



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 955533

INSPECTION DETAILS

Inspection Date 21/10/2004
Inspector Name Tracy Bartholomew

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Bradfield Sunshine Club
Setting Address Bradfield Primary School
Cock Lane, Southend
Reading
Berkshire
RG7 6HR

REGISTERED PROVIDER DETAILS

Name The Committee of Bradfield Sunshine Club

ORGANISATION DETAILS

Name Bradfield Sunshine Club
Address Bradfield Village Hall
Southend, Bradfield
Reading
Berkshire
RG7 6LG

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Bradfield Sunshine Club is an out of school club, which opened in September 2001. It operates for most sessions in the Bradfield Village Hall, with the exception of Thursday afternoons, when the local primary school hall is used. Bradfield is a small rural village situated between Newbury and Reading.

At the school the club uses the main hall and nearby toilets. Also available is the school playing field and tarmac area which the children use under supervision.

Registered to care for 40 children aged four to under eight, the club also provides care for children up to 14 years. The club serves the local area, with the majority of the children attending the school.

The club operates on week days before school between 8am and 9am and after school between 3p.m. and 6p.m. It does not open on school INSET days or in the holidays. On this site, care is provided on Thursday afternoons only.

There are currently approximately fifty children on roll. This includes children over the age of eight years. Children with special needs are welcome in the club. Children attend for a variety of sessions .

The Club is run by a voluntary Management Committee who employ three staff to care for the children. Two staff members have a Play work qualification at level two and the Play leader has a level three in Playwork. The club receives support from the Early Years Development and Childcare Partnership Development Workers.

How good is the Day Care?

Bradfield Sunshine Club provides satisfactory care for children. The staff are deployed effectively and work well as a team, ensuring continuity of care for all children. The premises are clean and well maintained and the staff endeavour to make the environment welcoming for the children. The club offer the children a cinema night on Thursday although there is a limited variety of resources and activities for the children if they do not wish to participate in this. The staff are fully aware of the policies and procedures however they do not have access to the documentation when at the setting.

The staff are vigilant to ensure the children's safety at all times as the club have access to the grounds of the school. Risk assessments are carried out regularly to

ensure that the building and the outside play area are safe and secure for the children, although these are not documented. The staff are friendly and approachable and support the children well, knowing their individual needs. The children are well behaved and have regard to the club rules which they have helped to draw up. Good relationships have been formed between children, staff and parents.

Time is made at the end of each session for staff to talk to parents regarding any concerns and to discuss their child's day and achievements.

What has improved since the last inspection?

N/A

What is being done well?

- Children appear to be confident and interacted well with the other children and adults present
- The staff are consistent in their management of children, they act as good role models to encourage good behaviour and the children's self esteem is fostered through praise and encouragement
- Staff have an awareness of the children's individual needs including dietary and medical needs
- The staff ensure that both children and parents are made to feel welcome in the club

What needs to be improved?

- equipment, ensure that sufficient toys and equipment is available to meet the need of children
- safety, to ensure and include that information recorded following fire drills meet with the recommendations of the fire safety officer and to conduct a risk assessment on the premises.
- documentation to ensure and include that all records relating to out of school care activities are readily accessible on the premises and available for inspection at all times. Also that the register has clear times of arrival and departure for all children, staff and visitors

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
6	ensure information recorded following fire drills meet with the recommendations of the fire safety officer	21/12/2004
14	ensure that all records relating to out of school care activities are readily accessible on the premises and available for inspection at all times	21/11/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	conduct a risk assessment on the premises identifying action(s) to be taken to minimize identified risks
14	documentation, to ensure that the register has clear times of arrival and departure for all children, staff and visitors.
5	ensure that sufficient toys and equipment are available to meet the needs of children

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.