



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 139451

INSPECTION DETAILS

Inspection Date	19/08/2004
Inspector Name	Juliet Eileen Hartridge

SETTING DETAILS

Day Care Type	Out of School Day Care, Sessional Day Care
Setting Name	Acorn Out of School Playscheme
Setting Address	Acorn Youth Community & Sports Centre Lummaton Cross Torquay Devon TQ2 8ET

REGISTERED PROVIDER DETAILS

Name	Acorn Out of School Playscheme 300991
------	---------------------------------------

ORGANISATION DETAILS

Name	Acorn Out of School Playscheme
Address	Acorn Youth Community & Sports Centre Lummaton Cross Torquay Devon TQ2 8ET

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Acorn Out of School Playscheme 'Kidz Club' has been established for many years and is located within the Acorn Community Centre in Barton, Torquay. The sports hall, activity room, dining area and kitchen and toilets are available. There is also a large sports field.

The club runs during every school holiday, apart from Christmas, and is open Monday to Friday from 08:30 to 17:30 and is registered to provide care for 30 children aged 4 to 8 years. Older children up to the age of 11 also attend, with a total maximum of 50 children on any one day. Overnight care is not included.

The club is managed by the Acorn Centre Management, who employ a manager and eight staff to run the club. The club manager and deputy are working towards NVQ3 in Childcare, and one staff member has NVQ3 in Childcare, three staff have NVQ2 in Playwork, and one is working towards NVQ2 in Playwork. Two centre staff with sports qualifications are also employed.

How good is the Day Care?

Acorn Out of School Playscheme 'Kidz Club' provides satisfactory care for children.

Children are happy and well occupied with a variety of enjoyable activities and sports. Staff are warm, friendly and enthusiastic. They talk and play with the children and are sensitive and aware of their individual needs and situations; they encourage children to enjoy their play together. Children are well behaved, and aware of the expectations of the staff.

The club is generally well organised and there are sufficient staff caring for the children; however some necessary documentation is not in place. Although well used and rather worn, the premises are welcoming to children, and are reasonably well maintained. Staff ensure that the available space is well used. The club has a satisfactory range of resources suitable for the needs of the children.

Staff have good safety awareness, and ensure that procedures are in place to keep children safe. However there are unclear procedures for medicine administration, and children are provided with unsuitable and unhealthy snacks. There are clear child protection procedures, and staff and management are fully aware of their responsibilities.

Staff are friendly and supportive to parents, who are generally well informed about the club and their children's day.

What has improved since the last inspection?

At the previous inspection 'Kidz Club' was asked to set up and implement a visitors' book and an accident recording system. They were also asked to ensure that all staff have child protection knowledge and understanding.

Visitors to the centre are now recorded in the visitors' book, and there is a clear accident recording system, which is checked by the centre management as part of the risk assessment process. All staff have attended child protection training within the last two years. This has resulted in an overall improvement of safety for the children attending the club.

What is being done well?

- Children are settled and happy to be at their holiday club. They enthusiastically participate in a varied range of play and creative activities, for example creating a model village. Children are absorbed in role play, and enjoy performing improvised plays. The staff are warm, friendly and sensitive to children's needs. Spontaneous conversations arise with the children, and children are valued and included. Children have a variety of sports activities to choose from. Sports staff are energetic and enthusiastic facilitators and have a professional approach to encouraging children's enjoyment and developing sports skills.
- Staff have good behaviour management skills. Children's appropriate behaviour is valued and encouraged in a positive and consistent way. Clear explanations are given to children, who are encouraged to be aware of the needs of others. Parents are informed of the club's behaviour policy.

What needs to be improved?

- policy regarding lost or uncollected children
- medication administration procedures
- suitable and healthy snacks
- information regarding children's special dietary needs
- complaints policy for parents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
12	Make available to parents a written statement that provides details of the procedure to be followed if they have a complaint and includes the contact details for the regulator.	01/10/2004
7	Obtain written permission from parents before administering medication to children and keep a written record, signed by parents, of medicines given to children.	01/10/2004
8	Ensure that children are provided with a healthy and appropriate snack, and written information regarding food allergies is sought from parents.	01/10/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that the policy regarding lost and uncollected children is in writing.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.