



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 251481

INSPECTION DETAILS

Inspection Date	08/07/2003
Inspector Name	Judith Marion Jones

SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Feoffment Pre School
Setting Address	Bridewell Lane Bury St. Edmunds Suffolk IP33 1RE

REGISTERED PROVIDER DETAILS

Name	Mrs Donna Ling
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ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Feoffment Pre-School is a committee-run group, with the head teacher as the chairperson. It is sited on Guildhall Feoffment Primary School grounds. It takes place in a mobile unit shared with the Skylarks Out of School Club. Part of the adjacent dining hall is used at times when there are over 16 children.

The pre-school receives children from Bury St. Edmunds and the surrounding areas. The group is registered to accept 26 children and is staffed by seven adults who are qualified or studying for their qualifications. Their policy is to take children from the age of two years and nine months until they go to school. The group has two sessions a day, from 9:00 - 11:30 and from 12:45 - 15:15, during term time. There are currently 83 children on roll.

How good is the Day Care?

The Feoffment Pre-School provides satisfactory care for children.

Staff ensure the safety of children and work well together to ensure that children get individual attention and are encouraged to discuss and develop their ideas. Staff pay particular attention to encouraging a healthy diet. Children are involved in a broad range of activities, they are interested, involved and enthusiastic. All children are valued, included and their needs are well met. There is particular attention to inclusion of children with special needs and promotion of inclusive issues.

There is a good partnership with parents and carers and they are kept well informed of their child's progress. However certain documentation needs to be improved and policies developed.

What has improved since the last inspection?

Medication records and policies have been developed.

Parents are informed that they have access to all written records.

The drains have been made safe.

A risk assessment has been done.

A record of the staff's addresses is kept.

Work has begun on the development of an Operational Plan.

There is a record of visitors.

A key worker system has been introduced.

What is being done well?

- Children are involved in a broad range of imaginative activities and staff encourage them to discuss and think about these.
- Healthy snacks are encouraged and staff are aware of allergies, so that children's health and dietary needs are well met.
- All children are valued, included and their needs are met.(Standard 9)
- Parents are given appropriate information and are involved in records about their children's progress.(Standard 12)

What needs to be improved?

- documentation, to include further development of the operational plan; a policy for sick children; further development of the behaviour policy; and the addition of Ofsted's contact details in the complaints procedure;
- the recording of accidents, to make sure these are always countersigned by parents. (Standard 7)
- the child protection policy, to ensure it follows Area Child Protection Committee (ACPC) guidelines, and includes procedures in the event of an allegation being made against a staff member.(Standard 13)

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.