



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 205269

### INSPECTION DETAILS

Inspection Date	27/11/2003
Inspector Name	Rachel Wyatt

### SETTING DETAILS

Day Care Type	Sessional Day Care
Setting Name	Hallow Pre-School Playgroup
Setting Address	Hallow Parish Hall Main Road, Hallow Worcester Worcestershire WR2 6PH

### REGISTERED PROVIDER DETAILS

Name	The Committee of Hallow Pre-School
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### ORGANISATION DETAILS

Name	Hallow Pre-School
Address	Hallow Parish Hall Main Road, Hallow Worcester Worcestershire WR2 6PP

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Hallow Pre-School and Playgroup has been running for over 25 years. It operates from the committee room and kitchen in a parish hall in the village of Hallow near Worcester. The main hall is used for physical play and special events. There is an enclosed, all weather surface, outside play area with access to adjacent fields. Once a month older preschool age children attend a 'Mini Fish' session at the local church.

There are currently 39 children from 2 to under 5 years on roll. This includes nine funded three-year-olds and two funded four-year-olds. Children are admitted from the age of two and a half. The group supports children who have special needs and support is available for children who speak English as an additional language.

The group opens five days a week during school term times. Sessions are from 09.15 until 11.45 and 12.15 until 14.45, with opportunities for older children to attend from 09.15 until 14.45 on some days. Tuesday and Thursday morning sessions are specifically for children aged two and a half to three years old.

Eight part time staff work with the children. There are two qualified supervisors and the other staff are currently working towards a recognised early years qualification. The setting receives support from a mentor from the Early Years Development and Childcare Partnership and the group is a member of the local early years partnership group.

### How good is the Day Care?

Hallow Pre-School Playgroup provides satisfactory care for children. Staff work together to create an welcoming environment where children quickly settle to play at the good variety of age appropriate activities. Displays, child-size furniture and equipment, bright décor and accessible toys create a child-friendly atmosphere. Children enjoy being able to move freely between the two rooms used by the setting, and to regularly play outside.

Children are well supervised and encouraged to behave safely. Staff are careful to ensure no one has unauthorised access to areas used by the children and they maintain high adult to child ratios. There are some omissions to some procedures relating to a child being lost or not collected. One low-level socket was not protected on the day of the inspection.

Committee members are actively involved in reviewing safety issues on site.

Children are well cared for and are gaining independence. They enjoy relaxed, social meals and snacks.

Children's individual needs and development are effectively supported by staff who are knowledgeable and caring. Provision for children with special needs is good. Staff communicate well with children as they ask effective questions and give good explanations which challenge and enhance children's learning.

Children are interested in the activities provided. They play imaginatively, listen to well told stories, enjoy creative activities and physical play. They are beginning to relate well to others and are developing concentration. A good range of toys supports children's interest and learning at different stages.

Documentation is generally satisfactory although there are some omissions to some consents and to the complaints, child protection and behaviour policies.

Parents are welcomed into the setting, they receive comprehensive information about the provision and receive feedback about their children's progress. Parents are actively involved in the management and running of the setting.

#### **What has improved since the last inspection?**

Not applicable, as there were no actions at the last inspection.

#### **What is being done well?**

- Staff work well together to maintain a safe environment for children. They maintain good levels of supervision at all times, ensure colleagues are aware of movements around the premises, monitor access to the building and encourage children to behave safely.
- Space, resources and staff are effectively organised to create a very welcoming and secure environment for children. Children are comfortable and settled and enjoy being able to move freely between the adjacent rooms used for activities, and the regular opportunities to be outside.
- A good range of activities, toys and equipment support children's interest and learning and adaptations are made to meet children's differing needs. Children enjoy exploring, and older children and some younger ones are beginning to concentrate well on activities and to relate well to each other. They all feel confident to approach the adults caring for them.
- Staff are knowledgeable and supportive; they listen to children, observe their reactions and respond sensitively. Children's understanding and learning are effectively promoted as staff communicate well with them. Provision for meeting individual children's special needs is effective and the group has regular contact with parents and other professionals.
- Children's care needs are well met. They learn about becoming independent

in toileting, hand washing and at snack times. Older children bring their own lunches and enjoy relaxed meal times chatting to each other and to adults.

- Staff are calm and consistent in their approach to children's behaviour and they have realistic expectations which are reflected in the group's rules posted up by their 'friendship tree' and in their management of children's behaviour. Children are familiar with routines, they sit and listen to staff and are helpful.
- Parents are welcomed into the setting and many are actively involved in the group. They receive comprehensive information about the provision and their children.

#### **What needs to be improved?**

- the availability of procedures in the event of a child being lost or not collected
- the safety of low-level electric sockets
- the provision of parental consents to emergency medical advice and treatment
- the consistency in obtaining parents' prior consents to all medication
- the availability of information about designated members of staff with responsibility for behaviour management and child protection in the setting
- the provision of details about Ofsted in the complaints procedures
- the inclusion in the child protection policy of procedures to follow in the event of allegations being made against a member of staff or a volunteer.

#### **Outcome of the inspection**

Satisfactory

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

##### **The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	Develop procedures to follow in the event of a child	11/12/2003

	not being collected or if a child is lost.	
13	Ensure that the child protection procedure for the preschool includes procedures to follow in the event of an allegation being made against a member of staff or a volunteer.	11/12/2003

<b>The Registered Person should have regard to the following recommendations by the time of the next inspection</b>	
Std	Recommendation
6	Ensure low-level electric sockets are not a hazard to children.
7	Request written permission from parents for seeking emergency medical advice or treatment.
12	Ensure parents are advised of Ofsted's details in the complaints procedures.
14	Ensure details of the designated members of staff with responsibility for behaviour management and for child protection are made available to parents and staff.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*