



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 127756

INSPECTION DETAILS

Inspection Date 17/01/2005
Inspector Name Claire, Alexandra Parnell

SETTING DETAILS

Day Care Type Full Day Care
Setting Name Weaving Pre-School
Setting Address The Village hall
Weaving Street, Weaving
Maidstone
Kent
ME14 5JN

REGISTERED PROVIDER DETAILS

Name The Committee of Weaving Pre School

ORGANISATION DETAILS

Name Weaving Pre School
Address The Village Hall
Weaving Street, Weaving
Maidstone
Kent
ME14 5JN

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Weaving Pre-School opened in 1971. It is a committee run group.

The group operates from three rooms in the village hall at Weaving, on the outskirts of Maidstone. There is a public play area adjoining the car park and the car park itself is also used for outdoor play. The Pre-School serves the local area.

There are currently 37 children on roll. This includes six funded four-year-olds and 23 funded three-year-olds. Children attend for a variety of sessions. The setting currently supports one child with special needs, and have previously supported children who speak English as an additional language.

The group opens Mondays, Tuesdays, Thursdays and Fridays each week during school term times. Sessions are from 09.30 until 12:00 each weekday, except Wednesday, with an option of staying until 13:30 Tuesdays and Thursdays and 14:30 on Fridays. Children bring a packed lunch if they stay after 12:00.

During the Summer holidays the group offer places to children between five to eight years, as well as those under five years. Places are booked in advance for this provision.

There are 11 part time staff who work with the children. Over half the staff have early years qualifications to NVQ level 2 or 3.

The group gains support through the Pre-School Learning Alliance (PLA) and the Area SEN Coordinator.

How good is the Day Care?

Weaving Pre-school offers good quality day care.

The group offer a highly qualified staff team. Systems are in place to ensure visitors and newly recruited staff are vetted before having unsupervised access to children. The setting offers a warm and welcoming environment, which is regularly maintained and clean. All staff effectively interact with the children and use the resources imaginatively to inspire children's creativity. The documentation is available and mostly complete, although some aspects need to be extended and updated.

The staff endeavour to provide a safe environment for the children to play in. Good security systems are in place for collecting children either by unauthorised or authorised persons. Health issues are taken seriously with relevant information recorded for medication. The group implements good hygiene practice for food handling and toileting. The children are offered a variety of fresh and healthy snacks and drinks. Each child is recognised for its own strengths and weaknesses, and these are addressed through a variety of activities. The group have clear systems in place to protect children from harm.

A full range of activities are accessible to the children, pre-selected by staff. These are changed throughout the session to offer variety. Each child has a contact book and has their developmental goals and concerns noted for all parents. The children have access to a range of positive images within role models and equipment. Children with special needs are supported well in the group. Children are aware of the expectations of the group and will remind each other. Staff positively reinforce acceptable behaviour.

The partnership with parents is good. As well as the daily contact book, parents have access to a wide range of written, displayed and verbal information.

What has improved since the last inspection?

At the last inspection, the group were given three actions to complete.

The first was to remove any hazards from the messy area. The group have now hooked back all the brooms against the wall and removed all hazards.

The second was to secure the outside area. The children use the front car park as an outside area. A new fence has been erected next to the public park and secure systems are in place to supervise the other open areas. These cannot be made secure as they are public right of ways. The staff place signs to notify any visitors that children are using this area.

The third was to ensure all documentation was available and complete for transporting children. The group informs me that they never have and never will transport children.

All three actions have satisfactorily been met.

What is being done well?

- All children attending have their individual needs met throughout the session. Activities are offered at variable levels to meet children's abilities. Staff are aware of children's levels of ability and offer appropriate equipment. Children with special needs are supported positively and inclusively. Staff take on advice and support themselves from other professionals, to offer the appropriate care the child needs.
- The parents have a wealth of information available to them on a daily basis. Each child has a contact book. Parents are encouraged to bring it each

session to the group for the key worker to add comments on that session. Parents are also encouraged to make notes and write information for the key workers to ensure continuity between home and the setting. Parents also have access to a good range of displayed information with regard to the regulations.

- The staff use positive emphasis to re-enforce behaviour management. Children are praised and encouraged throughout the session. The children themselves are aware of their boundaries and the expectations of the group and will relay this back to others.
- The group have a clear system in place to protect children from harm and this is effectively implemented when necessary. Staff will confidently find support and take advice.

What needs to be improved?

- the documentation; to update the non collected child procedure, the child protection procedure, toileting information and the complaints procedure. To extend the records for children's attendance, children's accidents and daily risk assessments
- the hygiene information; to ensure that Environmental Health requirements are met when using communal hand washing facilities for art and craft activities.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

N/A

Outcome of the inspection

Good

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person should have regard to the following recommendations

by the time of the next inspection	
Std	Recommendation
2	Extend the non- collected child procedure with further details.
2	Ensure children's attendance is accurately recorded at all times.
4	Update information regarding children attending who are not yet dry.
6	Devise a system to record daily risk assessments.
7	Extend details in the accident records, to include the child's full name.
7	Ensure communal hand washing meets Environmental Health requirements.
12	Update the complaints procedure with relevant Ofsted contact information.
13	Update child protection procedures with local contact information.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.