



Office for Standards  
in Education

## DAY CARE INSPECTION REPORT

URN 119246

### INSPECTION DETAILS

Inspection Date 09/09/2003  
Inspector Name Glenda Pownall

### SETTING DETAILS

Day Care Type Out of School Day Care  
Setting Name The Play Station at Sandy Lane After School Club  
Setting Address Sandy Lane Infant School  
Sandy Lane  
BRACKNELL  
Berkshire  
RG12 2JD

### REGISTERED PROVIDER DETAILS

Name The Committee of The Play Station at Sandy Lane After School Club

### ORGANISATION DETAILS

Name The Play Station at Sandy Lane After School Club  
Address Sandy Lane Infant School  
Sandy Lane  
BRACKNELL  
Berkshire  
RG12 2JD

## ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

### Information about the setting

The Play Station at Sandy Lane After School Club opened in 1998. It operates from the infant school hall in Sandy Lane Infant School, Bracknell. The club serves the children of the Sandy Lane schools and also the local area of Priestwood.

There are currently 24 children from 4 to 11 years on roll. Children attend for a variety of sessions. The setting currently supports a child with special needs.

The group opens five days a week during school term times. Sessions are from 15:15 until 17:45. If there is sufficient take up the group opens during the school holidays. Sessions are from 08:45 until 17:45.

Three full time and one part time staff work with the children. The club is working towards half the staff having early years qualifications to NVQ level 2. Two staff are currently working towards a recognised early years qualification. The setting receives support from the Early Years Development and Childcare Partnership (EYDCP).

### How good is the Day Care?

The Play Station at Sandy Lane After School provides satisfactory care for children. The premises are clean and well maintained. There is a strategy in place to ensure that the club will meet the minimum qualification requirements. Staff are deployed effectively and spend much of their time working with the children. There is a range of resources but not sufficient quantities of each activity to keep all children occupied for the entire session. Most documentation is in place, however there are a few areas which need to be addressed. In particular records detailing how staff have completed the required vetting procedure must be available for inspection at all times. The club is aware of the need to inform Ofsted of any changes to staff or committee members.

There is an effective procedure in place for ensuring that children arriving after school are all accounted for. A visual risk assessment is carried out daily and needs to be recorded. There is a written fire procedure in place which needs to be followed in practice. Staff actively encourage children to follow good personal hygiene routines. Snack time is a social occasion and gives the children the opportunity to choose and prepare their own snack. A child protection policy is in place and staff

are aware of the procedure to follow with regard to child protection concerns.

Staff encourage children to participate in the activities available and they were observed praising the children for their achievements. Children's individual needs are discussed with parents and all children are included and treated with equal concern, although few resources reflect the diverse society in which we live. Children's good behaviour is recorded and shared with parents and the children generally behave well.

Staff work in partnership with parents to ensure the needs of the children are met. Information is verbally exchanged on a daily basis. Parents spoken to are happy with the care their children receive.

#### **What has improved since the last inspection?**

not applicable

#### **What is being done well?**

- Staff encourage all children to participate in the activities available and praise their achievements such as when making play dough models. The children approach the staff readily.
- staff spend much of their time working directly with the children. The children are secure and confident.
- Snack time is viewed as a social occasion with staff and children sitting together. Children are able to prepare their own snacks for example they can choose the filling and make their own sandwiches.

#### **What needs to be improved?**

- records held on site, to ensure that records detailing how staff are suitably qualified and/or experienced to work with children are readily accessible on the premises and available for inspection at all times
- resources, to ensure that sufficient resources are available to meet the needs of all children and that they reflect positive images of culture, ethnicity, gender and disability
- documentation, to ensure that the registration system records the actual hours of attendance for children and staff, the daily risk assessment is recorded, the complaints procedure provides parents with the name, address and telephone number of Ofsted and the child protection policy includes a procedure to follow if an allegation is made against a member of staff.

#### **Outcome of the inspection**

Satisfactory

## CONDITIONS OF REGISTRATION

*All registered persons must comply with all conditions of registration included on his/her certificate of registration.*

*As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.*

## WHAT NEEDS TO BE DONE NEXT?

### The Registered Person must take the following actions by the date shown

Std	Action	Date
14	Ensure that a record detailing how staff are suitably checked, qualified and/or experienced to work with children are readily accessible on the premises and available for inspection at all times.	01/11/2003

### The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
5	Provide ample resources to offer sufficient stimulation and challenge to meet the needs of all children.
6	Ensure the daily risk assessment on the premises is written down and identifies action to be taken to minimize any identified risks.
9	Provide resources which reflect positive images of culture, ethnicity, gender and disability.

## **SUMMARY OF NATIONAL STANDARDS**

### **STANDARD 1 - SUITABLE PERSON**

*Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.*

### **STANDARD 2 - ORGANISATION**

*The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.*

### **STANDARD 3 - CARE, LEARNING AND PLAY**

*The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.*

### **STANDARD 4 - PHYSICAL ENVIRONMENT**

*The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.*

### **STANDARD 5 - EQUIPMENT**

*Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.*

### **STANDARD 6 - SAFETY**

*The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.*

### **STANDARD 7 - HEALTH**

*The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.*

### **STANDARD 8 - FOOD AND DRINK**

*Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.*

### **STANDARD 9 - EQUAL OPPORTUNITIES**

*The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.*

### **STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)**

*The registered person is aware that some children may have special needs and is*

*proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.*

#### **STANDARD 11 - BEHAVIOUR**

*Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.*

#### **STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS**

*The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.*

#### **STANDARD 13 - CHILD PROTECTION**

*The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.*

#### **STANDARD 14 - DOCUMENTATION**

*Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.*