



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 508541

INSPECTION DETAILS

Inspection Date	20/09/2004
Inspector Name	Ann Doubleday

SETTING DETAILS

Day Care Type	Out of School Day Care
Setting Name	Captain Cook Out of School Club
Setting Address	Captain Cook Primary School Stokesley Road, Marton-in-Cleveland Middlesbrough Cleveland TS7 8DU

REGISTERED PROVIDER DETAILS

Name	The Committee of Voluntary Management Committee
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ORGANISATION DETAILS

Name	Voluntary Management Committee
Address	Captain Cook Primary School Stokesley Road Middlesbrough Cleveland TS7 8DU

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Captain Cook Out of School Club has been registered as a day care provider for about four years. It operates from the junior school hall in Captain Cook school in the Marton area of Middlesbrough. The club is open to children attending the school.

The facility is registered to care for 40 children. There are currently 30 children from four to eleven years on roll. Children attend for a variety of sessions. The group opens five days a week during term time. Sessions are from 15:00 until 18:00.

Four staff work with the children. One member of staff has an early years qualification to NVQ level three.

How good is the Day Care?

Captain Cook Out of School Club provides satisfactory care for children. It offers a warm, caring, welcoming environment and space is used well to give children opportunities to participate in different activities. There is sufficient toys and equipment for the number and ages of children attending. Adult to child ratios are good, however there is a new manager in place and Ofsted have not been informed of this change. Some staff are still undergoing the vetting procedure, but are left working with the children unsupervised. Detailed policies and procedures are in place, however the register does not contain all the necessary information.

Staff give high priority to ensuring children are safe inside the club and the premises are kept secure. A risk assessment has been completed and staff check the room each day before the children arrive. The procedure for the safe arrival of children from venues other than the school is not fully effective. Staff promote good hygiene practices with the children. Accidents are recorded but not in sufficient detail. At present none of the staff have a current first aid certificate. Children are offered a drink and snack at the beginning of the session and drinks are readily available at all times.

Children have access to a good range of toys and resources. Staff use resources effectively to provide children with appropriate play opportunities and activities and are involved in children's play. However resources that reflect equality of opportunity are very limited. There is a clear behaviour management policy in place and children are generally well behaved.

Parents are provided with an informative prospectus, however the procedure for parents in respect of complaints does not include the address and telephone number of Ofsted. Verbal information is shared with parents on a daily basis.

What has improved since the last inspection?

At the last inspection a number of actions were raised across many standards. The policies and procedures have been reviewed and now include policies on special needs, complaints and the procedure for lost and uncollected children, enabling staff to be consistent in the care of children. The child protection statement has been updated and staff records are kept on the premises. A risk assessment has been made available to the staff, ensuring a safer environment for children and activities are appropriate for the ages and interests of the children attending, creating in a more stimulating environment.

The accident records are still not signed by parents and there are no members of staff with a current first aid certificate.

What is being done well?

- High priority is given to ensuring children are safe whilst in the club. Staff have a good understanding of their responsibilities and the room is checked each day before children arrive.
- The premises are clean and well maintained. Space is organised well to meet the children's needs.
- Adult to child ratios are good.

What needs to be improved?

- the procedures for checking that staff are suitably vetted, qualified and experienced to work with children and the information given to Ofsted about staff changes
- the procedure for the safe arrival of children from venues other than the school
- documentation, to ensure the hours of staff and children's attendance are recorded and that parents prospectus contains details of the regulator in the complaints procedure
- procedure for accidents, to ensure accident records are signed by parents and contain details of any first aid administered and a member of staff with a current first aid certificate is on the premises
- the availability of resources that promote equality of opportunity and anti discriminatory practice

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
1	Ensure that there are effective procedures in place for checking that staff are suitably vetted, qualified and experienced to work with children and that Ofsted is informed of relevant staff changes.	27/09/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Ensure that there is a system for registering children and staff attendance on a daily basis, showing hours of attendance.
6	Ensure children are safe when arriving at the club, particularly when taxi's are used.
7	Make sure there is at least one member of staff with a current first aid certificate on the premises and that the accident book contains details of any first aid administered with signatures of parents to acknowledge the entry.
9	Ensure that children have an appropriate range of activities and resources that promote equality of opportunity and anti-discriminatory practice.
12	Make available to parents the regulators address and telephone number, in the written statement that provides details of the procedure to be followed if they have a complaint.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.