



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 142885

INSPECTION DETAILS

Inspection Date 19/08/2003
Inspector Name Bridget Copson

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Ilchester Schools Out
Setting Address Ilchester Infants School
Illustrious Crescent
Ilchester
Somerset
BA22 8JX

REGISTERED PROVIDER DETAILS

Name Miss Julie Stapleton

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Ilchester Schools Out is privately owned by two partners who also jointly manage the club. The club operates from a mobile unit within the grounds of Ilchester Infants School, which is situated close to the navel base. The group has access to two classrooms, one with a kitchen area, the school hall, toilets in the school building and the school playground and playing field.

The club is registered to care for 40 children between four and eight years. This number also includes older children up to the age of 15 years. Children using the club attend either the Infant or Junior School on site, but, subject to places, are also accepted from other schools. Many of the children are from naval families.

The group is open from 07.30 - 09.00 and 15.30 - 18.00, Monday - Friday in school term time, and from 07.30 - 18.00 during school holidays.

There are seven staff employed. The managers either hold, or are working towards, NVQ level three qualifications. Two staff are currently working towards NVQ level three certificates. Four staff either hold or are working towards NVQ level two certificates. All staff regularly attend training courses and workshops to update their knowledge and skills.

How good is the Day Care?

Ilchester School's Out provides satisfactory care for children.

The team of staff hold a variety of qualifications and regularly attend training sessions and workshops to update their knowledge and skills. The club premises is clean, bright and well maintained with staff offering a warm and welcoming environment. Good use is made of the two play room available to meet children's needs and interests. Staff have an understanding of safety issues and have effective systems in place to ensure children are safe and secure at all times. The staff, however have not carried out a risk assessment of the premises. They promote good health through encouraging children to develop their personal hygiene.

The staff offer children a choice of activities to promote all areas of development and for all interests. Sessions are very much child led with staff encouraging children to choose for themselves. Some resources, however could be used more appropriately. The staff interact with interest and remain cheerful throughout the day.

They manage children's behaviour consistently and appropriately, offering lots of encouragement and praise for good behaviour and achievement. All children are valued and included equally with effective procedures in place to ensure individual needs.

The parents are provided with good quality information about the setting and have opportunities each day for discussion with staff. The parents have access to the policies and procedures at all times. Children's records do require some additional information.

What has improved since the last inspection?

At the last inspection the club agreed to compile a staff recruitment policy including a vetting procedure. They agreed to keep a record of visitors and to keep a record, signed by parents, of any medication administered. They agreed to provide a policy to share with parents regarding sick children, including procedures for exclusion and contacting parents. They agreed to produce and share with parents a written statement about special needs.

The club have produced the three policies required which are available to parents. They keep a written record of all visitors and keep written records, signed by parents of all medication administered.

What is being done well?

- The staff regularly attend training courses and workshops to update their knowledge and skills.
- The staff offer children a warm and welcoming environment within a bright, well maintained premises.
- The staff value and include all children equally. They provide what is necessary to meet their individual needs.
- The staff manage children's behaviour consistently and appropriately, offering lots of encouragement and praise for good behaviour and achievement.

What needs to be improved?

- use of equipment, to ensure all resources are used appropriately;
- safety, to conduct a risk assessment of the premises;
- documentation, to ensure a record is kept of named individuals authorised to collect children.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
5	ensure all resources are used appropriately
6	conduct a risk assessment on the premises identifying action to be taken to minimize identified risks
12	ensure a record is kept of named individuals authorised to collect children

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.