



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY248891

INSPECTION DETAILS

Inspection Date 29/10/2004
Inspector Name Olwen Pulker

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Bratton Pack Out of School Club
Setting Address St. Peters C of E Primary School
Bratton
Telford
Shropshire
TF5 0NT

REGISTERED PROVIDER DETAILS

Name The Committee of Bratton Pack Out of School Club

ORGANISATION DETAILS

Name Bratton Pack Out of School Club
Address
Bratton
Telford
Shropshire
TF5 0NT

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Bratton Pack Out of School Club opened in 2003. It operates from a separate demountable building situated within the grounds of the school on the outskirts of Shawbirch, a suburb of Telford. A maximum of 48 children may attend the out of school club at any one time. The club is open each weekday from 07.45 to 09:00 and 15.15 to 18.00 during term time. It also operates during the holidays, opening from 08:00 to 18.00.

There are currently 77 children aged from 4 to 11 years on roll. The club serves mainly children attending the local primary school, but is also accessible to others if spaces available. The club currently supports a number of children with special needs.

The club employs seven staff. Two of the staff, including the manager, hold appropriate early years qualifications and another three are working towards a qualification.

How good is the Day Care?

Bratton Pack Out Of School Club provides satisfactory care for children. Staff are qualified and experienced, but not all are known to Ofsted. Ofsted was not advised of changes to the operational hours. There are two staff about to start a first aid course and two others are currently undertaking NVQ level 2 in playwork. The care of the children is good, however weaknesses in the settings procedures and records have been identified. For example, there is no lost child policy, the induction programme lacks attention to vital issues, accident records are lacking, and information for parents is limited.

Children have good access to regular drinks and nutritious snacks are provided which meet the children's needs. Behaviour is good and there are effective strategies in place, devised and agreed with children, to deal with any issues.

Children are cared for in a safe, warm and welcoming environment. There is good provision of suitable furniture and equipment. Staff create an accessible and stimulating play environment. Good use is made of the grounds for physical play. Activities are well organised to meet developmental needs and interests. Staff consistently and positively interact with all children. Children have many opportunities to make decisions and choices about their play and learning. There is

a well-documented equality policy that emphasises the advantages of diversity and respecting others. However, children's access to resources that promote equality and diversity is limited. The setting is able to support children with special needs. Staff have an uncertain knowledge of current child protection procedures.

An acceptable range of documentation supports most aspects of the service. Partnership with parents is successful. One parent said she particularly liked being kept up to date with news of activities. However, information for parents is due for renewal; and the complaints procedure currently does not include details of how to contact Ofsted.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Children's voices are heard and their opinions and ideas are canvassed through the Children's Committee, which meets monthly. Its membership rotates regularly providing all the children with an opportunity to act as representatives on the committee.
- There is a broad range of good quality equipment and resources available. Themes are interesting and stimulate children's ideas. Resources are stimulating and generate a good deal of interesting ideas and activities. Recent activities have included writing letters to family members, drawing portraits, and making friendship bracelets.
- A child friendly environment has been created and the space available is well used to give the children a variety of play opportunities.
- The interaction between staff and children is good. The children are interested and involved in their play and co-operate well.
- Children have access to a variety of snacks and drinks, which are tasty and nutritious.
- Reasonable adjustments have been made to ensure all children are able to access the setting and activities provided.
- There are clear behaviour management strategies in place. Children are involved in devising the 'rules' and children discuss issues such as bullying during planned group time.

What needs to be improved?

- procedures for informing Ofsted of changes to operational hours and staffing
- the lost child policy and procedures
- the induction of new staff
- the recording of children's time of arrival and departure when attending the

holiday provision

- the children's access to resources that reflect diversity and promote equality of opportunity
- the accident records
- the confidentiality of records which contain personal details
- the arrangements to protect children from harmful exposure to the sun
- the information for parents', including the complaints procedure which should include Ofsted's contact details
- the staff's knowledge and understanding of current child protection procedures.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

There are no complaints to report.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Ensure Ofsted is informed of any significant changes to the operation of the setting.	30/11/2004
2	Develop a lost child policy; and improve arrangements for the induction of staff to include specific training in child protection and health and safety.	30/11/2004

The Registered Person should have regard to the following recommendations

by the time of the next inspection	
Std	Recommendation
5	Improve children's access to resources that reflect diversity and promote equality of opportunity.
7	Ensure all accident records are countersigned by parents and written permission is gained from parents before applying sun screen lotions to children.
12	Include Ofsted's contact details in the complaints procedure available to parents.
13	Improve staff's knowledge and understanding of current child protection procedures referring to the Department of Health publication; 'What To Do If You're Worried A Child Is Being Abused'.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.