



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY256371

INSPECTION DETAILS

Inspection Date 23/09/2003
Inspector Name Ann Elizabeth Hector

SETTING DETAILS

Day Care Type Full Day Care
Setting Name Foreign And Commonwealth Office Nursery
Setting Address King Charles Street
London
SW1A 2AH

REGISTERED PROVIDER DETAILS

Name Bright Horizons Family Solutions Ltd. 2328679

ORGANISATION DETAILS

Name Bright Horizons Family Solutions Ltd.
Address 2 Crown Court
Crown Way
Rushden
Northamptonshire
NN10 6BS

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

The Bright Horizons Nursery is on the lower ground floor of the Foreign and Commonwealth Office and is for the use of their employees. Facilities include: 2 open plan childcare groups, toilet facilities with 4 toilets and 4 washbasins; a baby room with milk kitchen, changing facilities and toilet; office & staff room, main kitchen. There is no direct access to an outdoor area, children are taken to out each morning.

The Nursery is becoming established since moving to these premises in September 2001 and is one of several settings owned and managed by Bright Horizons.

There are currently 39 children on role, of these 9 are aged 0-2 years and 9 are funded 3 and 4 year olds. Most of the children are learning more than one language at home and staff ensure support is given when necessary.

The Nursery opens five days a week, 8 am to 6pm all year round.

Nine full-time members of staff to work with the children. Over 50% are qualified to the required levels and all have access to regular training.

How good is the Day Care?

The Bright Horizon Nursery offers a good standard of care to the children.

The recently refurbished premises is warm and welcoming and maintained to a high standard. The operational plan ensures that documentation meets the requirements set out in the National Standards for Day Care, that staff are suitable and have appropriate qualifications and experience in childcare and work well as a team.

The premises is secure and safety requirements are met. Any safety issues are raised at staff meetings to ensure everybody is aware of their responsibilities to maintain safety. The space is set out to allow children to move easily between activities. The procedure for outings clearly sets out staff responsibilities.

Arrangements for food and drink are good; information about children's cultural/medical dietary needs is recorded, children have access to drinks and the kitchens are hygienic with suitable storage e.g. fridges, larders and sterilisers.

Stimulating and challenging activities are set out in the group rooms that are suitable

for the age range. Staff observe and record children's progress and evaluate areas of weakness, activities will be planned to help them develop their skills. The nurseries policy of inclusion encourages the children to respect each other and ensures all the children have access to the equipment and toys. There is no readily accessible outdoor area, however, staff take the children out every day to suitable venues including the London Aquarium, St James' Park that includes swings, adventure climbing frame and space for organised games.

The partnership with parents is good; the parents are greeted as they arrive, the Key worker feedback on the child's day and each term the child's record of achievement is discussed. The parent representatives meet with staff to address any issues and to organise fund raising events.

What has improved since the last inspection?

This is the first inspection since registration under new provider.

What is being done well?

- Effective use of staff to meet the needs of the children; staff were available to them without being intrusive. The provision for the children under two is very good; the staff were attentive and spoke encouragingly to them when they were feeding them.
- 'The World at their Fingertips' will inform their planning for the 3-5 year old for the coming year and for two members of staff aim to complete their NVQ Service Care qualification.
- The equal opportunities policy is clear and staff implement it throughout the nursery. Children with special needs are included in all the activities with some adaptation, additional staff may be allocated to support the child.
- Good procedures in place to ensure premises are secure: extra security because it is a government building. Fire safety requirements are complied with. Staff in each group are certified First Aiders.
- Parents are welcomed on arrival and are encouraged to participate in the election of parents representatives and to contribute ideas through them.
- Records are accessible, but securely stored maintaining confidentiality.

What needs to be improved?

- The nursery aims to develop its planning for the 3-5 year olds with the aid of the 'World at their Fingertips' package.

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
3	continue to develop planning for 3 - 5 year olds.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.