



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 312604

INSPECTION DETAILS

Inspection Date 12/02/2004
Inspector Name Sharon Greener

SETTING DETAILS

Day Care Type Sessional Day Care, Out of School Day Care
Setting Name Boldon Community Association Out of School and Holiday
Playscheme
Setting Address New Road
Boldon Colliery
Tyne and Wear
NE35 9DZ

REGISTERED PROVIDER DETAILS

Name South Tyneside Council Lifelong Learning & Leisure

ORGANISATION DETAILS

Name South Tyneside Council Lifelong Learning & Leisure
Address Town Hall & Civic Offices, Westoe Road
South Shields
Tyne and Wear
NE33 2RL

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Kidseen After School Club (Boldon Community Centre) opened in 1997. It operates from two designated play rooms and associated facilities within the Boldon Community Centre. The club also have occasional use of the centre's swimming pool and sports hall. The Community Centre is situated in the Boldon area, of South Tyneside. The after school club and holiday play scheme serve the local area.

There are currently 20 children on roll. Children attend for a variety of sessions. The setting supports children with special needs and who speak English as an additional language.

The group opens five days, 51 weeks of the year.

Sessions are from 15.45 until 18.00 during term time and from 08.00 until 18.00 during school holiday periods.

At least fifty percent of the staff working with the children have early years qualifications to NVQ level two or three.

How good is the Day Care?

Kidseen After School Club provide satisfactory care for children. The areas used to accommodate the children are clean, warm and well maintained. A suitable range of activities and resources are provided. The majority of the required documentation is in place and well presented. However, the daily record of children's attendance does not consistently record each child's time of arrival and departure.

The staff handbook contains information on health and safety issues and risk assessments are carried out. However, at present the playroom doors cannot be secured from within so as to prevent children leaving or unannounced visitors entering the playrooms. The children also share toilet facilities with other Centre users. One member of staff holds a Basic Food and Hygiene certificate and is aware of the need to encourage a healthy eating programme. Both staff hold a current first aid certificate. The manager is designated responsibility in respect of special needs and has completed some relevant training. Both staff have a satisfactory awareness of equal opportunity and child protection matters, and both have completed recent child protection training.

Children have access to an appropriate range of resources and regular outings are

included in the programme of activities during school holiday periods. Staff are aware of and responsive to the individual needs of the children, they offer support, guidance and praise. Children are generally well behaved and respond well to staff.

Good relationships are established with parents and carers, who receive verbal feedback from staff about their child's time at the club when they collect their child. Statements about key policies and procedures are contained in a booklet given to parents and carers upon their child's admission. Unfortunately, not all relevant information is included, for example the complaints procedure does not include the role of Ofsted or the relevant contact details for the Regional Centre.

What has improved since the last inspection?

A number of actions were raised at the last inspection, relating to safety, documentation and the physical environment. The policies and procedure documents have been reviewed as the club is currently working towards the Aiming High Award. The playrooms have been redecorated and new floor coverings laid and the temperature within the playrooms is maintained at a comfortable level.

However, the playrooms are not secure and children could still potentially leave unnoticed and unannounced visitors gain unauthorised access. The daily attendance record for the children does not consistently record the arrival and departure times for each child.

What is being done well?

- The staff build good relationships with the children, who in turn respond well to them.
- The club is currently working towards the Aiming High Award, which has included a review of the club's policies and procedures. The documentation for this is well presented.
- Parents and carers are asked to sign a "behaviour management" statement to acknowledge and agree to the club's policy.
- Good relationships are built with parents and carers.

What needs to be improved?

- the security of the designated playrooms
- the record of children's attendance at each session
- the safety of children when using the toilet facilities
- the complaints procedure, to ensure parents have access to the contact details for the Leeds Regional Centre and are aware of the role of Ofsted in relation to the complaints procedure
- the policy regarding the current number of core staff employed.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

| Std | Action | Date |
|-----|---|------------|
| 4 | Ensure that children are safe when using toilet facilities. | 23/02/2004 |
| 6 | Devise and implement an action plan to show how the playrooms will be secured and send a copy of the action plan to Leeds Regional Centre | 26/02/2004 |

The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation |
|-----|---|
| 2 | review the policy on core staffing. |
| 12 | Ensure that parents and carers have easy access to the contact details of the Leeds Regional Centre and are aware of all aspects of the complaints procedure. |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.