and care routines.
- Children access and use a comprehensive range of structured and child centred activities, which are supported by a great selection of toys, equipment and resources. Staff manage the sessions, resources and their interactions with the children in such a way as to maximise the opportunities for learning and building of independence and self esteem. Their work processes in terms of planning and record keeping ensure continuity and progress in children's development. They ask parents for initial information that then forms part of the base line information on the children.
- Children access a bright, cheerful and enriched environment. Staff work hard daily, to make the activity room inviting and stimulating, with the imaginative use of partitioning, beautiful child centred displays and rotation of toys and equipment.
- Children enjoy the range of nutritious snacks. They are offered a drink and biscuit as well as fruits and/or foods associated with a current theme.
- The parents are provided with good amounts of information about the provision. They are actively welcomed to the sessions as parent helpers. The committee take an active and knowledgeable role in the running of the provision.
- The Supervisors further demonstrate their commitment in the comprehensive nature of the administration documentation and reference materials, which fully embrace and show a continuing desire to meet the national standards and criteria.

#### **An aspect of outstanding practice:**

The supervisors are very knowledgeable in the area of special educational needs. They have fostered a strong working partnership with associated professional agencies and researched useful strategies to support children attending the setting who have a particular need. Some of these strategies in a more general format have proved so beneficial that they are now used by all the children.

### What needs to be improved?

- the method for recording, and frequency by which, risk assessments and analysis of associated records are carried out
- the safety and security of the perimeter fencing to the side of the hall leading to the car park
- the stock of toys and resources available to children providing positive images of disability.

### Outcome of the inspection

Good

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation  |
|-----|---|
| 6   | Ensure there is an appropriate method in place for the recording and analysis of regular risk assessments alongside associated documents. |
| 6   | Ensure the garden is safe and in good order for children to access and play within.   |
| 9   | Ensure children have access to an expanded range of toys and resources that reflect positive images of disability.                        |

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*