



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 311368

INSPECTION DETAILS

Inspection Date 06/10/2003
Inspector Name Maggie Buckley

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name The Tiger Club
Setting Address Holmfirth J I & N School
Cartworth Road
Holmfirth
West Yorkshire
HD7 2RG

REGISTERED PROVIDER DETAILS

Name Mrs Diana Wilson

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Tiger Club Out of School opened in 1985. It operates from a portacabin within the grounds of Holmfirth J I & N School which is in Holmfirth, Huddersfield.

Within the portacabin is a cloakroom, main room plus a kitchen area and a stockroom. The group has use of three outdoor spaces. Tiger Club serves the attached school. Children of other local schools also attend the setting.

There are currently 40 children from four to eleven years on roll. Children attend a variety of sessions. The setting supports a number of children with special needs. The group opens five days a week during school term times. Sessions are from 08.00- 09.00 and end of school hours until 17.45.

Tiger Club is managed by a committee who employ three part time staff to work directly with the children. All the staff have early years qualifications to level 2 or 3. The setting receives support from the Early Years Development and Childcare Partnership.

How good is the Day Care?

Tiger Club Out of School provides satisfactory quality of care for children.

A supportive management committee is in place and the staff are very committed to the club and children. All staff are qualified. Space is well organised within the club ensuring that children can independently access a variety of activities. The children's rest area is comfortable and inviting. Premises are warm, welcoming and attractively laid out, although the toilets are sited across the playground in the main school which presents issues around staff deployment and children's safety. Most of the required paperwork is in place but there are weaknesses in this area.

Safety precautions are taken but supervision of children at all times must be addressed particularly in respect of their using the toilets and outdoor play area. Good attention is paid to hygiene and established routines are in place. Snack time has a relaxed and homely atmosphere. Children's individual needs are respected in this area as in all others. The staff know the children they are caring for well and pay attention to valuing each individual. All the staff have experience and knowledge of caring for children with special needs and have a positive attitude towards inclusion. Although staff have awareness of child protection issues the statement of child

protection arrangements does not contain the necessary details. Some of the medical records also require attention.

Good relationships exist between the staff and children. A broad range of activities are provided and children feel a sense of ownership of the club. Children are interested, involved and behave well. Staff manage the children's behaviour well, although there is no written behaviour management policy.

Relationships with parents are good, systems are required to ensure parents are aware of the clubs policies and procedures. Parents are particularly appreciative of the staff group and the club's friendly and homely atmosphere.

What has improved since the last inspection?

At the last inspection the group were asked to ensure that detailed information is recorded in the accident book and also to obtain parental signatures. Recording is now satisfactory but parental signatures have not always been obtained.

The group were also asked to ensure the kettle flex was not accessible to children. They have since removed the kettle.

What is being done well?

- Staff have a strong commitment to the club and the children. They have each been in post a number of years and all work within the school during the day. They have good knowledge and understanding of each child.
- Relationships with the children are good. Staff are warm and approachable and treat each child with care and concern.
- Furniture and equipment is laid out well and provides a very comfortable relaxing area which is well used by the children.
- Children's individual needs and routines are respected. Snacks and drinks are provided and children help themselves when they choose. Staff take account of each child's preferences.
- All the staff work within the school as special needs support workers and have a lot of knowledge and experience in this field.
- There is a positive attitude towards inclusion. Children behave well and are respectful of each other and the staff. Staff manage children's behaviour positively and give lots of praise and encouragement.

What needs to be improved?

- the record of attendance to include times of arrival and departure and staff's attendance;
- supervision of children with particular regard to the toilets, kitchen area and outdoor play;

- the accident book and medication records to include parental signatures;
- the behaviour management statement;
- the complaints procedure;
- the child protection statement.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	ensure the registration system shows actual hours of attendance for children and staff;	16/10/2003
4	make the kitchen facilities inaccessible to the children;	16/10/2003
6	ensure children are supervised at all times;	16/10/2003
6	ensure that children do not have access to the kitchen area except with direct staff supervision;	16/10/2003
7	obtain parental signatures for records of all accidents, and also to acknowledge entry of medication having been administered;	16/10/2003
13	ensure that the child protection procedure for the out of school complies with local Area Child Protection Committee (ACPC) procedures.	04/11/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
11	produce a written statement on behaviour management, including bullying, which states the methods used to manage children's behaviour;
12	include within complaints procedure the address and telephone number of

	Ofsted;
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SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.