



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 311421

INSPECTION DETAILS

Inspection Date	09/09/2003
Inspector Name	Maggie Buckley

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Slaithwaite Holiday Playscheme
Setting Address	Bankgate Slaithwaite Huddersfield West Yorkshire HD7 5DL

REGISTERED PROVIDER DETAILS

Name	The Committee of Slaithwaite Holiday Playscheme
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ORGANISATION DETAILS

Name	Slaithwaite Holiday Playscheme
Address	Bankgate Slaithwaite Huddersfield West Yorkshire HD7 5DL

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Slaithwaite Out of School Club opened in 1991. It operates from three rooms in a community building in the centre of Slaithwaite, near Huddersfield. Toilets, food preparation area, and outdoor play space are available. All the facilities are at ground floor level. The out of school club serves the local area, children being dropped off and collected from four schools in the vicinity.

There are currently 54 children from three years to over eight years on roll. Children attend a variety of sessions. The group has experience of caring for children with special needs. There are currently no children with English as a second language attending.

The group opens five days a week during school term times. Sessions are from 07.30 until school begins and from school ending until 18.00. The play scheme operates from 08.00 until 18.00.

The club is managed by an active committee who employ four part time staff to work directly with the children. Three members of staff have experience of working with children and all have taken up additional training opportunities. None of the staff hold a relevant childcare qualification.

The setting receives support from the Early Years Development and Childcare Partnership..

How good is the Day Care?

Slaithwaite Out of School Club provides satisfactory care for children. There is plenty of space available and children can easily access a variety of activities and resources. The building is used by a number of different groups and some of the areas are not well maintained. The staff group are warm and committed to the children, many have been in post a number of years. However, they are not qualified at the required level. An effective induction procedure is in place for new staff. Most of the relevant paperwork is in place but some are unavailable and others need attention.

Systems for promoting children's health and safety are satisfactory. Effective procedures are in place for the safe collection of children from school and staff supervise them well once they have arrived. Some safety issues need to be

addressed. Staff encourage the children to feel at home at the club and have a commitment to each child and meeting their needs. The group have experience of caring for children with special needs.

Relationships with the staff and children are good. Children are happy to attend and are busy and interested in the activities provided. Children's choice is encouraged. They are able to self select activities and their interests are taken into account. Staff are positive about the children, give praise and encouragement and the children behave well.

Good supportive relationships exist between parents and staff. Information is exchanged daily. Parents are particularly appreciative of the staff group and their commitment to the children.

What has improved since the last inspection?

At the last inspection the group were asked to provide evidence of their public liability insurance. This is now on display on the notice board. They were also asked to keep documentation relating to the named drivers who would be responsible for transporting children. Copies of insurance and M.O.T. certificates, if relevant, are kept on file.

What is being done well?

- Staff are warm, friendly and committed to meeting the individual needs of the children whilst they are attending.
- Staff induction is effective ensuring that new staff are introduced to the ethos of the club, and are familiar with the policies and procedures and the routines of the setting.
- Children are encouraged to view the club as theirs. They have input into the activities on offer, and have been instrumental in setting the rules for behaviour.
- The staff have experience of caring for children with special needs and have a positive attitude towards inclusion.
- Relationships with parents are good. They are positive about the staff group and the care they give to their children.

What needs to be improved?

- staff qualifications for both the person in charge and the staff group;
- the policy for a lost or uncollected children;
- furniture in respect of children resting or having snacks;
- safety of wiring and sockets;
- medicine records to include details of all medicines administered to children and parental signature acknowledging the giving of medicine;

- child protection policy and knowledge of the procedures.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown		
Std	Action	Date
2	develop an action plan that sets out how staff training and qualification requirements will be met;	31/10/2003
2	introduce a statement of the procedure to be followed in the event of a parent failing to collect a child or a child being lost;	31/10/2003
5	ensure that suitable furniture is available to meet the need of children in respect of resting and having a meal or snack;	01/01/2004
6	take steps to ensure that hazards to children are minimised in particular respect of wiring and open sockets;	31/10/2003
7	keep a written record, signed by parents, of medicines given to children;	10/09/2003
13	ensure that the child protection procedure for the out of school club and play scheme complies with local Area Child Protection Committee (ACPC) procedures;	31/10/2003

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.