



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN EY244754

INSPECTION DETAILS

Inspection Date 11/11/2004
Inspector Name Marie Mcconville

SETTING DETAILS

Day Care Type Out of School Day Care
Setting Name St Mary's Out of School Club
Setting Address Farringdon Road
Cullercoats
Tyne & Wear
NE30 3EY

REGISTERED PROVIDER DETAILS

Name The Committee of St Marys Out of School Club

ORGANISATION DETAILS

Name St Marys Out of School Club
Address St Marys Primary School
Farringdon Road
Cullercoats
Tyne & Wear
NE30 3EY

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

St Mary's out of school club is situated within St Mary's Primary School in Cullercoats. Transport systems are regular making the setting easily accessible.

The club has been registered since 2003 and serves the children who attend the school. There are currently 45 children on roll. The club is open Monday to Friday from 15:30 until 17:30 during term time only.

Children have access to the school hall, nursery and playground.

There are three members of staff who have or are working towards qualifications in the care and education of young children.

The club is run through a management committee.

How good is the Day Care?

St Mary's out of school club provides satisfactory childcare. An enthusiastic staff team and supportive management committee work closely together to improve practice and the provision made for children attending the setting. The environment is well maintained and provides a welcoming atmosphere for children and parents. Children's safety and well being is promoted through an extensive health and safety policy that is put into practice on a daily basis. Children have access to a well balanced and nutritious diet that address individual dietary requirements, taking into account parental wishes and children's choice. Policies and procedures are in place, however some, including complaints, behaviour management and lost/missing children lack the required detail. Some staff clearances are not up to date and Ofsted has not been fully informed of changes within the staff team.

Children have access to an interesting range of activities indoors and out so that opportunities are made for them to continue to learn and develop through fun recreational activities independently or as a member of a group. Toys and equipment are easily accessible promoting children's freedom of choice, their confidence and independence. Children are happy, confident and have developed good relationships with staff and each other. Staff interact well with the children they talk with them and listen well giving value to what children say. Children behave well, they are courteous to the staff and each other and have an awareness of the needs of each other working and playing together cooperatively, with older children

supporting the youngest children. Staff are knowledgeable about special needs, the policy of the setting promotes inclusion, activities are accessible to all children through planning and additional support if appropriate.

A daily exchange of information keeps parents informed about what their children have done. Policies and procedures are available for every parent.

What has improved since the last inspection?

Not applicable.

What is being done well?

- The acting manager, who is committed to improving the provision made for the children through her enthusiasm and hard work. Close contacts with a supportive management committee have resulted in a range of policies that underpin the positive practice and the provision for all children.
- The staff have good levels of awareness regarding safety issues, they put into practice the health and safety policy of the setting promoting the safety and well being of children at all times.
- Happy, confident children who have good relationships with the staff and each other, they take part in an interesting range of child driven and adult led activities so that they continue to learn through meaningful, fun, recreational experiences.
- Children behave very well, the staff provide positive role models, children are courteous to the staff and each other, have an awareness of right and wrong and think about the needs of each other.
- A positive acknowledgement of special needs, with an ethos of inclusion so that all children have access to the range of activities that are available.

What needs to be improved?

- the recruitment and clearance of staff.
- the information to Ofsted regarding staff changes.
- the policy regarding lost /uncollected children.
- the complaints procedure.
- the behaviour management policy.

PREVIOUS COMPLAINTS (This section applies only to inspections carried out from September 2004. The complaint record relates to complaints from the last inspection or 1st April 2004 whichever is later.)

Since April, 2004 there has been one complaint regarding national Standard One in respect of the setting operating without a manager.

This was investigated during Inspection.

An acting manager is currently in place who is working towards a suitable qualification and is a member of staff within the school setting. However no evidence of Ofsted clearance is available.

An action was raised regarding the recruitment and selection of suitably qualified staff, and also, the setting ensuring that staff who have not been cleared are never left alone with children.

A further action was raised regarding the setting informing Ofsted of changes within the staff team.

Further contact will be made with the setting to ensure that all actions have been completed.

Outcome of the inspection

Satisfactory

CONDITIONS OF REGISTRATION

All registered persons must comply with all conditions of registration included on his/her certificate of registration.

As a result of this inspection conditions of registration have been imposed / varied / removed and a new certificate of registration will be issued.

WHAT NEEDS TO BE DONE NEXT?

The Registered Person must take the following actions by the date shown

Std	Action	Date
1	Provide an action plan that shows how a manager will be recruited who has or is working towards a suitable qualification and how any person who has not been vetted is never left alone with children.	03/12/2004
14	Provide an action plan that outlines how Ofsted will be kept informed about changes within the staff team.	03/12/2004

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	Extend the policy regarding missing children so that it includes procedures to be followed if a parent fails to collect a child.

12	Ensure that the complaints procedure contains the address and telephone number of Ofsted.
12	Extend the behaviour management policy so that it includes an anti bullying strategy.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is

proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14 - DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.