



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 309705

INSPECTION DETAILS

Inspection Date 15/03/2004
Inspector Name Denise Sixsmith

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name The 3.30 Fun Club
Setting Address St Johns CE primary school
Burscough
Ormskirk
Lancashire
L40 4AE

REGISTERED PROVIDER DETAILS

Name The Committee of The 3.30 Fun Club Committee

ORGANISATION DETAILS

Name The 3.30 Fun Club Committee
Address School House, School Lane
Burscough
Ormskirk
Lancashire
L40 4AE

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The 3.30 fun Club Out of School opened in 1997. It operates from the main hall in a church hall situated within the grounds of St Johns CE Primary School in Burscough. The club serves the school community.

There are currently 70 children on role which includes children up to 11 years. Children attend for a variety of sessions.

The group opens 5 days a week during school term times. Sessions are from 08:00 until 09:00 and 15:30 until 17:30.

Four staff work with the children. Two of the staff have early years qualifications. Additional vocational training has been completed by some of the staff. The group is a member of Kid's Club Network. It is a committee run facility and works closely with the school.

How good is the Day Care?

The 3.30 Fun Club provides satisfactory care for children. There are good procedures in place ensuring that children are safe. Documentation and records are maintained satisfactorily. A review of some documentation, including verification of staff qualification is required. Staff ensure that satisfactory use is made of the space and resources to help children to be settled and happy. The premises are clean and well maintained.

There is a good range of toys and equipment as well as a range of planned activity. Staff are vigilant with regards to the health and safety of the children with good safety procedures in place, however a daily check of hazards would improve this area. Staff are active in promoting good health and hygiene.

Children enjoy attending and are involved in making choices from a range of activities which support their imagination and creativity. All children are valued and have warm trusting relationships with each other and adults in the group. Staff work well as a team and through their care and management of the children provide a happy settled environment for them. Staff are interested in what children have to say and respond to them positively. Children are interested and eager to play with the toys and equipment.

Parents and staff effectively exchange information with regards to children's

progress through informal daily discussion and supportive written documentation. Parents speak highly of the group and state that their children are happy and enjoy attending.

What has improved since the last inspection?

At the last inspection the group agreed to address safety issues identified and to develop written statements in relation to special educational needs and child protection. It was agreed that staff clearances would be evidenced and a training plan developed as well as the obtaining of parental consents for emergency medical treatment.

The group have addressed the safety issues and developed written statements for child protection and special educational needs ensuring that a safer environment is provided for the children. The group is in the process of obtaining staff clearances and have produced a staff training plan. Some parental consents have been obtained for the seeking of emergency medical advice and treatment and this has been raised again at this inspection.

What is being done well?

- Children are involved in and have choice of a range of activities which support their imagination and creativity.
- Staff are interested in what children have to say and respond with interest to them providing encouragement through praise, with all children being valued.
- Staff work well as a team particularly in their care and management of the children, providing a happy settled environment for them.

What needs to be improved?

- the documentation requires review to ensure that all requirements are in place including parental consents, staff induction records and the usage of the incident record
- staff's vigilance with regards to safety issues
- staff qualifications require review to ensure that 50% of staff have a required level 2 childcare qualification.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Provide proof that at least half of all childcare staff hold a level two qualification in child care, or develop and implement an action plan detailing how this will be achieved.	15/04/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
6	Ensure that the mats do not cause a tripping hazard and that electrical equipment has received a safety check.
14	Request written permission from all parents for seeking emergency medical advice or treatment.
14	Devise and implement a system to record any incident of physical restraint and to evidence that staff induction training is completed within the first week of staff employment.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.