



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY280538

INSPECTION DETAILS

Inspection Date 15/02/2005
Inspector Name Ferroza Saiyed

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name Park Out of School Club
Setting Address Park Primary School
Rutland Street
Colne
Lancashire
BB8 0QJ

REGISTERED PROVIDER DETAILS

Name The Committee of Park Out of School Club

ORGANISATION DETAILS

Name Park Out of School Club
Address Park Primary School
Rutland Street
Colne
Lancashire
BB8 0QJ

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Park Out of School Club has been operating since June 2004.

It is a committee run service that operates within the Park primary school. The school is situated in Rutland Street in Colne East Lancashire.

The children have access to a classroom and the main hall. In addition, children have access to suitable toilet and hand washing facilities. There is a kitchen, for preparation of snacks. An enclosed outside play areas, is available for children to access for physical play.

The facility is registered to care for 24 children between the ages of four to eight years. There are currently 35 children on roll, of which 22 children are under the age of eight years. There are currently no children on roll with English as an additional language, and no children who has special needs.

The setting operates a breakfast club from 07:30 - 09:00 hours and after school club 15:15 - 18:00 hours Monday to Friday term time only. The holiday club operates from 08:00 - 17:00 hours Monday to Friday during school holidays.

The committee employs three members of staff including a supervisor to work with children. The supervisor holds the NNEB and the deputy holds N.V.Q. level 3 in childcare and one other staff is employed on a casual basis.

The setting receives is member of 4 Kids Network Association.

How good is the Day Care?

Park after school club provides satisfactory care for children. The facility provides a warm and welcoming environment for children. The sessions are well organised and the staff work well as a team. However, attention is required to ensure correct ratio of staff to children is maintained. Some records of staff arrival/departure time were not recorded. Most required documentation is maintained but lacked details in some area some records and policies are unavailable and others need to be reviewed to ensure that they are effective.

The facility is not secure; the safety of children could be compromised.

Staff have an understanding of safety and do undertake risk assessments, however,

records of fire drills undertaken lacked detail. Children are introduced to good hygiene practices through daily routine. The children's toilet requires attention. Children's health requirements are addressed appropriately, but some health documents lacked details. Staff are aware of issues regarding child protection, however, no procedure in place, of what action to take if an allegation was made against a member of staff.

The children take part in a range of stimulating activities and a good balance exists between free play and adult initiated activities. Staff enables children to play and learn independently and to explore their own ideas. There is range of resources available for children to access. Staff lacked understanding of how to promote equal opportunity in their practice and resources, which reflect diversity is limited. The interaction between children and staff is positive with a friendly atmosphere. They praise the children's achievements and thus promote their self - esteem. Children enjoy attending the club and readily spoke of their positive experiences. Staff managed children's minor disruptive behaviour, in a calm manner.

Parents have the opportunity to talk to staff at the end of the session, and some written information is shared with parents.

What has improved since the last inspection?

Not applicable.

What is being done well?

- Activities are planned. Topics are chosen that are attractive to children and ingenuity is used to maintain their interest and involve less enthusiastic members of the group.
- Children enjoyed the craft activity that was set out for them; they showed off their creativity skill. Staff talked to the children and assisted in this particular activity.
- The children enjoy attending the club; they can choose activities and take part in creative, physical and imaginative play. Children are free to choose from a range of activities, which they find stimulating and fun.
- Snacks and drinks, which are healthy, are provided according parents wishes, limiting children's sugar, salt and fat intake.
- Positive reinforcement is used throughout the sessions to encourage children. This is effective in maintaining a calm atmosphere in which the children can play and learn.

What needs to be improved?

- the ratio of staff to children
- toilets to be maintained to a reasonable standard (odour)

- security of the facility
- accidents records to be made available to parents
- resources that reflects diversity and staff knowledge and understanding of equal opportunity
- the accessibility of procedure/ policies/records regarding: induction programme; recruitment policy; medication administering policy; sick child policy; records of fire drills and the procedure in the child protection policy regarding allegations against staff.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

No complaints to report from April 2004.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
2	Ensure correct ratio of staff to children is maintained at all times and devise a contingency plan to cover staff absences.	15/03/2005
6	Make sure the premises are kept secure when the facility is in operation.	15/03/2005
14	Ensure that all records relating to day care activities are readily accessible on the premises and available for inspection at all times.	15/03/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
4	Make sure children's toilets are maintained to a reasonable standard (odour).
7	Ensure parents are made aware of their child's accident.
9	Ensure children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice, and develop staff's knowledge and understanding of how to promote equal opportunities in their practice.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.