



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY102296

### INSPECTION DETAILS

Inspection Date 07/10/2003  
Inspector Name Lynne Pope

### SETTING DETAILS

Day Care Type Full Day Care  
Setting Name Jack and Jill  
Setting Address 73 Beach Road  
South Shields  
NE33 2QT

### REGISTERED PROVIDER DETAILS

Name The partnership of Nurserytime Kids Club

### ORGANISATION DETAILS

Name Nurserytime Kids Club  
Address 1 Hawthorn Mews  
Sunderland  
Tyne and Wear  
SR2 7LF

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Jack and Jill Kindergarten opened in 2002. It operates from three levels in a terraced property in South Shields. The Kindergarten serves the local area.

Kool Time for Kids Club opened in 2003. It operates from the top floor in the same property in South Shields.

There are currently 48 children from nought to five years on roll in the Kindergarten. This includes three funded three year olds and no funded four year olds. Children attend for a variety of sessions. The Kindergarten and Club supports children who have special needs and speak English as a additional language.

The Kindergarten opens five days a week all year round. Sessions are from 07:15 until 18:00. The Club opens five days a week during term time only between 15:30 and 18:00.

Two full time staff and six part time staff work with the children. All but one member of staff have early year's qualifications. Two staff are currently on training programmes. The setting receives support from a teacher/ mentor from the Early Years Development and Childcare Partnerships.(EYDCP) The Kindergarten uses the High Scope approach to learning.

### How good is the Day Care?

Jack and Jill Kindergarten provides satisfactory care overall for children. The premises are made welcoming through the use of photos and displays of childrens activities. Notice boards keep parents informed and each rooms plans are displayed. Resources in each room are appropriate to the age group and are available at child height enabling children to make choices. More than half of the staff holds a childcare qualification. An additional member of staff is present at lunch times enabling staff to take breaks without affecting child:staff ratios. Some records are not kept up to date.

There is a comprehensive outings policy which includes the procedure if a child is lost. Risk assessments are carried out of places to visit. Good procedures are in place to prevent unwanted visitors and ensure children remain on the premises. Some hazards were noted in the building and a record of drivers documents were not kept. Staff encourage children to maintain good hygiene practice through

washing hands regularly. Good procedures are in place to monitor and review accidents that occur. Lunch time is well organised, however snack time in the morning takes too long. There are nominated co-ordinators for equal opportunities, special needs, behavior management and child protection who attend relevant training and feed back to staff.

Staff are currently liaising with a teacher from the Early Years Development and Childcare Partnership to review delivery of teaching. Written plans demonstrate a stimulating range and balance of activities. Children are encouraged to plan the activities they wish to do and later review. Staff encourage good behaviour. They have a calm, consistent approach. Children are well behaved. There is limited access to books that reflect diversity. Some policies and procedures need updating.

There is a satisfactory partnership with parents and carers. Procedures ensure that parents are kept well informed and that the Kindergarten meets their needs.

#### **What has improved since the last inspection?**

Not applicable

#### **What is being done well?**

- Good behaviour is encouraged by staff. They have a calm, consistent approach. Children are well behaved and polite, remembering to say please and thank you. They are happy and have a good rapport with staff.
- Lunch time is well organised. Children are involved, chatting to each other and staff. Older children make decisions about what they want to eat.
- Nominated co-ordinators for equal opportunities, special needs, behavior management and child protection attend relevant training and feed back to staff. The special needs co-ordinator is currently updating her knowledge with the help of a teacher/mentor from the Early Years Development and Childcare Partnership.
- Procedures ensure parents are kept well informed and that the Kindergarten meets their needs. A child profile is filled in when a child starts. Daily diaries are shared with parents for babies. Parents evening is held once a year. A welcome pack is given to each parent when their child starts Kindergarten and a transfer pack as their child moves to the next room. A newsletter is sent home every 4 months with updates in between. Parents are kept up to date through daily discussion with staff.

#### **What needs to be improved?**

- the operational plan to include the After School Club and the written child protection procedures to include steps taken if an allegation is made against a member of staff
- the system for registering children and staffs attendance so that it is kept up

to date and accurate

- the procedure for children from the basement accessing their coats for outdoor play, the storage of buggies in the hallway and possible tripping hazards in the Kindergarten
- the keeping of records of drivers documents including adequate insurance, licences and MOT certificates
- the procedure for delivering snack to children
- children's access to books that reflect diversity.

### Outcome of the inspection

Satisfactory

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Review procedure for children from the basement accessing their coats for outdoor play, storage of buggies in the hallway and possible tripping hazards in the kindergarten.
6	Ensure that drivers have adequate insurance and that documents are available for inspection
8	Review procedure for delivering snack to children
9	Ensure all children have access to books that reflect diversity
13	Update written child protection procedures to include steps taken if an allegation is made against a member of staff
2	Ensure the system for registering children and staffs attendance is kept up to date and accurate. Review operational plan to include After School Club.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*