



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 143485

### INSPECTION DETAILS

Inspection Date 02/02/2004  
Inspector Name Kate Houghton

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name JACK & JILL PRE-SCHOOL  
Setting Address SHELFORD ROAD HALL  
PORTSMOUTH  
Hampshire  
PO4 8NW

### REGISTERED PROVIDER DETAILS

Name The Committee of Jack & Jill Pre-School

### ORGANISATION DETAILS

Name Jack & Jill Pre-School  
Address Shelford Road Hall  
Meon Road  
Southsea  
Hampshire  
PO4 8NW

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

Jack & Jill Pre-School was established in 1986 to serve the surrounding residential area of Milton. The group meet in a building, situated in the grounds of a Junior and Infant school. It is managed by a committee of parents and the day to day running of the group is the responsibility of 2 joint supervisors qualified in early years. The Pre-School is an accredited member of the Pre-School Learning Alliance. The group is registered for 26 children aged 2-5 years. It is a sessional Pre-School offering 10 sessions a week. It is open 5 days a week for 39 weeks of the year and sessions run from 09.00 -11.30 and 12.45 -15.10. There are currently 48 children attending the group and the Pre-School is in receipt of government funding for 32 three year olds and 10 four year olds. Currently 8 staff are employed by the Pre-School, all of whom have a variety of qualifications in early years.

The Pre-school currently supports 2 children with additional needs.

### How good is the Day Care?

Jack and Jill Pre-school provides good care for children. Staff are suitably qualified and experienced to care for children. Children are supervised well and the operational plan supports the management and organisation of staff deployment to meet the needs of children. Activities and play opportunities are planned for effectively and reflect key areas of learning in all areas. The Pre-school provides a warm and welcoming environment for children and parents. Available space is arranged well to allow children to move freely and confidently in their surroundings. Children have access to a balanced range of toys and equipment which support their care needs and reflect positive images in all areas. Documentation is mostly in place and information is kept securely, well organised and confidentiality is maintained.

Safety procedures are good, effective systems are in place to ensure children are kept safe within the pre-school and outside and procedures include regular practice for fire drills. Appropriate procedures are followed with regards to health and hygiene and children are provided with a suitable range of drinks and snacks. Staff are committed to treating all children equally and have a positive approach to caring for children with additional needs. Appropriate methods are in place to manage behaviour and staff are aware of their responsibilities regarding child protection. Staff promote positive relationships with parents and arrangements are in place to exchange information on a regular basis.

### **What has improved since the last inspection?**

At the last inspection an Action was raised for the person in charge to update skills and knowledge with regards to child protection. Both Pre-school joint supervisors have accessed training in child protection recently and a named staff member Jackie Batey is the designated person for child protection.

### **What is being done well?**

- Procedures and arrangements for safety are good, systems are in place to practice fire drills and to review procedures for a lost or uncollected child on a regular basis. Written records are kept which support and identify when drills are carried out. Staff ensure the good practice of procedures for arrival and departure, staff are stationed at the door one to welcome children and one to count the children in. Children register themselves and a formal register is taken. The number of children attending the session is displayed on the notice board. A visitors book is in place and staff are vigorous in ensuring that information is clearly detailed and kept up to date. All areas of the pre-school are checked regularly for safety and regular risk assessments are carried out.
- All children are welcomed into the Pre-school and their individual needs are recognised. All children are valued and encouraged to participate in all activities and play opportunities. Staff are sensitive to children's individual needs and respond appropriately. They encourage the children to show compassion and sensitivity to each other.
- All parents are welcomed into the pre-school and are encouraged to spend some time with them to settle them into the session. Key workers take the opportunity to exchange any information with parents on a regular basis and a parent notice board is displayed with further information. Parents are given opportunities to involve themselves within the pre-school and share skills, a parent rota system is in place. Parents are given questionnaires and encouraged to feedback with any comments to improve the service available to them or raise any concerns. All parents are valued and given opportunities to visit the setting, home visits are undertaken if required as part of the settling in procedure.

### **An aspect of outstanding practice:**

Children are provided with a vast range of activities and learning opportunities. Staff plan activities and play opportunities to promote a balanced range of free play and structured learning. The home corner is regularly changed to accommodate different themes including a Chinese takeaway to support a Chinese New year topic. Plans clearly identify creative use of ideas and activities within all areas of the range offered to children. Staff observe children during activities and free play and closely monitor development to promote and enhance all areas of learning. Opportunities are taken to extend children's language and understanding of differences within our society.

### **What needs to be improved?**

- Health arrangements to obtain written parental consent to apply creams and lotions.
- Procedures for recording significant incidents of behaviour.

### Outcome of the inspection

Good

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
7	Ensure written parental consent is obtained to apply creams and lotions.
11	Ensure significant incidents of behaviour are recorded and details shared with parents.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*