



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 511431

INSPECTION DETAILS

Inspection Date 18/10/2004
Inspector Name Denise Rosemary Olsson-Hildick

SETTING DETAILS

Day Care Type Sessional Day Care, Out of School Day Care
Setting Name The Riverside Playgroup
Setting Address York House Annexe
York House, Richmond Rd
Twickenham
Middlesex
TW11 3AA

REGISTERED PROVIDER DETAILS

Name Ms Juliette Mary Windsor

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Riverside Playgroup opened in approximately 1986. It operates from a suite of rooms in an annex to York House, Twickenham and serves the local community.

There are currently 30 children aged two to four years on roll. This includes 18 funded three and no funded four year olds. Children attend for a variety of sessions. The setting supports children with special needs and who speak English as an additional language.

The group opens four days a week, term time only. Sessions run from 09:00 to 11:45.

The setting receives support from the local Early Years Development and Childcare Partnership. The methods of care and learning promote the Foundation Stages of Learning.

How good is the Day Care?

Riverside Playgroup provides a satisfactory standard of care. Most records, procedures and policies are in place, however some lack the necessary detail.

The routine allows children, present during inspection, opportunities for play, rest, meals and outdoor play. All staff have a warm relationship with children. They talk to and about children with understanding, pride and affection, taking into account individual need, temperament, ability and interests. Children eagerly participate in a variety of interesting, stimulating activities and learning is play based. They are allowed and encouraged to develop a relationship with the member of staff with whom they feel the most affinity. Children have access to a wide variety and quantity of toys, materials and stimulating activities though few present a positive image of people with a disability. Outings are undertaken to stimulate their interest in and knowledge of the wider world. All children are made welcome, their differences valued and their needs met regardless of gender, ethnic origin, background, ability, religion or language. Snacks are healthy and nutritious and considerable care and respect is given to parents wishes.

The environment is spacious, clean, warm, well-maintained, appropriately furnished and organised to allow children access to the entire area and outside play space. Staff are aware of potential hazards, ensure that the environment is generally safe

and that children are safe on outings. Children understand and practice good hygiene and staff are vigilant in addressing matters relating to health and hygiene.

Relationships with parents are warm and mutually respectful. Staff work in harmony and partnership, making sustained efforts to support and engage them in an open, honest manner. Staff have a basic awareness of child protection issues though few have undertaken training and their policy lacks essential information.

What has improved since the last inspection?

All staff, including Mrs Windsor are currently working on the Quality Assurance Scheme with the Playgroup Network. Actions were made in relation to recording children's times of arrival and departure, developing written procedures for lost or uncollected children, fire drills, outings, administration of medication, ill or infectious children, no smoking, permission from parents to take the child for emergency treatment, special needs, dealing with bullying and ensuring a copy of the local Child Protection guide is available. All these policies, records and procedures are now in place.

An action was made relating to the emergency evacuation procedure and ensuring that a member of staff is qualified in first aid and these are also in place.

An action was made relating to food preparation areas conforming to environmental and food safety requirements and there are plans in place to refurbish this area. An action was made relating to recording risk assessments. The format has been devised though not completed.

Actions were made relating to the inclusion of Ofsted as the regulator in the Complaints procedure and the procedure if an allegation of abuse is made about a member of staff. These have not yet been developed.

What is being done well?

- Support and encouragement are given to children to participate in activities of their choice. Learning is play based and at the child's individual pace. Staff members are responsive to and understanding of individual children's temperament, characteristics, interests and needs. This ensures warm relationships are maintained and nurtured.
- Staff manage behaviour in a sensitive and age-appropriate manner which encourages children to develop empathy for others.
- Snacks are varied and nutritious, accommodating children's individual dietary needs. Care is taken to comply with parent's wishes. This ensures children develop good eating habits.
- Parents take an active role in the group, are supportive and approving of the nursery philosophy and work in harmony and partnership with staff. This ensures children feel welcome and secure.

What needs to be improved?

- the organisation of large group activities
- the arrangements to prevent children's access to the kitchen and office
- recording risk assessments
- the access to drinks
- the policies and records relating to staff and visitors presence, accidents, medication, complaints and child protection.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
13	Ensure the Child Protection Procedure includes action taken if allegations of abuse are made about members of staff	31/12/2004
12	Ensure the Complaints Procedure includes information about Ofsted as the regulator	31/12/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Ensure that children do not have access to the kitchen or office
6	Conduct a risk assessment on the premises identifying actions to be taken to minimise identified risks, recording the outcome
13	Develop staff's knowledge and understanding of child protection issues
6	Ensure there is a system for registering staff attendance on a daily basis, showing hours of attendance and ensure there is a system in place for recording visitors to the group

7	Ensure accident and medication records are complete
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.