



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 154377

INSPECTION DETAILS

Inspection Date	18/08/2003
Inspector Name	Mandy Gannon

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	TOTALLY TENNIS
Setting Address	War Memorial Park, Crossborough Hill Basingstoke Hampshire RG21 4AG

REGISTERED PROVIDER DETAILS

Name	TOTALLY TENNIS
------	----------------

ORGANISATION DETAILS

Name	TOTALLY TENNIS
Address	AS BEFORE U/A

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Totally Tennis is situated in the tennis centre in War Memorial park in Basingstoke. Its main focus is tennis sessions, providing morning, afternoon or daily sessions for children aged between 3 to 13 years.

It is registered for a maximum of 40 children to attend at any one time.

The ethos of the club is that tennis should be available to all regardless of age and stage development.

The sessions are run by qualified coaches trained by the Lawn Tennis Association.

How good is the Day Care?

Totally Tennis provide satisfactory care for children aged 4-8years although it's main ethos is tennis.

Staff give high priority to safeguarding children and children are supervised at all times. Children are organised into groups dependent on their age and tennis ability and are coached by Lawn Tennis Association coaches. The group operates out of a recently built tennis complex situated in a public park and children have access to indoor and outdoor courts with security gates. Sufficient equipment is available for tennis although for other activities and for children to be able to make choices this is limited.

Children are well protected and all staff are aware of potential hazards and child protection issues. Children bring packed lunches and safe storage is encouraged. Children are aware of healthy eating and this is actively promoted through this sport based group. The group are well aware that some children may have special needs and are pro active in promoting and encouraging tennis for all and have policy of inclusion.

Staff are well aware of individual needs of children and regularly access, however resources do not reflect equality of opportunity. Staff have good strategies in place to promote good behaviour and act as good role models.

Parents are kept informed of activities taking place, however not all documentation is in place.

What has improved since the last inspection?

1st inspection

What is being done well?

- Individual needs of children are met and staff support children appropriately
- Children are involved and interested in what they are doing
- Staff act as good role models to promote positive behaviour
- Premises are secure and safe and staff are vigilant to protect children

What needs to be improved?

- procedures for completing the accident book and administration of medication;
- child protection policy to be updated and made available to parents;
- complaints procedure to be put in place and made available to parents;
- policies for lost /uncollected children to be put in place and made available to parents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	Procedures for lost or uncollected children to be put in place	31/12/2003
7	record of medication administered to children to be in place	31/12/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	adequate detail to be maintained in accident book
9	promote and provide resources to reflect equality of opportunity .
12	adopt a complaints procedure complete with relevant contact details
13	inform parents of child protection policy
14	ensure all documentation is in place and maintained

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.