



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY260456

### INSPECTION DETAILS

Inspection Date 16/03/2004  
Inspector Name Beverly Anne Self

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name Happy Kids  
Setting Address Hillfield  
Cheddar  
Somerset  
BS27 3HN

### REGISTERED PROVIDER DETAILS

Name Mrs Jeannette Ann Cattell

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Happy Kids out of school club opened in 2003. It operates from the main hall, with access to toilets, playground and playing field in Cheddar First School. The club serves children from this school and others surrounding.

There are currently 64 children from 4 to 8 years on roll. Children attend for a variety of sessions. The setting currently supports children with special needs.

The group opens five afternoons a week during school term times. Sessions are from 15:30 until 18:00.

Three full-time staff work with the children. All members of staff are currently working towards a recognised early years qualification. The setting receives support from the Early Years Development and Childcare Partnership.

### How good is the Day Care?

Happy Kids After School Club provide satisfactory care overall for children aged 4 - 8 years.

The premises are warm and welcoming for the children, with a spacious and brightly decorated hall. The group have a wide range of toys and equipment that enable the children to enjoy both indoor and outside play. All members of staff are currently attending training courses to obtain recognised early years qualifications. Records and documentation are mostly in place, although a complaints procedure is not available and a record of visitors and volunteers has not been maintained.

Safety features are in place throughout the premises and staff are aware of health and safety issues. However, a risk assessment has not been carried out or updated for some time. Hygiene is positively promoted with the children and active steps are taken to help prevent the spread of infection. The club support children with special needs and staff liaise closely with parents and other professionals to ensure all children's needs can be met. Staff have a sound awareness of child protection issues, knowing who to contact in the event of concern. However, the child protection policy is incomplete.

Staff ensure the children are offered a balance of free play, supervised activities and physical play. These help to promote all areas of development and allow the children to be inventive and creative. The club provide a wide range of activities, toys and

resources that includes a multi-cultural selection, helping to reflect positive images of all diversities. The staff approach behaviour management consistently, ensuring the children are familiar with their boundaries, so they know what is expected of them.

Parents are kept well informed of their child's progress and any changes to the provision. Staff take time to talk to parents at the end of each session, newsletters and a notice board ensure a regular exchange of information and clear communication are achieved.

### **What has improved since the last inspection?**

This is the After School Club's first inspection since registration, therefore no comment of improvement since the last inspection can be made.

### **What is being done well?**

- Staff talk with and listen to the children, they ask questions and encourage the children to share their knowledge and experiences. The children play in small groups or individually, socialising and interacting. they enjoy the activities and play, showing confidence and independence.
- The After School Club is set in the main hall of Cheddar First School, the hall is light, spacious and brightly decorated. The space is organised into areas to offer a variety of play opportunities, and parents and children are greeted on arrival by staff. All these aspects help to provide a warm and welcoming environment, where the children can feel relaxed and secure in their surroundings.
- A wide range of toys, resources and activities are available to the children. There is sufficient choice to allow the children to be creative and develop their own ideas. Through a variety of experiences and play activities, the children can further their development in all areas.
- Behaviour is managed positively at the after School Club, children are familiar with their boundaries and staff talk to them about behaviour issues. Encouragement and praise are used to re-enforce good behaviour, helping to achieve an effective outcome to any discipline that is needed.

### **What needs to be improved?**

- safety, to conduct and record a risk assessment of the premises
- documentation, to maintain a record of visitors and volunteers, to devise and make available to parents a complaints procedure and update the child protection policy to include allegations against staff or volunteers.

### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person must take the following actions by the date shown

Std	Action	Date
12	make available to parents a written statement that provides details of the procedure to be followed if they have a complaint	30/04/2004

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	maintain a record of volunteers and visitors
6	conduct a risk assessment on the premises identifying action to be taken to minimize identified risks
13	update child protection policy to include allegations made against a member of staff or volunteer

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*