



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 101880

### INSPECTION DETAILS

Inspection Date	18/01/2005
Inspector Name	Jennifer Read

### SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	St Mary's Kids Club
Setting Address	St Mary's C of E Infant School Bouncers Lane, Prestbury Cheltenham Glos GL52 5JB

### REGISTERED PROVIDER DETAILS

Name	The Committee of St Mary's Kids Club
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### ORGANISATION DETAILS

Name	St Mary's Kids Club
Address	St Mary's C of E Infant School Bouncers Lane, Prestbury, Cheltenham Glos GL52 5JB

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

St Mary's Kids Club opened in 2000 and is located at St Mary's Church of England Infant School in the Prestbury area of Cheltenham. The club is run by a management committee and operates from the music room with occasional use of the main hall. There are enclosed outdoor areas for outdoor play with grass and hard surfaced areas. Children attend from St Mary's Infant and Junior Schools.

The club is open each week day from 15.00 to 17.30 during school terms. A maximum of 24 children may attend the club at any one time. There are currently 42 children on roll aged between 4 and 8 years. The club currently supports a number of children with special educational needs.

The club employs a team of four staff. All key personnel hold the National Nursery Examination Board qualification. One member of staff is a Learning Support Worker within the school and one member of staff is currently unqualified. All staff have child protection and first aid training.

### How good is the Day Care?

St. Mary's Kids Club provides satisfactory care for children. They offer a cheerful, well-organised and welcoming environment. Children appear happy and settled and use the space effectively during play. Staff are very observant and implement high levels of safety. Daily risk assessments are completed and access to the premises are monitored well. The rooms are clean and well maintained. However, there are inconsistencies with promoting hand washing.

The committed staff work well as a team. They provide a range of planned and free-choice activities to support and encourage children's interests. Children are given good opportunities to be creative and use their imagination. They enthusiastically plan and provide a puppet show to the group with tickets and invitations, and eagerly design and make picture frames using tools and resources independently. There are a good range of toys and play materials. These are clearly labelled and displayed on low-level shelves for children's independent use.

Children are given a range of healthy snacks and have opportunities for regular drinks. Children's independence is not actively encouraged during meal-time routines. Staff have a good relationship with children and meet their individual needs well. Staff have experience and an inclusive approach to the care of special needs.

Children are well behaved and respond positively to staff's positive, friendly and calm approach.

Staff have built up a good partnership with parents. Daily conversations, policies and procedures and children's pictures are shared with parents to keep them informed about the setting and their child's care. Information on how to contact Ofsted with a concern has not been provided. Most policies and procedures are clear, well-written and implemented successfully by staff. However, staff's knowledge of child protection procedures is limited. The attendance and medication records are incomplete. All documentation and records are stored securely.

#### **What has improved since the last inspection?**

At the last inspection the provider was given three actions to address. These were to devise policies and procedures in the event a child is lost or a parent fails to collect a child, and for the exclusion of children who are ill or infectious; to record accurate times of children's arrival and when the groups responsibilities of the children begin. The policies and procedures are in place, clear and included in the policy document provided to parents. All staff have a clear understanding of the procedures to follow. The procedure for registering children's arrival does not at present clearly indicate all children's arrival times and give an accurate record of children present at different times. The register is taken shortly after most children's arrival and indicates all children arrive at 15.00. Children arriving late or collected at a different times are not recorded, so the registers do not provide an accurate record of attendance should this be needed for reference in the future.

#### **What is being done well?**

- The staff work well as a team. They have a sound knowledge of the children and communicate effectively with each other to meet children's individual needs and interests well.
- Children's behaviour is managed well by staff. Staff act as good role models and implement the detailed and well-written behaviour management policy positively. Praise is used successfully to value children's achievements and promote their good behaviour.
- Children have easy access to a good range of stimulating and challenging toys, games and activities. Children appear interested and self-select resources to add to their play. Staff ask questions appropriately and show interest in what the children do and say.
- Staff have experience and a proactive approach to the care of children with special educational needs. They work very closely with teachers, parents and other professional agencies to ensure children's welfare and development are promoted.

#### **What needs to be improved?**

- the attendance and medication records
- the information provided to parents on how to contact Ofsted with a concern
- the staff's knowledge and awareness of child protection procedures, including if an allegation of abuse is made while a child is in the care of the setting.

**PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)**

There are no complaints to report.

### **Outcome of the inspection**

Satisfactory

### **CONDITIONS OF REGISTRATION**

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

### **WHAT NEEDS TO BE DONE NEXT?**

**The Registered Person should have regard to the following recommendations by the time of the next inspection**

Std	Recommendation
12	Provide parents with information on how to contact Ofsted with a concern.
13	Increase staff's knowledge and awareness of child protection procedures.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*