



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN EY244643

### INSPECTION DETAILS

Inspection Date 19/10/2004  
Inspector Name Jacqueline Ann Gerrard

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name 4-14 Out of School Club  
Setting Address Stone Youth & Community Centre, Station Road  
Stone  
Staffordshire  
ST15 8ER

### REGISTERED PROVIDER DETAILS

Name Ms Nancy Fallows

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

In 2002 the 4-14 Out of School Club opened. It operates from the Youth and Community Centre in Stone. Children have access to two large rooms and a computer room. There is a kitchen, toilets and an outdoor area. The club serves the local community.

There are currently 36 children from 4 years to 8 years and places are available for children up to the age of 14 years. Children attend for a variety of sessions. The club supports children with special needs.

The club opens five days a week during term time. Sessions are from 07:30 to 09:00 and 15:20 to 17:45. The club also opens from 07.30 to 17:45 during school holidays.

There are four staff who work with the children. Over half the staff have early years qualifications. The setting receives support from the Early Years Development and Childcare Partnership.

### How good is the Day Care?

The 4-14 Out of School Club provides good care for children. There are thorough recruitment and induction procedures in place for all staff and there is a good level of staff provided for the children attending the club. Good use is made of all areas to provide a welcoming and friendly environment for children and parents. Children have plenty of space to play both indoors and outdoors.

Staff are well qualified and work well together as a team to provide children with a well organised environment for play. Safety is emphasised at all times. Risk assessments and safety checks are completed. Staff are well informed of the club's health and safety policies and procedures and implement them to ensure children are kept safe. Effective hygiene procedures are in place with the children to develop their understanding and awareness. Staff demonstrate good understanding of equal opportunities and child protection issues.

There is a broad range of interesting activities and equipment provided for children easily accessible to meet their needs. They have good opportunities to make decisions, explore and become involved in their play. Staff develop positive relationships with children. They care for children appropriately and have a good knowledge of children's individual needs. They are treated with equal concern and

equality of opportunity is promoted for all children. There are effective strategies in place to manage children's behaviour and children behave well.

There is a positive partnership with parents. Policies and information displayed on the notice board inform parents of how the setting operates. Most of the relevant paperwork is in place, however some lack detail.

#### **What has improved since the last inspection?**

Not applicable, as there were no actions raised at the previous inspection.

#### **What is being done well?**

- Relationships with the children are good. Staff interact with the children and make good use of resources and space to help children develop in all areas.
- Children are settled, enjoy themselves and are confident to approach staff for their needs. Staff encourage children to play together and respect each other's feelings.
- Space is organised effectively to provide children with a warm, welcoming club to relax and play in.
- Staff are deployed well to ensure adult:child ratios are maintained.
- Children over eight years are also included in adult:child ratios.
- Staff work closely with parents to ensure children are cared for in accordance to their wishes and children's dietary and individual needs are met.
- Information is shared daily about their child's day and the care they receive.
- Policies and procedures record children's individual needs. These needs are discussed with parents at initial visits and are included on the registration form.

#### **What needs to be improved?**

- the behaviour policy to include bullying
- the complaints procedure to include all relevant details.

#### **Outcome of the inspection**

Good

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### **The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
14	Revise the behaviour policy to include bullying and include all Ofsted's details in the complaints procedure.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*