



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 113716

### INSPECTION DETAILS

Inspection Date 31/01/2005  
Inspector Name Karin Lane

### SETTING DETAILS

Day Care Type Sessional Day Care  
Setting Name St Andrew's Pre-School  
Setting Address St. Andrew's Church  
Burgess Hill  
West Sussex  
RH15 0LG

### REGISTERED PROVIDER DETAILS

Name The Committee of St Andrew's Pre-School

### ORGANISATION DETAILS

Name St Andrew's Pre-School  
Address St Andrew's Church  
Burgess Hill  
West Sussex  
RH15 0LG

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St Andrew's Pre-School is run by a charitable limited company. It opened in 1969 and operates from three rooms in a church community centre. It is situated in a residential area of Burgess Hill, West Sussex. A maximum of 60 children may attend at any one time. The Pre-School is open term-time each weekday morning from 09:15 to 11:45. During the summer term it also opens from 12:30 to 14:30 on Monday and Thursday and 12:15 to 14:45 on Wednesday. Children have access to two secure enclosed outdoor play areas.

There are currently 70 children from 2 to under 5 years on roll. Of these 61 children receive funding for nursery education. Children mostly attend the Pre-School from the local area. The Pre-School currently supports a number of children with special educational needs, and also supports a number of children who speak English as an additional language.

The Pre-School employs 12 staff. 10 of the staff, including the manager hold appropriate early years qualifications. Two staff are working towards a qualification.

### How good is the Day Care?

The setting provides good care for children.

Staff are experienced, well qualified and have the opportunity to attend further relevant training. All required documentation is maintained, however the complaints procedure lacks detail. Staff are deployed effectively, high adult: child ratios are maintained and space at the setting is well used. There is a wide range of suitable toys and equipment available.

Positive steps are taken to promote children's safety at the setting. Good procedures are in place if children have accidents, are unwell or need medicines. There are effective ways to promote hygiene in most areas, however children in each hall share a bowl of water for handwashing prior to snack. Drinks are available throughout the session and a healthy snack is provided for the children. There is good staff awareness of allergies. Suitable resources and an inclusive programme of activities promote equal opportunities. The identification and support of children with special needs is very good. Staff have attended child protection training and understand their role to protect children in their care.

Staff devote their time to the children and build a good rapport with them. Children are happy, confident and well settled. Planned activities interest and stimulate the children and are based on their level of development. Children behave well, supported by the friendly staff who give them plenty of praise and encouragement.

Parents are made very welcome, policies and procedures relating to the setting are made available to them and there are effective ways to keep them informed of their child's progress.

#### **What has improved since the last inspection?**

Not applicable.

#### **What is being done well?**

- Staff are well qualified. There is an expectation for all staff to gain an appropriate National Vocational Qualification (NVQ) level 3, and currently staff either have this qualification or are working towards it. Staff also have the opportunity to attend further training including for example, first aid and child protection. This helps staff extend their knowledge of caring for children and how they learn.
- Keyworkers keep good records of children's progress. A folder is held on each child and staff include their observations of what a child has achieved, photographs of activities and also examples of their work, including threading, cutting and pencil control activities. This is an effective way to show parents how their child is progressing and also enables staff to plan the next step for the child.
- The provision of a drink dispenser in each hall allows children to freely access drinking water throughout the session and also helps them to develop independence.
- Children with special needs are well supported at the setting. Parents are fully consulted, extra staff work on a one-to-one basis with some children and advice is followed from relevant professionals. Children are included in activities. This is a pro-active way to promote a child's welfare and development.
- This is a very inclusive setting and there is a high regard to treating all children as individuals. Resources and activities help children to understand the differences between people.

#### **What needs to be improved?**

- the arrangements for hand washing prior to children eating
- the complaints procedure to include details of how to contact the regulator.

**Outcome of the inspection**

Good

**CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

**WHAT NEEDS TO BE DONE NEXT?****The Registered Person should have regard to the following recommendations by the time of the next inspection**

| Std | Recommendation                                |
|-----|---|
| 7   | Review handwashing procedures prior to snack. |
| 12  | Revise the complaints procedure.              |

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*