



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 139205

INSPECTION DETAILS

Inspection Date 05/08/2003
Inspector Name Elaine Claire Caffary

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Jump for Joy (Coteford) After School Club
Setting Address Coteford Junior School
Fore Street
Eastcote
Pinner
HA4 9PQ

REGISTERED PROVIDER DETAILS

Name Ms Joanna Lane

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Jump for Joy after school club and holiday scheme operates at Coteford Junior School in Ruislip. They use the main hall and two adjacent play rooms. They have use of a small kitchen area and nearby toilets.

The after school club serves the infant and junior school. The infant school is off-site, two designated staff members, collect the children and bring them to the club.

The holiday scheme serves the local community.

The after school club operates term time from 15.30 - 17.45. The holiday scheme operates specific weeks during the school holidays from 08.30 - 17.30. The provisions support six children with special needs.

The provider employs staff from a variety of backgrounds and qualifications.

How good is the Day Care?

Jump for Joy holiday play scheme and after school club provide satisfactory care for children.

Staff give high priority to ensuring the children's general safety within the premises. They consistently carry out the procedures detailed in their safety policies. They do however need to extend this to carrying out risk assessments on outings. Excellent attention is paid to the children's dietary needs.

The clear routines offer the children security and stability. The children have the responsibility of setting the rules for the club. This has been part of a new initiative undertaken by the staff to promote positive behaviour management strategies. Good attention is being paid to those children who have a special need.

The children are interested and occupied in the activities planned for them. All staff are involved in the planning of the activities. The children have a good variety of experiences open to them throughout the scheme. The open space on the field is used creatively with a good range of activities. The staff interact well with the children. The leader of the provision does not hold the appropriate level of qualification. The setting did not notify Ofsted that this action, raised at the last inspection, had not been met.

The provision has a clear set of policies and procedures in place available to parents and staff. They are well displayed and easy to read. The medication procedure is not fully followed in practise. Parents are actively encouraged to be involved in the provisions.

What has improved since the last inspection?

They setting agreed to implement a key worker system. A buddy system is now in place for outings and the senior staff have responsibility for acting as key workers.

What is being done well?

- Children are happy and occupied. The children had been involved in drama workshops and acted-out sketches for the rest of the club. The club runs theme days for the children.
- All staff are actively involved in the planning of activities for the holiday scheme. The children have enjoyed cooking, trampoline, go carts, competitions, puppets, face painting and aerobics.
- Excellent attention is paid to the children's dietary needs. Detailed procedures are in place to ensure dietary needs are taken seriously and met.
- The staff work well with the parents to ensure that children with special educational needs enjoy their time at the holiday club and after school club. Clear records on the child's needs are kept.
- Staff attended behaviour management training. They have implemented the strategies learnt. The children are actively involved in making the rules to be followed in the club. They have enjoyed the responsibility. Staff are ensuring consistency throughout the team.

What needs to be improved?

- the time taken to notify Ofsted of any significant incidents;
- the detail of the written records made when medication is administered;
- the level of qualification held by the person in charge of the provision; and
- the risk assessments carried out to ensure they include outings.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	develop and implement an action plan that sets out how person in charge will achieve a level 3 qualification. (Standard 1)	30/09/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
14	ensure medication records fully meet the requirements of the National Standards. (Standard 14)

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.