



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 136114

INSPECTION DETAILS

Inspection Date 18/11/2004
Inspector Name Sue Hill

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Wickwar Out Of School Club
Setting Address Community Centre
Honeybourne Way, Wickwar
Wickwar
South Glos.
GL12 8NH

REGISTERED PROVIDER DETAILS

Name The Committee of Wickwar Out of School Club

ORGANISATION DETAILS

Name Wickwar Out of School Club
Address Community Centre
Honeybourne Way
Wickwar
South Gloucestershire
GL12 8NH

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Wickwar Out of School Club opened in 1998 and operates from a community room attached to the school in Wickwar. It is situated in the centre of the village. The club is open each weekday from 07.50 to 08.50 and 15.30 to 18.00 during term time and 08.30 to 16.00 during the Easter, summer and Christmas holidays. All children share access to a secure enclosed outdoor play area.

There are currently sixty-five children aged from four to eleven years on roll. Children come from the local area, and the club currently supports a number of children with special educational needs.

The group employs eleven staff. Three of the staff, including the manager, hold appropriate early years qualifications. Two staff are working towards a qualification.

How good is the Day Care?

The group provides satisfactory care for children.

There is a warm and welcoming environment for the children in which good standards of hygiene are maintained. Staff greet children warmly when they arrive, and children respond positively to staff's friendly approach. The children have access to toys and equipment and the group organises the available space well.

They have a good understanding of safety issues and areas for promoting children's good health and protection have been addressed. The group understands their role in the protection of children and share this information with parents. The manager is qualified, however some of the staff lack recognised qualifications, and the group does not currently have plans in place to address this. The group helps children learn good personal hygiene habits. They have a very good awareness of healthy eating, which they promote and encourage through the snacks provided.

The group provides a range of resources, activities and experiences to encourage children's learning and knowledge. They ensure that children are involved in a wide range of interesting and exciting activities and allow plenty of time for listening and talking. Children are involved, where appropriate, in the planning of daily activities. The club provides an environment that positively recognises differences and promotes an understanding of the wider world. The group has a consistent approach to managing children's behaviour. There are clear rules in place.

The group has good relationships with parents. The group informs parents what has happened during the session verbally at the end of the day. All the paperwork is in place, and the group has effective written policies, easily available to parents, however this lacks some relevant detail.

What has improved since the last inspection?

At the last inspection the group agreed to make sure that the premises are secure at all times. They now bolt the main door on the inside, ensuring that no-one can enter or leave the premises without being seen.

What is being done well?

- Children are free to choose from a good variety of activities and toys, appropriate to the wide age range of children attending. Staff organise the activities to enable all children to have access to resources and to participate at their own level. Staff listen to the children, respect their opinions and take an interest in what they have to say. They talk to the children asking questions and encouraging conversation.
- The staff meet the children's individual needs well and enable them to learn positively about differences. Children develop their awareness of their own environment but also learn about other children's culture, religion, ethnicity and disabilities.
- The group has an excellent understanding and good experience of supporting children with special needs and enabling them to join in all activities.
- Staff praise good behaviour and skilfully manage minor disruptions. The behaviour management policy and information on children's behaviour is shared regularly with parents.
- The staff build relationships with the parents giving them information and support. The parents feel involved being able to talk about their children and current situations.

What needs to be improved?

- documentation, to ensure that an accurate record is kept of children's times of arrival and departure
- the procedures for an uncollected or lost child
- an action plan for staff training, to ensure that minimum qualification requirements are met.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

Since 1 April 2004 Ofsted have not received any complaints about this provider.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Develop a procedure showing the actions to be taken should a child become lost or not be collected.	17/12/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Develop and implement an action plan detailing how at least half of all staff will hold an appropriate level 2 qualification.
2	Make sure that times of children's arrival and departure are recorded.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.