



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 143574

### INSPECTION DETAILS

Inspection Date 05/12/2003  
Inspector Name Kate Houghton

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name WESTOVER PRE-SCHOOL  
Setting Address THE 54TH PAIGNTON SCOUT HUT  
PAIGNTON AVENUE,COPNOR  
PORTSMOUTH  
Hampshire  
PO3 6EE

### REGISTERED PROVIDER DETAILS

Name MRS TRACY MAJOR

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Westover pre-school is situated in a local Scout Headquarters in Copnor, a residential area of Portsmouth.

The group is managed by parents and members of the community.

Most children who attend the group live locally.

The group is registered to care for a maximum of 24 children, including funded 3 and 4 year olds. The group is registered for children aged between 2 and 5 years, it is their policy to take children from 2years 9 months.

The group is open for four morning and five afternoon sessions a week, from 09:15 -12:00 and 12:30 -15:00 term-time only.

At present there are 4 identified children with special needs, the group is able to cater for children whose first language is not English.

All staff are qualified NVQ level 3 and have experience of working within the pre-school.

### How good is the Day Care?

Westover Pre-school provide good quality care for children. All staff are trained and qualified to NVQ level 3 and have appropriate experience to care for children. Children are grouped appropriately and organised into keywork groups. Staff supervise children well and use consistent methods to monitor development. The setting projects a warm and welcoming atmosphere, activities and resources are arranged and planned out thoughtfully to encourage all children to explore all areas. Displays reflect colourful examples of children's work and pictorial representations of images are displayed to reflect positive images. A variety of toys and equipment are provided for children to choose from which are appropriate to the age range and support children's care and developmental needs. Good record keeping systems are in place which are organised well and information is secure and confidentiality is maintained. Procedures are in place to ensure the safety of children in all areas. Children are encouraged to have an awareness of safety within their surroundings and appropriate systems are in place to follow health and hygiene procedures. An appropriate range of drinks and snacks are offered to children.

All children are treated equally and their individual needs are identified. Parents wishes are respected and resources encourage and support all children within the setting. Staff have a positive approach to caring for children with special needs and are committed to working with parents and other professionals. Procedures are in place to protect children and staff have regard for the Area Child Protection Committee Procedures. Appropriate procedures are in place for behaviour management, staff encourage positive behaviour and children respond well to praise and encouragement. Staff promote positive relationships with parents, information is exchanged regularly and staff promote an open door policy.

#### **What has improved since the last inspection?**

At the last inspection locks on toilets doors were accessible to children as the provision is shared with other users outside of pre-school opening times the local scout group uses the facility in the evenings. Access to toilets has been improved, safety procedures have been enhanced to make locks on toilet doors inaccessible to children.

#### **What is being done well?**

- Staff observe children and make observations to monitor development through play and learning linked into planned themes and topics from the curriculum being developed throughout the year. Children are encouraged to build confidence in their abilities and are given a balanced range of activities to cover the six areas of learning. Staff are involved in children's play, take interest in what they do and say and encourage children's natural curiosity to explore all areas within the setting.
- The environment is warm and welcoming, space available is suitable for the numbers of children attending and areas are divided up effectively to encourage all children to move freely and confidently within their surroundings. Arrangements are in place to support the planning of areas to encourage easy access to the range of activities being offered. Areas of the pre-school are decorated with displays which are arranged and presented to include and compliment children's artistic achievements.
- All children are encouraged to access all activities and play opportunities, they are treated equally and their individual needs are identified. Staff promote a positive environment for children free from prejudice and discrimination. Children are encouraged to access all toys and activities and resources are provided to give a balanced view of the world. Children's individual needs are sustained and staff support parents and value their experience and expertise when planning for children. Links are developed with other agencies to maintain support and develop further opportunities to meet care and developmental needs.
- Staff promote positive relationships with parents, parents are valued and they are welcomed into the setting. Information is available and exchanged on a regular basis. The pre-school operates an open door policy and parents are actively encouraged to approach staff to discuss and contribute to the care

needs of their child.

#### **What needs to be improved?**

- drinks and snacks to extend range and availability

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

| Std | Recommendation  |
|-----|---|
| 8   | Continue practice to follow procedures to make drinks available throughout the session and provide an appropriate range of snacks for children. |

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*