



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 136040

### INSPECTION DETAILS

Inspection Date 29/01/2004  
Inspector Name Flo Griffin-Taylor

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name O.S.C.A.R.S (Before/after School Playscheme/Holida  
Setting Address The Terrapin  
Frampton Cotterell CofE Sch, Rectory Rd, Frampton Cotterell  
Frampton Cotterell  
South Glos  
BS36 2BT

### REGISTERED PROVIDER DETAILS

Name The Committee of O.S.C.A.R.S. Before/After School  
Playscheme/Holida

### ORGANISATION DETAILS

Name O.S.C.A.R.S. Before/After School Playscheme/Holida  
Address The Terrapin - Frampton Cotterell C of E School  
Rectory Road  
Frampton Cotterell  
South Gloucestershire  
BS36 2BT

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

OSCARS Out of School Club and Holiday Play Scheme operates from a terrapin building, which is owned by the club, and is located in the grounds of Frampton Cotterell Church of England School, South Gloucestershire. It is open Monday to Friday in term time and during all holidays and in service days.

The Out of School Club is open in the mornings from 07:45 to 08:55 and in the afternoons, from 15:15 to 18:00. The holiday play scheme is open from 07:45 to 18:00.

The club cares for a maximum of thirty children between the ages of four and thirteen years, of whom all are in full time education. They have sole use of the premises, which consist of a play room, adjoining hallway and toilet area. The kitchen is for adult use only. Children also have access to the enclosed outside adventure playground, the junior school play ground and the school playing field.

There are currently nine members of staff employed to work with the children. A rota system is in operation and some staff work different days and varying hours. There is also a list of staff who provide casual and emergency supervisory support cover. Two staff members hold an NVQ Level 3 qualification, one a Level 2, and another is currently undertaking Level 3. A further member of staff is to commence Level 2 training in the late spring.

The club receives support from South Gloucestershire Play Link and is also affiliated to the Bristol Association for Neighbourhood Day care (BAND).

### How good is the Day Care?

OSCARS Out of School Club and Holiday Play Scheme provides good quality care for children.

It is a well established provision, committee led, with a clear management structure. There are sound recruitment procedures, induction for staff, regular meetings and an appraisal system in operation. A constitution is in place. Most of the required documentation is complete, but two procedures are not formalised and the operational plan is incomplete.

Staff provide a warm and welcoming environment. They work well together as a team, are appropriately deployed and are clear as to their roles and responsibilities.

There is a positive commitment to training and staff development.

Creativity is encouraged and is a strong focus for activities, which the children enjoy. Staff are flexible and responsive to meeting requests, caring and interact well with the children. They provide a wide and varied range of stimulating resources, play materials and equipment. Outings are also arranged during the holiday periods. Good use is made of space. Children are happy, confident, well occupied and have fun.

Staff have a clear understanding of their responsibility to keep children safe, and they give this priority. Risk assessments have been carried out and routine checks are made daily. There is an effective system in place for the safe arrival and collection of children, and access to the premises is closely monitored.

Children form good relationships with their peers. They are well behaved and respect the needs of others. They are encouraged to follow good hygiene practices. All children are valued and included. Staffing arrangements are in place to meet and support children's individual needs.

Staff work in close partnership with parents and carers, and provide them with regular updates about their children's progress and achievements. Parents are also kept well informed about the provision through news letters, meetings and notice boards.

#### **What has improved since the last inspection?**

There were no actions made at the last inspection visit.

#### **What is being done well?**

- There is a clear management structure, sound recruitment procedures, an induction programme, regular meetings and an appraisal system in place. Staff work well together as a team, with a positive commitment to training and staff development.
- A wide and varied range of resources, play materials and equipment is available, which give challenge, stimulation and sustains interest. Children are creative and enjoy the activities on offer.
- Good use is made of space, both inside and out of doors. It is organised and arranged to meet children's interests and needs. Safety is given a high priority and there are sound procedures in place to keep children safe and secure.
- There is a good standard of health, hygiene and cleanliness. Clear procedures are in place. Staff follow good practice guidelines and encourage the children to adopt good hygiene procedures.
- Children are happy and confident. They respond well to the clear, consistent boundaries set, and are well behaved. Staff are caring, responsive and attentive to individual needs. All children are valued and included.

- There is an effective partnership with parents and carers, and staff provide a warm and welcoming environment. Parents are kept well informed about the provision and receive verbal feedback about their children's progress and achievements on a daily basis.

#### **What needs to be improved?**

- further development of the operational plan;
- updating some of the required documentation, to include a written statement of procedure to be followed in the event of a parent failing to collect a child, and also in regard to allegations of abuse made against a member of staff or volunteer.

#### **Outcome of the inspection**

Good

#### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

#### **WHAT NEEDS TO BE DONE NEXT?**

#### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
2	complete the operational plan, and further clarify and formalise the procedures for uncollected children.
13	devise a written statement of procedures to be followed in the event of allegations of abuse made against a member of staff or a volunteer.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*