



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 303700

INSPECTION DETAILS

Inspection Date 22/07/2004
Inspector Name Wendy Taylor

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Brighouse Schools Out Scheme
Setting Address SOS
Brighouse Schools Out Scheme
Daisy Road, Brighouse
West Yorkshire
HD6 3SX

REGISTERED PROVIDER DETAILS

Name The Committee of Brighouse Schools Out Scheme

ORGANISATION DETAILS

Name Brighouse Schools Out Scheme
Address SOS
Brighouse Schools Out Scheme
Daisy Road, Brighouse
West Yorkshire
HD6 3SX

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Brighthouse Schools Out Scheme (SOS) has been registered since 1995 and is run by a voluntary management committee. The club provides before and after school and school holiday care, and is run from a portable building which is situated on the site of Woodhouse Primary School. The before and after school service provides care for children attending Woodhouse School for which there is an escort and collection service, and the holiday playscheme provides care for children from the school and those attending other schools in the surrounding local area.

The premises are single storey and provide one playroom with kitchen area, office and toilets.

There are currently 116 children on register attending either or both the before and after school service and the holiday playscheme. The club is open all year round except for Bank Holidays and Christmas from 07:30 until approximately 08:45 and 15:00 until 17:45 during term time, and from 07:30 until 17:45 during school holidays. Children with special needs are well supported. There are no children attending who speak English as an additional language.

There is a team of five staff working at different times with the children including a manager and deputy. Most staff hold a relevant childcare qualification with senior staff working towards the higher level required.

How good is the Day Care?

Brighthouse Schools Out Scheme provides good care for children. The environment has been recently redecorated and is clean and welcoming. Space is well used and there are clearly organised areas of play. Safety is given high regard and there are good procedures in place. Children are collected from the school on site during term time and this is well organised and managed. Good hygiene routines and practices are encouraged.

Staff plan a varied and stimulating range of activities and there are some local outings particularly during the holiday scheme. Outdoor play is a regular feature. Staff interaction is very good, they are effectively deployed both indoors and outdoors, working directly and enthusiastically with the children. Children are very involved and interested in their play and the activities provided and they participate enthusiastically. Children establish good relationships with the adults and with each

other and consequently behaviour is good. Staff management of children's behaviour is effectively implemented. Children with special needs are well supported. The club provides a variety of snacks and children have good access to a drink at all times. Parents provide a packed lunch during the holiday scheme whilst the club provides breakfast and snacks during term time.

Partnership with parents is good. They receive a useful information pack and there are good procedures to keep them informed about the service and generally communication systems are very good. There are parent representatives on the committee which is effective and well managed and supports the service well. In most cases the policies and procedures, record keeping and documentation are well organised and maintained.

What has improved since the last inspection?

There were minor amendments required to some policies and procedures which are now in place.

What is being done well?

- Staff plan a varied range of good activities which sustain children's interest. They enjoy trying out new planned activities but also use their imagination well to organise their own play such as creating a den out of the sofas and collecting snails outdoors.
- Staff interaction is very good and they involve themselves enthusiastically. This helps to establish good relationships with the children creating a happy atmosphere where they feel secure and settled. Children are often reluctant to leave at home time, especially if they are collected early. There is a key worker system in place and this further enables staff to ensure that the individual needs of children are well met including children with special needs.
- Children are very well behaved and staff management is good. Positive reinforcement strategies are used which are effective and if an ongoing problem does arise parents are fully informed and staff work closely in partnership to resolve the issues as soon as possible.
- Safety is given high regard and there are a number of effective procedures and risk assessments in place both short and long term, to ensure that the environment is safely maintained for the children.
- There is an efficient and effective committee who are clear about their roles and responsibilities. Records, documentation and administration are all well organised and this enables the staff to concentrate on caring for the children.

What needs to be improved?

- the procedures for obtaining parents written acknowledgement after medication has been administered

- the procedures for obtaining parents written permission to seek emergency medical treatment or advice.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

| Std | Recommendation |
|-----|---|
| 7 | Ensure that any record of medication administered by staff is acknowledged in writing by parents. |
| 7 | Extend the accident procedure to include obtaining written permission from parents for seeking emergency medical advice or treatment. |

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.