



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 134980

INSPECTION DETAILS

Inspection Date 29/07/2003
Inspector Name Christine Russell

SETTING DETAILS

Day Care Type Creche Day Care, Out of School Day Care
Setting Name Henley Outdoor Playscheme (HOPS)
Setting Address Trinity School
Vicarage Road
Henley-On-Thames
Oxfordshire
RG9 1HJ

REGISTERED PROVIDER DETAILS

Name The Committee of Management Committee of Henley Outdoor
Playscheme

ORGANISATION DETAILS

Name Management Committee of Henley Outdoor Playscheme
Address Henley Outdoor Playscheme
Trinity School , Vicarage Road
Henley-on-Thames
Oxfordshire
RG9 1HJ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The play scheme is situated in the local primary school and is registered to use the whole school and playgrounds. There is a crèche attached to the play scheme for use by the play scheme committee members and staff and this is housed in the pre-school building on site. The play scheme is registered for 350 children from 6 years to under 8 years. The scheme is run by a parent management committee and serves the local community. The crèche is for 20 children aged 3 months-5years, is run by the same committee, and is provided for parents helping at the play scheme. The play scheme is open for nine mornings per year during the summer holidays from 09:30 to 12:30. The crèche is open on the same days starting at 09:15 and finishing at 12:45. The two groups are appropriately staffed and the Persons in Charge are suitably qualified.

How good is the Day Care?

Henley Outdoor Play Scheme (HOPS) and Crèche provide good quality of care for children.

Children are cared for by staff and volunteers who make activities at the scheme fun and enjoyable. The staff, committee and parents work together to plan, organise and provide a well managed scheme and crèche where children are happy and well cared for. Staff organise and plan the use of both the school and on-site pre-school premises well to ensure the needs of the children are met. The Committee ensure that the policies and procedures are up to date and that information is provided to parents.

Staff supervise the children well and ensure that the site is secure. Although children are kept safe, procedures for emergency evacuation are not known by all children attending the play scheme. Discussion of evacuation procedures in the crèche takes place daily ensuring all children who can understand know what to do. Areas of the school and pre-school used by the children are well maintained and staff and volunteers take responsibility for keeping them clean during the operation of the scheme. Staff ensure children have access to regular drinks and there is a 'tuck shop' operating in the play scheme.

The play scheme and crèche provide a varied range of activities through the two weeks of operation. The scheme invites visitors to the play scheme who give the children opportunities to experience interesting activities, for example, jugglers,

exotic animals, magician and music makers. If children are encouraged to participate in the activities and staff provide help and guidance.

Parents are provided with a brochure describing the range of activities and visits available. A separate leaflet is provided for users of the crèche. Staff keep parents informed about the children's welfare through informal daily exchange of information.

What has improved since the last inspection?

The last inspection was transitional therefore this section does not apply.

What is being done well?

- Staff and volunteers are appropriately checked and/or supervised. (Standard 1)
- Good use is made of the premises both indoors and outside by both the play scheme and crèche. (Standard 2)
- Sufficient numbers of staff and helps to ensure the children are well supervised. (Standard 2)
- Stimulating and interesting range of activities which involve and engage the children. Well resourced and well organised.(Standard 3)
- Children participate if they choose to do so.
- Crèche provides a range of safe suitable toys and activities. (Standard 5)
- Staff are deployed effectively through the site.(Standard 6)
- Arrangements for dealing with accidents and children who are unwell are efficient, effective and provide children with reassurance. (Standard 7)
- External visitors arranged providing children with experiences of the wider world.(Standard 9)
- Strategies for behaviour management outlined to parents and staff. Staff encourage good behaviour through positive reinforcement and praise.(Standard 11)
- The holiday play scheme and crèche involves parents in the management and daily activities. Parents expressed support and satisfaction for the management and organisation of both facilities.(Standard 12)
- Records are maintained for the efficient management of the scheme.(Standard 14)

What needs to be improved?

- supervision of persons with access to the site during the operation of the play scheme (Standard 1)
- fire drill practice in the play scheme.(Standard 6)

- risk assessments (Standard 6) records of children's information (Standard 9)

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
1	ensure that all adults having unsupervised access to the children being looked after are suitable to do so, with particular regard to other adults working on the premises.
6	review fire drill practice procedures in the play scheme to take account of the pattern of attendance of children and staff.
6	review records of risk assessment.
9	ensure children's records contain information which enables appropriate care to be given.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.