



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 139935

### INSPECTION DETAILS

Inspection Date	22/10/2003
Inspector Name	Christine Coleman

### SETTING DETAILS

Day Care Type	Full Day Care
Setting Name	Willows Day Nursery
Setting Address	Sutton Hospital Gate Lodge, Cotswold Road Sutton Surrey

### REGISTERED PROVIDER DETAILS

Name	Ms Jane Ward
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## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Willows Nursery is run by Epsom and St Helier NHS Trust, and is situated in the grounds of Sutton Hospital.

The Willows Nursery provides full day care for the children of Trust employees and also has places for children from the local community. The nursery is open between 7.15am and 5.45pm Monday to Friday. Ages of children attending are from six months to five years of age, and there is an out-of-school holiday scheme for ages five to 12 years.

There are 15 permanent members of staff including the nursery manager, 13 of whom have child care qualifications and one of whom is currently undertaking child care training.

The nursery receives funding for 3 and 4 year olds.

### How good is the Day Care?

Willows Day Nursery provides good care for children.

Willows Day Nursery provides a well-organised routine to the day. Play activities are planned to provide a stimulating environment encouraging children's learning and development. The staff are trained with many being well-experienced in child care. The staff to children ratio is good, and there is a key worker system in place. Comprehensive written policies and procedures underpin the day to day running. The nursery operates from five rooms for different age ranges, with suitable facilities for sleeps and meals. There is also a portakabin used for an out-of-school holiday play scheme and for other activities. There are separate toilet and kitchen facilities, and a small outdoor play area for babies and a larger play area for older children. There are regular outings to local amenities.

Willows Day Nursery provides a safe environment for children with plans to improve security, and there are good standards of cleanliness and hygiene. The individual needs of children are attended to, and any concerns about their welfare are discussed with parents. Clear information is given to parents about the sickness policy, and a nutritious and varied diet is provided.

Willows Day Nursery has a wide range of play resources and equipment, and items are regularly added to. More items reflecting positive images of ethnicity, gender and

disability are planned. Activities are planned and include regular themes which children are encouraged to participate in creatively. Babies are encouraged to have a variety of sensory experiences. Behaviour is managed well using age-appropriate methods, and parents are consulted.

Willows Day Nursery encourages a good relationship with parents and regular communication.

#### **What has improved since the last inspection?**

At the last inspection some of the written policies were in need of amendment, and the complaints, behaviour management, child protection and transport for outings policies and records have now been added to. Legal documentation for drivers of the transport vehicle are held by the lease company. Written parents consent for giving any medication is now included in the written contract and any medication given recorded. Only non-prescribed medication is given.

Ofsted check forms were completed by all staff last year but Ofsted have no record of these, so more will be completed by staff employed since September 2001.

In the outdoor play areas fencing and locks have been fitted to ensure security.

Recommendations made by the Fire Safety Officer are being complied with, testing the alarm system weekly in the holiday club premises when in use, and keeping written fire risk assessments and fire evacuation drills.

#### **What is being done well?**

- Willows Day Nursery provides a good ratio of staff to children with a high priority given to training
- Willows Day Nursery provides a wide variety of activities and outings to stimulate and encourage learning and development in a bright and welcoming environment. There are good play resources and equipment with suitable items made accessible to children in a planned way.
- Willows Day Nursery provides a safe and hygienic environment with clear written policies and procedures ensuring efficient organisation.
- Willows Day Nursery uses appropriate behaviour management methods which are shared with parents.
- Willows Day Nursery encourages partnership with parents by having regular parent's meetings and verbal and written information on children's progress

#### **What needs to be improved?**

- The range of play resources reflecting positive images of ethnicity, gender and disability
- The vetting of staff

- The security of the premises

### Outcome of the inspection

Good

### CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### WHAT NEEDS TO BE DONE NEXT?

#### The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Ensure that all staff who have started working at the nursery since September 2001 complete Ofsted DC2 check forms and Criminal Records Bureau disclosure forms.	22/12/2003

#### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Ensure that there is an effective system for managing access to the premises
9	Add to range of play resources reflecting positive images of disability

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*