



Office for Standards
in Education

DAY CARE INSPECTION REPORT

URN 253160

INSPECTION DETAILS

Inspection Date 12/05/2003
Inspector Name Sue Carrington

SETTING DETAILS

Setting Name Roundabout Out Of School Club
Setting Address Foster Avenue
Nottingham
Nottinghamshire
NG9 1AE

REGISTERED PROVIDER DETAILS

Name Mrs Anne Judith McKay

ABOUT THE INSPECTION

The purpose of this inspection is to assure government, parents and the public of the quality and standard of day care. When making judgements, inspectors have regard to how well the provider meets the National Standards for under Eights Day Care and Childminding. A list of these is attached. The report identifies strengths and areas for improvement.

This inspection report must be made available to all parents.

Information about the setting

Roundabout Out of School Care Club opened in 1999, It operates from the dining room at the Roundhill Primary school in Beeston. The club provides care, before and after school for the children who live in the local facinity, although priority is given to the children who attend Roundhill School, children outside this school may attend if places are available. The Out of School Care provision is registered for 32 children aged from 3 to under eight years but their admissions policy states that they admit children from 4-1/2 years There are currently 53 children on roll. The Out of School Care provision is open Monday - Friday term time only. The morning session is from 8a.m to 9a.m, and the evening session is from 3:30pm to 5:45pm. The club is open from 8am to 5:45pm on school inset days. Currently 7 staff work with the children, the person in charge is working towards a suitable child care qualification, she also has a current first aid certificate and two members of staff have attended child protection training.

How good is the Day Care?

The Out of School Care provision provides satisfactory care for the children, there is a high ratio of staff to children enabling close supervision. Staff work well together as a team to provide a safe and stimulating environment for the children. The environment is welcoming with children's art work displayed on the walls and a good range of activities available to meet the children's needs. The committee need to ensure that there is a suitably qualified deputy in place and that a training programme is in progress for other staff to work towards the required qualifications. Staff aim to provide satisfactory standards of hygiene, there are procedures in place to ensure that toys and equipment are suitably maintained and the children learn about personal hygiene through their daily routine. A risk assessment needs to be undertaken in all the areas the children have access to, and steps taken to minimise any identified hazards and an operational procedure for the safe conduct of any outings needs to be developed. There are good procedures in place to support children's individual needs. Staff plan a wide range of activities and play opportunities for the children, interacting appropriately. Staff manage children's behaviour in a positive way and encourage children's self esteem and confidence. Children are happy and relaxed in their care. Staff work well with parents, they exchange daily information about the care of the children to ensure their needs are met.

What has improved since the last inspection?

At the last inspection the Out of School Care provision agreed to: Keep a record of visitors, this is now carried out. Develop a sick children policy and share with parents, this is now in place and implemented. Ensure there is a child protection procedure in place which includes the procedures if an allegation of abuse is made while a child is in their care, this is in place and made available to parents. Ensure accessible individual records are kept on the premises containing information about staff, committee members, recruitment, induction, qualifications, and training, this information is now stored on the premises. Ensure that there is a system in place to show times of arrival and departure of staff and children, this information is now recorded. Produce an action plan for staff qualifications, there is still no action plan and this has been carried forward. Make a written complaints procedure available to parents, this has been done. These improvements have enabled parents to have a clearer picture of the way the children are cared for.

What is being done well?

Staff work well with parents, they exchange daily information about the care of the children to ensure their needs are met. (Standard 12) Children have good relationships with the staff who spend time playing with them and talking to them, they demonstrate effective methods for managing behaviour. (Standard 11) Staff work well together as a team to provide a stimulating environment for the children. The environment is welcoming with children's art work displayed on the walls and a good range of activities available to meet the children's needs (Standard 3)

What needs to be improved?

the action plan to ensure that staff training and qualification requirements will be met. (standard 2) the arrangements for ensuring that a suitably qualified deputy is in place. (standard 2) the documentation to include the procedures for the safe conduct of any outings provided. (standard 6) the arrangements for ensuring that a risk assessment is carried out in all the areas the children have access to and the action to be taken to minimise any identified risks. (standard 6)

Outcome of the inspection

Satisfactory

WHAT NEEDS TO BE DONE NEXT?**The Registered Person must take the following actions by the date shown**

Std	Action	Date
2	develop an action plan that sets out how staff training and qualification requirements will be met	07/07/2003

The Registered Person should have regard to the following recommendations by the time of the next inspection

Std	Recommendation
2	ensure a deputy is in place who is able to take charge in the absence of the manager
6	conduct a risk assessment in all areas the children have access to, both inside and out, identifying actions to be taken to minimize identified risks
6	ensure there are operational procedures for the safe conduct of any outings provided.

SUMMARY OF NATIONAL STANDARDS

STANDARD 1 - SUITABLE PERSON

Adults providing day care, looking after children or having unsupervised access to them are suitable to do so.

STANDARD 2 - ORGANISATION

The registered person meets required adult: child ratios, ensures that training and qualifications requirements are met and organises space and resources to meet the children's needs effectively.

STANDARD 3 - CARE, LEARNING AND PLAY

The registered person meets children's individual needs and promotes their welfare. They plan and provide activities and play opportunities to develop children's emotional, physical, social and intellectual capabilities.

STANDARD 4 - PHYSICAL ENVIRONMENT

The premises are safe, secure and suitable for their purpose. They provide adequate space in an appropriate location, are welcoming to children and offer access to the necessary facilities for a range of activities which promote their development.

STANDARD 5 - EQUIPMENT

Furniture, equipment and toys are provided which are appropriate for their purpose and help to create an accessible and stimulating environment. They are of suitable design and condition, well maintained and conform to safety standards.

STANDARD 6 - SAFETY

The registered person takes positive steps to promote safety within the setting and on outings and ensures proper precautions are taken to prevent accidents.

STANDARD 7 - HEALTH

The registered person promotes the good health of children and takes positive steps to prevent the spread of infection and appropriate measures when they are ill.

STANDARD 8 - FOOD AND DRINK

Children are provided with regular drinks and food in adequate quantities for their needs. Food and drink is properly prepared, nutritious and complies with dietary and religious requirements.

STANDARD 9 - EQUAL OPPORTUNITIES

The registered person and staff actively promote equality of opportunity and anti-discriminatory practice for all children.

STANDARD 10 - SPECIAL NEEDS (INCLUDING SPECIAL EDUCATIONAL NEEDS AND DISABILITIES)

The registered person is aware that some children may have special needs and is proactive in ensuring that appropriate action can be taken when such a child is identified or admitted to the provision. Steps are taken to promote the welfare and development of the child within the setting in partnership with the parents and other relevant parties.

STANDARD 11 - BEHAVIOUR

Adults caring for children in the provision are able to manage a wide range of children's behaviour in a way which promotes their welfare and development.

STANDARD 12 - WORKING IN PARTNERSHIP WITH PARENTS AND CARERS

The registered person and staff work in partnership with parents and to meet the needs of the children, both individually and as a group. Information is shared.

STANDARD 13 - CHILD PROTECTION

The registered person complies with local child protection procedures approved by the Area Child Protection Committee and ensures that all adults working and looking after children in the provision are able to put the procedures into practice.

STANDARD 14: DOCUMENTATION

Records, policies and procedures which are required for the efficient and safe management of the provision, or to promote the welfare, care and learning of children are maintained. Records about individual children are shared with the child's parent.