



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY266590

INSPECTION DETAILS

Inspection Date 24/05/2004
Inspector Name Julie Kim Davies

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name St Luke's Catholic Primary School - Out Of School Club
Setting Address Church Road
Trench
Telford
Shropshire
TF2 7HG

REGISTERED PROVIDER DETAILS

Name The Committee of St Lukes Catholic Primary School Out Of School Clu

ORGANISATION DETAILS

Name St Lukes Catholic Primary School Out Of School Clu
Address Church Road
Trench
Telford
Shropshire
TF2 7HG

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

St Luke's Catholic Primary School Out of School Club opened in 2003. It operates from the large school hall. The Club serves primarily the children attending the school, which is sited in the Trench area of Telford. The Club has sole use of the hall when operating and there is direct access to separate girls and boys toilet and hand washing facilities. Children have supervised access to the school's outdoor play area.

The Club is open from 8:00 to 8:45 and 15:15 to 17:45, 5 days a week, term time only.

Staff who work directly with the children are working towards appropriate qualifications to NVQ level 2 or 3.

How good is the Day Care?

St Luke's Out Of School Club provides satisfactory care for children. Staff are committed to training and are currently undertaking NVQ level 2 and 3 courses, which helps to keep them up to date with new ideas and supports them in the daily organisation of the Club. The staff demonstrate a competent understanding of the National Standards and how to implement them in the interest of the children they serve.

Children are cared for in a safe, warm and welcoming environment. There is appropriate use of the large play space and there are regular opportunities for outdoor play. However, there is little provision for children to relax in a comfort. Children have good access to regular drinks and nutritious snacks are provided which meet the children's needs. Behaviour is good and staff have effective strategies in place to deal with any issues.

Children have good opportunities for physical play and fun activities such as tabletop football and a pool table. But access to self chosen or a wider range of resources and play experiences are limited and those available, are limited in promoting daily, the well documented equality statement which emphasises the advantages of diversity and respecting others.

An acceptable range of documentation supports most aspects of the service. Weaknesses are evident, such as the emergency evacuation procedure, which does

not identify steps to take during the times the club is operational. There is no procedure for obtaining prior written parental permission for the administration of any medication. There is no special needs statement, to support the good practice taking place, nor within the child protection policy are steps identified to address how they are to respond in the event of an allegation of child abuse against a member of staff.

The club has actively sought the views of parents and the questionnaires demonstrate a good degree of parent and child satisfaction with the service provided.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Children have good opportunities for daily physical play.
- Children with special needs are supported well within the club.
- Drinks are accessible at all times and nutritious and varied snacks are provided which meet children's needs.
- Behaviour management is good with an effective policy and positive strategies in place.
- Positive steps have been taken to gain feedback from parents as to their satisfaction with the service provided and thus promote working in partnership.

What needs to be improved?

- the children's access to a range of stimulating and self chosen play resources and activities that regularly promote equality and anti-discriminatory practice
- the opportunities for children to relax in comfort
- the emergency evacuation plan needs to identify the procedures to follow when the club is operating
- the documentation, to include written parental permission prior to administering any medication, a special needs statement which reflects the good practice taking place, the child protection policy to include procedures to follow if an allegation of child abuse is made against a member of staff; and to share these with parents.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
10	Devise, and make available to parents, a written statement on special needs which is consistent with current legislation and guidance.
13	Ensure child protection procedures are developed to include steps to take if allegations are made against staff and to comply with the Local Area Child Protection Committee guidance and procedures.
4	Provide children with a comfortable area for relaxation.
5	Ensure children have regular opportunities to experience an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice
6	Ensure the emergency evacuation plan is specific to the Out of School Club's circumstances.
7	Obtain written permission from parents before administering medication to children.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.